

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
June 3, 2013**

The Spring Grove Borough Council met in Regular Session on Monday, June 3, 2013. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
Kyle E. Heidlebaugh  
William T. Gentzler  
Peter A. Lombardi  
Samuel H. Spagnola  
Kristin Phillips-Thomas  
Richard P. Legore

**BOROUGH COUNCIL ABSENT:**

None

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Melissa J. Helm, Adm. Assist/Recording Secty.  
Nathan Conklin, II, Jr. Councilperson  
Mike Knouse, (C.S.Davidson,Inc.)  
Matthew Warfel, (ARRO Inc.)

**ALSO ABSENT:**

Dave Jones, Solicitor

**Public Comment / Visitors**

Jacob Glatfelter, Boy Scout Troop 30, was present at tonight's meeting to earn his "Communication" merit badge.

**Approval of Minutes**

**May 2013**

The minutes of the Regular Council Meeting held May 6, 2013 and the Committee Meeting held May 20, 2013 were presented as distributed. Kyle E. Heidlebaugh made a motion, seconded by William T. Gentzler, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

**May 2013**

The Treasurer's Report for May 2013 with expenses totaling \$106,780.50 was presented for approval. Michael H. Altland made a motion to approve the report as presented, seconded by Kyle E. Heidlebaugh. Motion carried.

**President's Report**

None

## **Mayor's Report**

### Parking Enforcement Officer's Report – May 2013

The Parking Enforcement Officer's Report for May 2013 was presented to Council for their review.

### Southwestern Regional Police Activity Report – May 2013

The Police Activity Report for May 2013 submitted by the Southwestern Regional Police Department was not available for tonight's meeting.

### Southwestern Regional Police Department Financial Report – May 2013

The Financial Report of the Southwestern Regional Police Department for the month of May 2013 was not available for tonight's meeting.

### Southwestern Regional Police Department Board Minutes – May 2013

The Minutes of the Southwestern Regional Police Department Board meeting for the month of May 2013 were presented to Council for their review.

Chief Bean was present to answer any questions that Council may have and to present the Annual Report of Police Activity and Crime Trends.

## **Manager's Report**

### Request to Suspend Service

Manager Shaffer presented a request from a resident located at 56/58 North Main Street, Joseph Parker. Presently he receives two sewer/refuse bills due to the fact that only one water line services both properties. Their daughter, Hannah, has taken over the finances for the residence and has requested that they terminate service to 58 North Main Street. She states that presently this address is only used as storage. The Borough Ordinance states that "Sewer service cannot be voluntarily terminated to a property unless the property is vacant and no one is using the property for any purpose except storage." Based on that, the consensus of Council was to make sewer/refuse service at 58 North Main Street "inactive" after it has been inspected to prove that it is only used for storage. Council also directed Manager Shaffer to perform random inspections to be sure that the property remains only as a storage unit. Kristen Phillips-Thomas made a motion, seconded by Peter A. Lombardi, authorizing that 58 North Main Street be made an "inactive" sewer/refuse account. Motion Carried.

### Public Works Garage Parking Lot Repair Quotes

Manager Shaffer reported to Council that the public works employees have gathered three quotes for the parking lot located at the garage. After discussion, the consensus of Council was to get quotes for base repairs only.

## **Engineer's Report**

### **C.S. Davidson, Inc.**

#### Phase II- Community Park Update

Engineer Knouse reported that he, Manager Shaffer and Kate Wertz (Community Center Director) met and have outlined Phase II for the Community Park Grant schedule and will meet the July 15<sup>th</sup> deadline for DCNR.

### **ARRO Engineering**

#### Main Street Sewer Rehabilitation Project Update

Engineer Warfel reported to Council that the street paving for the Main Street Sewer rehabilitation project has been completed. There are still just a few minor items to be addressed with some of the manholes and they should be completed very soon.

## **Solicitor's Report**

Solicitor Jones was absent from tonight's meeting.

#### York Task Hearing

Manager Shaffer reported to Council that he and Solicitor Jones attended a hearing at Magistrate Tom Reilly's office on June 3<sup>rd</sup> for the property located at 58-76 West Constitution Ave owned by York Task, LLC. This was a continuance of the hearing of May 8<sup>th</sup> where York Task failed to show up. The attorneys for both sides met before the hearing and settled. York Task paid the \$70.00 annual rental property registration fee and will still need to pay the fine for the citation filed through the magistrate's office. York Task was granted 15 days to tarp the roof and 60 days to settle on the sale of the property.

## **Zoning & Codes Enforcement**

#### Zoning Officer's Report – May 2013

The Zoning Officer's Report for May 2013 was presented to Council for their review.

#### Code Enforcement Report –May 2013

The Code Enforcement Report, which shows code violations issued in the month of May 2013, as well as the status of any outstanding violations, was presented to Council for their review.

#### Rental Property Inspection Report – May 2013

The rental property inspection report for May 2013 was presented to Council for their review.

## Recreation

### Spring Grove Regional Parks & Recreation Center Meeting Minutes –April 2013

The minutes of the Regional Parks and Recreation Center Board meeting for the month of April were presented to Council for their review.

### Spring Grove Regional Parks and Recreation Center Financial Report – April 2013

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of April was presented to Council for their review.

## Unfinished Business

### PSAB Pension Plan Statement – Month Ending April 2013

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

### Consider Authorizing J&A Hardscapes,LLC to Complete the Restoration of and Around the Borough Office Sign

Kyle made a motion, seconded by William T. Gentzler, to authorize J&A Building and Hardscapes, LLC to restore the sign at the Borough office in the amount of \$2,093.13. A roll call vote was taken. Voting Aye: William T. Gentzler, Kyle E. Heidlebaugh, Richard P. Legore. Voting Nay: Michael H. Altland, Peter A. Lombardi, Samuel H. Spagnola, Kristen Phillips-Thomas. Motion Denied.

### Consider Authorizing H&H General Excavating to Complete the Window Replacement at the Mothers Center

Peter A. Lombardi made a motion, seconded by Kyle E. Heidlebaugh, authorizing H&H General Excavating to complete the window replacement at the Mother's Center in the amount of \$4,675.00. Motion Carried.

## New Business

None

## Correspondence

### York County Planning Commission Annual Report - 2012

Manager Shaffer presented the Annual Report from the York County Planning Commission for 2012 to Council for their perusal.

### York County Borough's Association Meeting

Manager Shaffer informed Council that the meeting of the York County Borough's Association will be held on Thursday, June 27th at William Kain Park beginning at 6:30 PM. Anyone interested, let him know by June 14<sup>th</sup>.

At this time Mayor Aumen announced that tonight's meeting would be Jr. Councilman Nathan Conklin's last Council meeting as he will be graduating from high school. She and Council thanked him for his service on Council and wished him success on his future endeavors.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, June 17, 2013 at 7:00 P.M.

Adjournment was at 7:50 PM

Respectfully submitted,

Melissa J. Helm  
Recording Secretary