

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
December 3, 2012**

The Spring Grove Borough Council met in Regular Session on Monday, December 3, 2012. Vice-President William T. Gentzler led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
William T. Gentzler  
Kyle E. Heidlebaugh  
Peter A. Lombardi  
Curtis J. Spagnola  
Samuel H. Spagnola  
Richard P. Legore-Arrived @ 7:03 PM

**BOROUGH COUNCIL ABSENT:**

None

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Melissa J. Helm, Adm. Assist/Recording Secty.  
Mike Knouse, (C.S.Davidson,Inc.)  
Matthew Warfel, (ARRO Inc.)  
Steven M. Hovis, Solicitor

**ALSO ABSENT:**

Dave Jones, Solicitor  
Nathan Conklin,II, Jr. Councilperson

**Public Comment / Visitors**

None

**Approval of Minutes**

**November 2012**

The minutes of the Regular Council Meeting held November 5, 2012 and the Committee Meeting held November 19, 2012 were presented as distributed. Kyle E. Heidlebaugh made a motion, seconded by Curtis J. Spagnola, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

**November 2012**

The Treasurer's Report for November 2012 with expenses totaling \$99,369.53 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Kyle E. Heidlebaugh. Motion carried.

**President's Report**

President Legore thanked Council for a good year and wished everyone Happy Holidays.

**Mayor's Report**

**Parking Enforcement Officer's Report –November 2012**

The Parking Enforcement Officer's Report for November 2012 was presented to Council for their review.

Southwestern Regional Police Activity Report –October 2012

The Police Activity Report for October 2012 submitted by the Southwestern Regional Police Department was presented to Council for their review. Sgt. Jack Greene was present to answer any questions.

Southwestern Regional Police Department Financial Report – October 2012

The Financial Report of the Southwestern Regional Police Department for the month of October 2012 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes – November 2012

The Minutes of the Southwestern Regional Police Department Board meeting for the month of November 2012 were presented to Council for their review.

**Manager's Report**DCNR Grant Announcement

Manager Shaffer reported to Council that the Borough has been awarded a three year matching grant from the Community Conservation Partnerships Program in the amount of \$135,000.00 for Phase II of the Spring Grove Community Park.

**Engineer's Report****C.S. Davidson, Inc.**

Engineer Mike Knouse had nothing new to report on at tonight's meeting.

**ARRO Engineering, Inc.**2012 Main Street Sewer Rehabilitation Project Update

Engineer Warfel reported to Council that Utility Services Group, Inc. is scheduled to finish this week. William T. Gentzler made a motion, seconded by Michael H. Altland, authorizing Payment Application #2 in the amount of \$26,455.50 to Utility Services Group, Inc. Motion Carried.

**Solicitor's Report**

Solicitor Steven Hovis was present in the absence of Solicitor Jones. He had nothing new to report.

**Zoning & Codes Enforcement**Zoning Officer's Report – November 2012

The Zoning Officer's Report for November 2012 was presented to Council for their review.

Code Enforcement Report –November 2012

The Code Enforcement Report, which shows code violations issued in the month of November 2012, as well as the status of outstanding violations, was presented to Council for their review.

Rental Property Inspection Report – November 2012

There were no rental property inspections completed for the month of November 2012.

## Recreation

### Spring Grove Regional Parks & Recreation Center Meeting Minutes –October 2012

The minutes of the Regional Parks and Recreation Center Board meeting for the month of October were presented to Council for their review.

## Unfinished Business

### PSAB Pension Plan Statement – Month Ending October 2012

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

## New Business

### Consider Approval of Resolution No. 4-2012 – Revising the Fees for Refuse/Recycling Collection for 2013

Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve Resolution No. 4-2012, which increases the refuse/recycling fees for residential and commercial properties from \$46.00 - \$48.00 per quarter. Motion Carried.

### Consider Approval of Resolution No. 5-2012 – Revising Sewer Fees for 2013

William T. Gentzler made a motion, seconded by Peter A. Lombardi, to approve Resolution No. 5-2012 which increases the quarterly sewer rates for residential, light commercial, heavy commercial and industrial billing. Motion Carried.

### Consider Approval of Resolution No. 6-2012 – Establishing the Wage and Salary Schedule for 2013

William T. Gentzler made a motion, seconded by Michael H. Altland, to approve Resolution No. 6-2012 which establishes the wage and salaries for Borough Employees for 2013. Motion Carried.

### Consider Approval of Resolution No. 7-2012 – Revising the Miscellaneous Fee Schedule for 2013. Motion Carried.

Michael H. Altland made a motion, seconded by Peter A. Lombardi, to approve Resolution No. 7-2012 which revises the miscellaneous fee schedule for 2013. Motion Carried.

### Consider Approval of Ordinance No. 4-2012 – Establishing the Tax Rate for 2013.

Kyle E. Heidlebaugh made a motion, seconded by William T. Gentzler, to adopt Ordinance No. 4-2012 which establishes the Real Estate Tax rate at 3.34 Mills. Motion Carried.

### Consider Approval of the 2013 Budget

Kyle E. Heidlebaugh made a motion, seconded by Michael H. Altland, to approve the 2013 Budget for the Borough. Motion Carried.

### Consider Approval of Ordinance No. 5-2012 – Amending Chapter 59 Relating to Open Burning in the Borough

William T. Gentzler made a motion, seconded by Kyle E. Heidlebaugh, to adopt Ordinance No. 5-2012 which amends Chapter 59 relating to Open Burning in the Borough. Motion Carried.

Consider Approval of Ordinance No. 6-2012 – Establishing the Stormwater Management Ordinance

Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to adopt Ordinance No. 6-2012 which establishes the stormwater management ordinance. Motion Carried.

Consider Approval of the Lease Agreement Between the Borough and Spring Grove Regional Parks and Recreation Center

William T. Gentzler made a motion, seconded by Kyle E. Heidlebaugh, to approve the lease agreement between the Borough and Spring Grove Regional Parks and Recreation Center. Motion Carried.

Consider Authorizing Advertisement of the 2013 Meeting Schedule

Peter A. Lombardi made a motion, seconded by Michael H. Altland, to approve the advertisement of the 2013 meeting schedule. Motion Carried.

Consider Approval of the 2013 Holiday Calendar

Kyle E. Heidlebaugh made a motion, seconded by William T. Gentzler, to approve the 2013 holiday schedule. Motion Carried.

Consider Approval of Resolution No. 8-2012 – Upgrading the Street Light

William T. Gentzler made a motion, seconded by Kyle E. Heidlebaugh, to approve Resolution No. 8-2012 to upgrade the street light at the intersection of Main and Church Streets. Motion Carried.

**Correspondence**

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, December 17, 2012 at 7:00 P.M.

Adjournment was at 7:17 PM

Respectfully submitted,

Melissa J. Helm  
Recording Secretary