

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
January 7, 2008**

The Spring Grove Borough Council met in Regular Session on Monday, January 7, 2008. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 P.M.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
James G. Decker  
Neal J. Doyle  
William T. Gentzler  
Richard P. Legore

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Melissa J. Helm, Adm. Assist/Recording Secty.  
Mike Knouse, (C.S. Davidson, Inc.)  
David A. Jones, II, Solicitor  
Stephen Zeller, P.E. (Brinjac Associates)

**BOROUGH COUNCIL ABSENT:**

None

**ALSO ABSENT:**

Terry A. Myers, P.E. (C.S. Davidson, Inc.)

**Public Comment / Visitors**

None

**Approval of Minutes**

December 2007

The minutes of the Regular Council Meeting held December 3, 2007 and the Committee Meeting held December 17, 2007 were presented as distributed. James G. Decker made a motion, seconded by William T. Gentzler, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

December 2007

The Treasurer's Report for December 2007 with expenses totaling \$330,169.36 was presented for approval. Michael H. Altland made a motion to approve the report as presented, seconded by James G. Decker. Motion carried. Manager Shaffer explained to Council that the total expenses were high due to the withdrawal of tapping fees from the checking account and transferred into an escrow account for Pahagaco Heights.

**President's Report**

None

**Mayor's Report**Parking Enforcement Officer's Report – December 2007

The Parking Enforcement Officer's Report for December 2007 was presented to Council for their review.

Southwestern Regional Police Activity and Financial Reports – November 2007

The Police Activity Report and the Financial Reports for November 2007 submitted by the Southwestern Regional Police Department was presented to Council for their review.

Southwestern Regional Police Board Minutes – November and December 2007

The minutes of the Southwestern Regional Police Board Minutes for November and December were presented to Council for their review.

**Manager's Report**End of Year Report

Manager Shaffer presented Council with an end of the year report showing budget vs. actual, along with profit and losses figures for 2007.

Zoning Officer Update

Manager Shaffer updated Council on the Zoning Officer position that was left vacant due to the resignation of Dave Unger in December, 2007. He explained that they have completed the second interview on two applicants and have offered the position to one of them. If that applicant accepts the position, he anticipates the position to be filled within thirty (30) days.

Roundabout Signage

Manager Shaffer reviewed an e-mail he received from Chief Greg Bean, Southwestern Regional Police Department. They believe that the placement of additional signage would be beneficial to assist in keeping truck thru traffic on Route 116 in the westbound direction. After discussion, the consensus of Council was that there is enough signage for the roundabout at this time.

**Engineer's Report**Stormwater Separation Project Update

Engineer Knouse reported to Council that after sending a certified letter to Reltec, he has received a response. Unfortunately, the agreement that they offer is one sided and financially motivated. Solicitor Jones reported that the agreement that Reltec has submitted states that the Borough would agree to pay an annual fee of \$1100.00, which can change at any time. Engineer Knouse and Solicitor Jones intend to meet with Reltec in an effort to come to some sort of solution. He also reported that time is of the essence in order to meet the timeframe for the grant submitted from The Department of Environmental Protection.

**Solicitor's Report**

Solicitor Jones had nothing new to report at this time.

## **Zoning & Codes Enforcement**

### Zoning Officer's Report – December 2007

The Zoning Officer's Report for December 2007 was presented to Council for their review.

### Code Enforcement Report – December 2007

The Code Enforcement Report, which shows code violations issued in the month of December 2007, as well as the status of outstanding violations, was presented to Council for their review.

## **Recreation**

### Community Center Board Meeting Minutes – November and December 2007

The minutes of the Community Center Board meeting for the month of November and December, 2007 were presented to Council for their review.

## **Old Business**

### Consider Approval of Resolution No. 1-2008 – 2008 Wage and Salary Schedule

Neal J. Doyle made a motion, seconded by James G. Decker, to approve the 2008 Wage and Salary Schedule for employees and appointed officials of the Borough.

### Southwestern Regional Police Proclamation

Michael H. Altland made a motion, seconded by James G. Decker, to approve a Proclamation which extends Borough Council's sincere thanks to the Southwestern Regional Police Department for the endless hours worked to solve and apprehend all those involved in the unlawful acts that occurred on November 11 and November 27, 2007. Motion carried. It was also noted that a letter of appreciation was sent to Police Commissioner Mark Whitman from the York City Police Department, for their assistance in the matter.

### Approval of Application for Payment No. 3 from Heisey Mechanical, Ltd.

William T. Gentzler made a motion, seconded by James G. Decker, to approve Payment Application No. 3 in the amount of \$97,710.40 to Heisey Mechanical, Ltd. for the WWTP Headworks Modification Project. Motion carried.

