

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
February 4, 2013**

The Spring Grove Borough Council met in Regular Session on Monday, February 4, 2013. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
Kyle E. Heidlebaugh  
Peter A. Lombardi  
Samuel H. Spagnola  
Richard P. Legore

**BOROUGH COUNCIL ABSENT:**

William T. Gentzler

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Melissa J. Helm, Adm. Assist/Recording Secty.  
Dave Jones, Solicitor  
Matthew Warfel, (ARRO Inc.)  
Nathan Conklin, II, Jr. Councilperson

**ALSO ABSENT:**

Mike Knouse, (C.S.Davidson,Inc.)

**Public Comment / Visitors**

None

**Approval of Minutes**

**January 2013**

The minutes of the Regular Council Meeting held January 7, 2013 and the Committee Meeting held January 21, 2013 were presented as distributed. Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

**January 2013**

The Treasurer's Report for January 2013 with expenses totaling \$221,085.86 was presented for approval. Michael H. Altland made a motion to approve the report as presented, seconded by Kyle E. Heidlebaugh. Motion carried.

**President's Report**

President Legore informed Council that he has received interest from residents regarding the possibility of dedicating the new bridge at Glatfelter Company. Manager Shaffer told Council that those requests must go through Representative Seth Grove's office.

## **Mayor's Report**

### Parking Enforcement Officer's Report –January 2013

The Parking Enforcement Officer's Report for January 2013 was presented to Council for their review.

### Southwestern Regional Police Activity Report –December 2012

The Police Activity Report for December 2012 submitted by the Southwestern Regional Police Department was presented to Council for their review.

### Southwestern Regional Police Department Financial Report – January 2013

The Financial Report of the Southwestern Regional Police Department for the month of January 2013 was not available for tonight's meeting.

### Southwestern Regional Police Department Board Minutes – January 2013

The Minutes of the Southwestern Regional Police Department Board meeting for the month of January 2013 was not available for tonight's meeting.

## **Manager's Report**

### 2013-2014 Health Insurance Renewal

Manager Shaffer reported to Council that the Borough has been notified that the health insurance premium costs will be going up 34.2% effective April 1, 2013. Manager Shaffer has contacted Benecon to see if they can help offset those costs. He will gather the information and present it at Committee Meeting later this month.

## **Engineer's Report**

### **C.S. Davidson, Inc.**

Engineer Mike Knouse had nothing new to report and was absent from tonight's meeting.

### **ARRO Engineering, Inc.**

Engineer Warfel was present at tonight's meeting but had nothing new to report.

## **Solicitor's Report**

Solicitor Jones was present at tonight's meeting but had nothing new to report.

## **Zoning & Codes Enforcement**

### Zoning Officer's Report – January 2013

The Zoning Officer's Report for January 2013 was presented to Council for their review.

### Code Enforcement Report –January 2013

The Code Enforcement Report, which shows code violations issued in the month of January 2013, as well as the status of outstanding violations, was presented to Council for their review.

### Rental Property Inspection Report – January 2013

The rental property inspection report for the month of January 2013 was presented to Council for their review.

**Recreation**

Spring Grove Regional Parks & Recreation Center Meeting Minutes –December 2012

The minutes of the Regional Parks and Recreation Center Board meeting for the month of December were presented to Council for their review.

**Unfinished Business**

PSAB Pension Plan Statement – Month Ending December 2012

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

**New Business**

Council Vacancy Interviews

At this time interviews were conducted for the vacancy on Council left by the resignation of Curtis Spagnola. Those interviewed were: Ed Morin, 135 North High Street and Kristen Phillips-Thomas, 28 North Main Street.

At this time President Legore asked for nominations to fill the vacancy on Council. Michael H. Altland made a motion, seconded by Kyle E. Heidlebaugh, to nominate Kristen Phillips-Thomas to fill the position until January 6, 2014. Nominations were closed. Motion Carried. It was noted that Kristen will be sworn in at Committee meeting.

**Correspondence**

Friendship Hose Fire Company Reports

Manager Shaffer informed Council that he is in receipt of the 2012 breakdown for calls and financial reports by Friendship Hose Company for Council to review.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, February 18, 2013 at 7:00 P.M.

Adjournment was at 7:40 PM

Respectfully submitted,

Melissa J. Helm  
Recording Secretary