

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
December 1, 2008**

The Spring Grove Borough Council met in Regular Session on Monday, December 1, 2008. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 P.M.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
James G. Decker  
Neal J. Doyle  
William T. Gentzler  
Richard P. Legore  
Benjamin L. Spagnola

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Mike Knouse, (C.S. Davidson, Inc.)  
Melissa J. Helm, Adm. Assist/Recording Sect  
David A. Jones, II, Solicitor

**BOROUGH COUNCIL ABSENT:**

Keith R. Kelly

**ALSO ABSENT:**

Terry A. Myers, P.E. (C.S. Davidson, Inc.)  
Matthew Warfel, (Arro Inc.)  
Wayne A. Smith, Zoning/Codes Officer.

**Public Comment / Visitors**

Mr. Chuck Hartman (H&H) was present to address Council regarding the property they purchased located at 422 Monocacy Trail. Since the Planning Commission denied their request for rezoning of the property, they asked for some direction from Council in order to proceed with putting in a medical office. Michael H. Altland made a motion, seconded by Neal J. Doyle, to reopen discussions at Committee Meeting for a possible special exception with conditions. Motion carried with a Nay vote from James G. Decker.

**Approval of Minutes**

November 2008

The minutes of the Regular Council Meeting held November 3, 2008, and the Committee Meeting held November 17, 2008 were presented as distributed. William T. Gentzler made a motion, seconded by Benjamin L. Spagnola, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

November 2008

The Treasurer's Report for November 2008 with expenses totaling \$171,975.80 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Michael H. Altland. Motion carried.

**President's Report**

None

**Mayor's Report**Parking Enforcement Officer's Report – November 2008

The Parking Enforcement Officer's Report for November 2008 was presented to Council for their review.

Southwestern Regional Police Activity and Financial Reports – October 2008

The Police Activity and Financial Reports for October 2008 submitted by the Southwestern Regional Police Department were presented to Council for their review. No officer was present to review the report and to answer any questions.

Southwestern Regional Police Department Board Minutes-October 2008

The minutes of the Southwestern Regional Police Department Board minutes for October 2008 were presented to Council for their review.

**Manager's Report**Consolidation Process

Manager Shaffer reported to Council that everything is on schedule for the consolidation of the Spring Grove Area Community Center and the Spring Grove Regional Parks and Recreation Commission. It was reported that there is positive feedback from Jackson Township that they are interested in joining the Spring Grove Regional Parks and Recreation Commission Intergovernmental Agreement. The new name will be: **Spring Grove Regional Parks and Recreation Center.**

Traffic Study Results

Manager Shaffer reviewed a letter from Chief Bean regarding the "Stealth Stat" study for vehicles that travel in the area of Glenview Drive, Spring Forge Drive and Monocacy Trail. It is believed that with the completion of the roundabout, traffic has decreased. It was also noted that speeding has also decreased.

Letter from 565 Monocacy Trail – Street Lighting

Manager Shaffer discussed a letter he received from Sharon Blecher, 565 Monocacy Trail regarding a request to have the street lights turned on in the remaining phase of Spring Forge Development. Manager Shaffer stated that he will need to research the possibilities. It is believed that the lights would not be turned on until 80% of the homes are completed.

**Engineer's Report****Stormwater Separation Project Update**Approval of Final Application for Payment #4

William T. Gentzler made a motion, seconded by Neal J. Doyle, authorizing payment of Application for Payment #4 to Gregory Contractors, Inc. in the amount of \$11,507.44, which represents the retainage payment for the project. Motion carried.

**2008 Street Improvement Project**Approval of Change Order #2

William T. Gentzler made a motion, seconded by Michael H. Altland, authorizing payment of Change Order #2 in the amount of \$8,466.69 to Stewart and Tate, Inc. Motion carried. This change order adjusts the contract quantities to actual construction quantities as well as additional work done at the intersection of Water Street/Church Street and on High Street.

Approval of the Final Application for Payment #2

William T. Gentzler made a motion, seconded by Michael H. Altland, authorizing payment of Final Application for Payment #2 to Stewart & Tate, Inc. in the amount of \$50,526.90. Motion carried.

**CDBG 2008**

Approval of Change Order #2

William T. Gentzler made a motion, seconded by Neal J. Doyle, authorizing Change Order #2 (Final) to Barnes & Barnes, Inc. in the amount of (\$812.15). Motion carried. This change order adjusts the contract quantities to actual construction quantities.

Approval of Final Application for Payment #3

William T. Gentzler made a motion, seconded by Michael H. Altland, authorizing payment of Final Application for Payment #3 to Barnes & Barnes, Inc. in the amount of \$8,775.31. Motion carried.

Approval of Requisition #4

Michael H. Altland made a motion, seconded by Neal J. Doyle, authorizing the necessary signatures for Requisition #4 to be paid by the York County Planning Commission through the Community Development Block Grant (CDBG) in the amount of \$8,518.43. Motion carried.