## **Correspondence**

None

## **Adjournment**

Hearing no further business, the meeting was adjourned at 7:25 PM by Richard P. Legore to reconvene at 7:26 PM for the reorganization of Council.

**Reorganization of Borough Council  
2008-2009**

**Spring Grove, PA  
January 7, 2008**

**Administration of Oath**

The newly elected members of Borough Council for a four (4) year term were William T. Gentzler, Neal J. Doyle, and Keith R. Kelly for a two-year term was Benjamin L. Spagnola.

All having filed their Election Certificates with the Borough Manager, they presented themselves and received the Oath of Office, which was administered by Mayor Dolores J. Aumen.

**Election of Officers**

After the administration of the Oath of Office, Mayor Dolores J. Aumen called the meeting to order. Mayor Dolores J. Aumen called for nominations of Council President, Vice President and President Pro-Tem open for the 2008-2009 term.

President

A nomination was heard by William T. Gentzler to nominate Richard P. Legore as Council President. Hearing no further nominations, Mayor Dolores J. Aumen declared the nominations closed for the office of President.

Vice President

A nomination was heard by Michael H. Altland to nominate William T. Gentzler as Vice-President. Hearing no further nominations, Mayor Dolores J. Aumen declared the nominations closed for the office of Vice President.

President Pro-Tem

A nomination was made by Richard P. Legore to nominate Michael H. Altland as President Pro Tem. Hearing no further nominations, Dolores J. Aumen declared the nominations closed for the office of President Pro Tem.

At this time Mayor Dolores J. Aumen congratulated the re-elected officers and turned the gavel over to President Richard P. Legore.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
James G. Decker  
Neal J. Doyle  
William T. Gentzler  
Keith R. Kelly  
Richard P. Legore  
Benjamin L. Spagnola

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
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Mike Knouse, (C.S. Davidson, Inc.)  
David A. Jones, II, Solicitor  
Stephen Zeller, P.E. (Brinjac Associates)

**ALSO ABSENT:**

Terry A. Myers, P.E. (C.S. Davidson, Inc.)

**BOROUGH COUNCIL ABSENT:**

None

## **New Business**

### Committee Chair Appointments

President Richard P. Legore made the following Committee Chair Appointments for the year 2008-2009: Personnel-Neal J. Doyle; General Government-Michael H. Altland; Persons & Property-Keith R. Kelly; Health & Sanitation-William T. Gentzler; Highways-Richard P. Legore; Municipalities-Benjamin L. Spagnola; Community Services-James G. Decker.

<u>Name</u>	<u>Position</u>	<u>Term</u>
Andrew N. Shaffer	Manager (Secretary / Treasurer)	-
David A. Jones	Solicitor	
C.S. Davidson, Inc.	Engineer - General	
Dolores J Aumen	Police Board - Representative	2 Years - 12/31/09
Sandra R. Sterner	Zoning Hearing Board	5 Years - 12/31/12
Sandra R. Sterner	Planning Commission	5 Years - 12/31/12
James H. Kling	Planning Commission	5 Years 12/31/12
Cheryl Harrell	Zoning Hearing Board	5 Years - 12/31/12
Clair A. Bortner	Zoning Hearing Board	5 Years - 12/31/12
Mark L. Sullivan	Shade Tree Commission	5 Years - 12/31/12
Dolores J Aumen	Rep. Local Government Advisory Committee	2 Years - 12/31/09
Andrew N. Shaffer	Alternate - Local Government Advisory Committee	2 Years - 12/31/09
Andrew N. Shaffer	Rep. York Adams Tax Bureau	2 Years - 12/31/09
William T. Gentzler	Alternate - York Adams Tax Bureau	2 Years - 12/31/09
Andrew N. Shaffer	Delegate - PSAB	2 Years - 12/31/09
Dolores J. Aumen	Alternate - PSAB	2 Years - 12/31/09
Bruce Yingling	Emergency Management Coordinator	1 Year - 12/31/08

Aero Engineering, Brinjac Engineering and C.S. Davidson, Inc. made brief summations for the appointment of sewer engineering services for the Borough. Neal J. Doyle made a motion, to appoint Aero Engineering as the sewer engineers. The motion died for lack of a second. The appointment for sewer engineering services was tabled until Committee Meeting to be held on January 21, 2008 at 7:00 PM.

### 2008 Budget – Open for Reconsideration

There was no interest in reconsidering the 2008 Budget; which therefore, remains as approved at the December 3, 2007 Council meeting.

### **Adjournment**

Hearing no further business, the meeting was adjourned until the Regular Council Meeting to be held Monday, January 7, 2008 at 7:00 P.M.

Adjournment was at 9:15 P.M.

Respectfully submitted,

Melissa J. Helm, Recording Secretary