

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
April 1, 2013**

The Spring Grove Borough Council met in Regular Session on Monday, April 1, 2013. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
Kyle E. Heidlebaugh
Peter A. Lombardi
Samuel H. Spagnola
Kristin Phillips-Thomas
Richard P. Legore

BOROUGH COUNCIL ABSENT:

William T. Gentzler

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Melissa J. Helm, Adm. Assist/Recording Secty.
Dave Jones, Solicitor
Nathan Conklin, II, Jr. Councilperson

ALSO ABSENT:

Mike Knouse, (C.S.Davidson,Inc.)
Matthew Warfel, (ARRO Inc.)

Public Comment / Visitors

None

Approval of Minutes

March 2013

The minutes of the Regular Council Meeting held March 4, 2013 and the Committee Meeting held March 18, 2013 were presented as distributed. Kyle E. Heidlebaugh made a motion, seconded by Samuel H. Spagnola, to approve the minutes as presented. Motion carried.

Treasurer's Report

March 2013

The Treasurer's Report for March 2013 with expenses totaling \$108,681.86 was presented for approval. Peter A. Lombardi made a motion to approve the report as presented, seconded by Michael H. Altland. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –March 2013

The Parking Enforcement Officer's Report for March 2013 was presented to Council for their review.

Southwestern Regional Police Activity Report –February 2013

The Police Activity Report for February 2013 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Holly Jackson was present to answer any questions.

Southwestern Regional Police Department Financial Report – February 2013

The Financial Report of the Southwestern Regional Police Department for the month of February 2013 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes – February 2013

The Minutes of the Southwestern Regional Police Department Board meeting for the month of February 2013 were presented to Council for their review.

Manager's Report

Manager Shaffer had nothing new to report at this time.

Engineer's Report

C.S. Davidson, Inc.

Engineer Mike Knouse had nothing new to report and was absent from tonight's meeting.

ARRO Engineering, Inc.

2012 Chapter 94 Report

Engineer Warfel had nothing new to report and was absent from tonight's meeting.

Solicitor's Report

Solicitor Jones was present at tonight's meeting but had nothing to report.

Zoning & Codes Enforcement

Zoning Officer's Report – March 2013

The Zoning Officer's Report for March 2013 was presented to Council for their review.

Code Enforcement Report –March 2013

The Code Enforcement Report, which shows code violations issued in the month of March 2013, as well as the status of outstanding violations, was presented to Council for their review.

Rental Property Inspection Report – March 2013

There were no rental property inspections completed in March. Manager Shaffer also reported that citations were sent out to those landlords who have failed to send in their rental property registration forms and payment. Inspections are scheduled to begin April 15th.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –February 2013

The minutes of the Regional Parks and Recreation Center Board meeting for the month of February were presented to Council for their review.

Unfinished Business

PSAB Pension Plan Statement – Month Ending February 2013

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

Community Center Roof Repair Proposal

Michael H. Altland made a motion, seconded by Peter A. Lombardi, to approve the proposal submitted by Donald B. Smith, Inc. to repair the roof at the Community Center in the amount of \$5,640.00 plus Alternate #1 in the amount of \$2,960.00 for a total of \$8,600.00. Motion Carried.

Office Alarm System Proposal

Peter A. Lombardi made a motion, seconded by Kyle E. Heidlebaugh, to approve the alarm system upgrade at the Borough office with Zeplin Security Group in the amount of \$1,640.00. Motion Carried.

New Business

None

Correspondence

Manager Shaffer reported to Council that he has received a copy of the 2012 Annual Report of the Hanover Rail Trail for their review.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, April 15, 2013 at 7:00 P.M.

Adjournment was at 7:30 PM

Respectfully submitted,

Melissa J. Helm
Recording Secretary