**Solicitor's Report**

EMA Intergovernmental Agreement

Solicitor Jones advised Council that he has been working with Bruce Yingling on the EMA Intergovernmental Agreement. They're still waiting to hear from Paradise Township's solicitor.

**Zoning & Codes Enforcement**

Zoning Officer's Report – November 2008

The Zoning Officer's Report for November 2008 was presented to Council for their review.

Code Enforcement Report – November 2008

The Code Enforcement Report, which shows code violations issued in the month of November 2008, as well as the status of outstanding violations, was presented to Council for their review.

Planning Commission Meeting Minutes – November 6, 2008

The minutes of the Planning Commission meeting held November 6, 2008 were presented to Council for their review.

**Recreation**

Community Center Board Meeting Minutes – November 2008

The minutes of the Community Center Board meeting for the month of November 2008 were not available to Council for their review.

Regional Recreation Commission Board Meeting Minutes – October 2008

The minutes of the Regional Recreation Commission Board meeting for the month of October 2008 were presented to Council for their review.

Consolidation Meeting Minutes – October 2008

The minutes of the Consolidation meeting for the month of October 2008 were presented to Council for their review.

**Unfinished Business**PSAB Pension Plan Statement – Month Ending October 2008

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

Approval of Ordinance No.2-2008: Adopting the International Property Maintenance Code

Michael H. Altland made a motion, seconded by Neal J. Doyle, to adopt Ordinance No.2-2008 for the International Property Maintenance Code. A Roll Call vote was taken. Voting Yeah: Michael H. Altland, James G. Decker, Neal J. Doyle, and Richard P. Legore. Voting Nay: Benjamin L. Spagnola and William T. Gentzler. Motion carried.

Approval of Ordinance No. 3-2008: Establish Rental Properties Maintenance & Housing Occupancy Standards

Neal J. Doyle made a motion, seconded by Michael H. Altland, to adopt Ordinance No. 3-2008, which establishes the Rental Properties Maintenance & Housing Occupancy Standards Ordinance. A Roll Call vote was taken. Voting Yeah: Michael H. Altland, James G. Decker, Neal J. Doyle, and Richard P. Legore. Voting Nay: William T. Gentzler, Benjamin L. Spagnola. Motion carried.

Approval of Resolution No.10-2008: Establishing Fees Relating to Ordinance No. 2-2008 and Ordinance No. 3-2008

Michael H. Altland made a motion, seconded by Neal J. Doyle, to approve Resolution No. 10-2008, which establishes the fees for Ordinance 2-2008 and 3-2008. A Roll Call vote was taken. Voting Yeah: Michael H. Altland, James G. Decker, Neal J. Doyle, Richard P. Legore. Voting Nay: William T. Gentzler and Benjamin L. Spagnola. Motion carried.

**New Business**Approval of Ordinance No. 4-2008: Establishing Tax Millage for 2009

William T. Gentzler made a motion, seconded by James G. Decker, to adopt Ordinance 4-2008, which establishes the millage tax for 2009 at a rate of 2.84 mills which is a .50 tax increase. Motion carried.

Approval of Resolution No. 11-2008: Wage & Salary Schedule for 2009

Neal J. Doyle made a motion, seconded by William T. Gentzler, to approve Resolution No. 11-2008, which sets the wage & salary schedule for the year 2009. Motion carried.

Approval of Resolution No. 12-2008: Establishing Refuse Collection Fee for 2009

William T. Gentzler made a motion, seconded by James G. Decker, to approve Resolution No. 12-2008, which establishes an increase of \$3.00 for refuse collection in 2009. Motion carried.

Authorizing the Transfer of the Recreation Fund Deficit to the General Fund

William T. Gentzler made a motion, seconded by James G. Decker, authorizing the transfer of the Recreation fund deficit to the General fund effective December 31, 2008. Motion carried with a Nay vote from Michael H. Altland.

Authorize the Closing of the Recreation Fund

Benjamin L. Spagnola made a motion, seconded by William T. Gentzler, authorizing the closing of the Recreation fund effective December 31, 2008. Motion carried.

Approval of Resolution No. 13-2008: Miscellaneous Fee Schedule for 2009

James G. Decker made a motion, seconded by Michael H. Altland, approving Resolution No. 13-2008, which sets the miscellaneous fee schedule for 2009. Motion carried.

Approval of 2009 Budget

William T. Gentzler made a motion, seconded by Neal J. Doyle, to approve the budget for 2009. Motion carried with a Nay vote from Michael H. Altland.

Authorize Advertisement of the 2009 Meeting Notice

William T. Gentzler made a motion, seconded by Michael H. Altland, to authorize the advertisement of the Meeting Notice for 2009. Motion carried.

Approval of the 2009 Holiday Calendar

Michael H. Altland made a motion, seconded by Neal J. Doyle, to approve the Holiday Calendar for 2009. Motion carried.

**Adjournment**

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, December 15, 2008 at 7:00 P.M.

Adjournment was at 8:00 PM

Respectfully submitted,

Melissa J. Helm, Recording Secretary