

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
July 1, 2013**

The Spring Grove Borough Council met in Regular Session on Monday, July 1, 2013. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
Kyle E. Heidlebaugh
William T. Gentzler
Samuel H. Spagnola
Kristin Phillips-Thomas
Richard P. Legore

BOROUGH COUNCIL ABSENT:

Peter A. Lombardi

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Melissa J. Helm, Adm. Assist/Recording Secty.
Mike Knouse, (C.S.Davidson,Inc.)
Dave Jones, Solicitor

ALSO ABSENT:

Matthew Warfel, (ARRO Inc.)

Public Comment / Visitors

None

Approval of Minutes

June 2013

The minutes of the Regular Council Meeting held June 3, 2013 and the Committee Meeting held June 17, 2013 were presented as distributed. Kyle E. Heidlebaugh made a motion, seconded by Kristen Phillips-Thomas, to approve the minutes as presented. Motion carried.

Treasurer's Report

June 2013

The Treasurer's Report for June 2013 with expenses totaling \$109,692.36 was presented for approval. Kyle E. Heidlebaugh made a motion to approve the report as presented, seconded by Michael H. Altland . Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report – June 2013

The Parking Enforcement Officer's Report for June 2013 was presented to Council for their review.

Southwestern Regional Police Activity Report – May 2013

The Police Activity Report for May 2013 submitted by the Southwestern Regional Police Department was presented to Council for their review.

Southwestern Regional Police Department Financial Report – May 2013

The Financial Report of the Southwestern Regional Police Department for the month of May 2013 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes – June 2013

The Minutes of the Southwestern Regional Police Department Board meeting for the month of June 2013 were not available for tonight's meeting.

Chief Bean was present to answer any questions that Council may have.

Manager's Report

Mid Year Financial Report

Manager Shaffer presented to Council the Mid Year Financial Report showing the budget versus actual for all of the funds until June 30, 2013 as well as a previous year comparison of profit and loss for the periods January – June 2012 and January – June 2013.

Five Star Restoration Grant

Manager Shaffer informed Council that he received an e-mail from the National Fish and Wildlife Foundation regarding the proposal that the Borough submitted for the Five Star Restoration Grant for the stream between Roth Church Road and Campus Avenue. Unfortunately, the Borough was denied funding again under that program. Due to funding cuts and the large number of applications submitted it is necessary to be very creative in your grant applications. Manager Shaffer said that the Borough may need to look at other grant opportunities.

Engineer's Report

C.S. Davidson, Inc.

Phase II- Community Park Update

Engineer Knouse reported that upon review of the Polli Equities land development plan, the data represented for the fence is not accurate. The existing fence is approximately 30 feet outside the lease parcel. DCNR is concerned about the height of the fencing at the basketball court (which is 12 feet high) and providing fencing between that and the dog park. DCNR would also like the water line extended to the dog park. These items will be added as alternates to the base bid.

ARRO Engineering

Main Street Sewer Rehabilitation Project Update

Engineer Warfel was not present and there was nothing new to report.

Solicitor's Report

EMA Intergovernmental Agreement

Solicitor Jones reported that Heidelberg Township has requested to be included in the EMA Intergovernmental Agreement. Jackson Township is going to draft a proposal.

Zoning & Codes Enforcement

Zoning Officer's Report – June 2013

The Zoning Officer's Report for June 2013 was presented to Council for their review.

Code Enforcement Report –June 2013

The Code Enforcement Report, which shows code violations issued in the month of June 2013, as well as the status of any outstanding violations, was presented to Council for their review.

Rental Property Inspection Report – June 2013

The rental property inspection report for June 2013 was presented to Council for their review.

Zoning Hearing Board Meeting – June 26, 2013-Michelle Prince

Manager Shaffer reported to Council that a Zoning Hearing Board meeting was heard for Michelle Prince who wishes to increase the number of dwelling units for a property by changing a commercial unit back to a residential unit. When Ms. Prince originally purchased the property it was a residential unit and Ms. Prince changed it to a commercial unit. She now would like to change it back to a residential unit. She was denied by the board for a second time.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –May 2013

The minutes of the Regional Parks and Recreation Center Board meeting for the month of May were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – May 2013

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of May was presented to Council for their review.

Unfinished Business

PSAB Pension Plan Statement – Month Ending May 2013

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

New Business

Consider Approval of Quote from Hondru Ford for the Purchase of a 2014 Ford F-550

William T. Gentzler made a motion, seconded by Kyle E. Heidlebaugh, to approve quote from Hondru Ford for the purchase of a 2014 Ford F-550 in the amount of \$34,500. Motion Carried.

Consider Approval of Quote from MJR Equipment for the Outfitting of the F-550 Dump Body

Kyle E. Heidlebaugh made a motion, seconded by Michael H. Altland, to approve quote from MJR Equipment for the outfitting of the F-550 Dump Body in the amount of \$26,760.00. Motion Carried.

Consider Approval of Quote from ODB Company for the Purchase of a Leaf Machine and Leaf Box

William T. Gentzler made a motion, seconded by Kyle E. Heidlebaugh, to approve quote from ODB Company for the purchase of a leaf machine and leaf box in the amount of \$24,120.00. Motion Carried.

Correspondence

2011 Recycling Performance Grant

Manager Shaffer reported to Council that the Borough received notice that the Borough will be receiving \$8,507.00 under the 2011 Recycling Performance Grant.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, July 15, 2013 at 7:00 P.M.

Adjournment was at 7:25 PM

Respectfully submitted,

Melissa J. Helm
Recording Secretary