

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
January 4, 2010**

The Spring Grove Borough Council met in Regular Session on Monday, January 4, 2010. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
James G. Decker  
Neal J. Doyle  
William T. Gentzler  
Richard P. Legore  
Benjamin L. Spagnola

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Ben Baltzer, C.S. Davidson, Inc.  
Matthew Warfel, (Arro Inc.)  
David A. Jones, II, Solicitor  
Melissa J. Helm, Adm. Assist/Recording Secty  
Dylan R. Sanders, Jr. Councilperson

**BOROUGH COUNCIL ABSENT:**

Keith R. Kelly

**ALSO ABSENT:**

Mike Knouse, (C.S. Davidson, Inc.)

**Public Comment / Visitors**

None

**Approval of Minutes**

December 2009

The minutes of the Regular Council Meeting held December 7, 2009 and the Committee Meeting held December 21, 2009 were presented as distributed. William T. Gentzler made a motion, seconded by Neal J. Doyle, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

December 2009

The Treasurer's Report for December 2009 with expenses totaling \$154,176.43 was presented for approval. James G. Decker made a motion to approve the report as presented, seconded by Michael H. Altland. Motion carried.

**President's Report**

President Legore addressed the current Council members by expressing his appreciation for a successful 2009. He offered words of encouragement to the newly elected and incumbent members to go out and speak to their constituents to find out what is going on in the community. He reminded them that they have been chosen by the citizens of this community to represent them and their interests.

### **Mayor's Report**

#### Parking Enforcement Officer's Report – December 2009

The Parking Enforcement Officer's Report for December 2009 was presented to Council for their review.

#### Southwestern Regional Police Activity Report - November 2009

The Police Activity Report for November 2009 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Lisa Layden was present to answer any questions Council may have.

#### Southwestern Regional Police Department Board Minutes – December 2009

The minutes of the Southwestern Regional Police Department Board for the month of December 2009 were not available for Council to review.

### **Manager's Report**

#### End of Year Report

Manager Shaffer presented an end of the year financial report to Council for their review. He reminded Council that this report is an unaudited report and is subject to change upon receiving December's bank statements.

### **Solicitor's Report**

#### Intergovernmental Agreement – Spring Grove Regional Parks and Recreation Center

Solicitor Jones informed Council that Jackson Township has decided to hold off approving the agreement until they hear back from Paradise Township.

### **Engineer's Report**

#### **C.S. Davidson, Inc.**

Engineer Ben Baltzer was present in the absence of Engineer Mike Knouse.

#### Storm Swale Rehabilitation Project Update

##### Consider Approval of Change Order #1

Engineer Baltzer reported to Council that to date all of the concrete work and the retaining wall has been finished. The contractor is planning on moving in this week to complete rough grading. The split fence and seeding will be done this spring. William T. Gentzler made a motion, seconded by Neal J. Doyle, authorizing Payment Request #2 in the amount of \$56,357.26 to J.A. Myers Building and Development. Motion carried.

### **ARRO Engineering, Inc.**

#### 2010 Sewer Lining Project Update

Engineer Warfel reported to Council that Arro Engineering, Inc. plans to submit the contract documents and drawing specifications to Council for their review within the next couple of weeks.

## **Zoning & Codes Enforcement**

### Zoning Officer's Report – December 2009

The Zoning Officer's Report for December 2009 was presented to Council for their review.

### Code Enforcement Report – December 2009

The Code Enforcement Report, which shows code violations issued in the month of December 2009, as well as the status of outstanding violations, was presented to Council for their review.

## **Recreation**

### Spring Grove Regional Parks & Recreation Center Meeting Minutes – October & November 2009

The minutes of the Regional Parks and Recreation Center Board meeting for the months of October and November 2009 were presented to Council for their review.

## **Unfinished Business**

### PSAB Pension Plan Statement – Month Ending November 2009

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

### Consider Approval of the Second Amendment to the Intergovernmental Agreement of Cooperation for the Regional Parks and Recreation Center

William T. Gentzler made a motion, seconded by Neal J. Doyle, to approve the Second Amendment to the Intergovernmental Agreement of Cooperation for the Regional Parks and Recreation Center. Motion carried with an opposition vote by Benjamin L. Spagnola.

## **Adjournment for Reorganization**

Adjournment was at 7:25 PM for the reorganization of Council.

## **Reorganization – 2010-2011**

### Administration of Oath to Mayor

At this time, Notary Public, Melissa Helm, administered the Oath of Office to Mayor Dolores J. Aumen.

At this time, the newly elected members of Council for a four (4) year term were Richard P. Legore, Michael H. Altland, Curtis J. Spagnola and Samuel H. Spagnola and for a two year term was Benjamin L. Spagnola. Re-elected as tax collector to a four (4) year term was Monica Eckenrode. Elected as constable to a six (6) year term was Tony Spagnola. All having filed their Election Certificates with the Borough Manager, they presented themselves and received their Oath of Office, which was administered by Mayor Dolores J. Aumen.

Election of Officers

After the administration of the Oath of Office, Mayor Aumen called the meeting to order. Mayor Aumen called for the nominations of Council President, Vice President and President Pro Tem open for the 2010 – 2011 term.

President

A nomination was heard by William T. Gentzler to nominate Richard P. Legore as Council President. Hearing no further nominations, Mayor Aumen declared the nominations closed for the office of President.

Vice President

A nomination was heard by Neal J. Doyle to nominate William T. Gentzler as Vice-President. Hearing no further nominations, Mayor Aumen declared the nominations closed for the office of Vice President.

President Pro-Tem

A nomination was made by Richard P. Legore to nominate Michael H. Altland as President Pro-Tem. Hearing no further nominations, Mayor Aumen declared the nominations closed for the office of President Pro-Tem.

William T. Gentzler made a motion, seconded by Benjamin L. Spagnola to accept the nominations for President, Vice President and President Pro Tem. Motion carried.

At this time, Mayor Aumen congratulated the re-elected officers and turned the gavel over to President Richard P. Legore.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
Neal J. Doyle  
William T. Gentzler  
Richard P. Legore  
Benjamin L. Spagnola  
Curtis J. Spagnola  
Samuel H. Spagnola

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Ben Baltzer, C.S. Davidson, Inc.  
Matthew Warfel, Arro, Inc.  
David A. Jones, II, Solicitor  
Melissa J. Helm, Adm. Assist/Recording Secty.  
Dylan R. Sanders, Jr., Councilperson

**BOROUGH COUNCIL ABSENT:**

None

**ALSO ABSENT:**

Mike Knouse, C.S. Davidson, Inc.

## New Business

Committee Chair Appointment

A motion was made by Michael H. Altland, seconded by William T. Gentler. With the motion carrying, the following appointments were made for 2010-2011:

<u>Committee</u>	<u>Duties</u>	<u>Council Member (Chair)</u>
Personnel	Employee Relations	Neal J. Doyle
General Government	Administration, Budget & Finance, Tax Collection & Municipal Buildings	Michael H. Altland
Persons & Property	Police, Civil Preparedness, Planning & Zoning	Samuel H. Spagnola
Health & Sanitation	General Health Services & Refuse Collection & Disposal	William T. Gentzler
Highways	Streets, Alleys, Sidewalks, Curbs & Stormwater	Richard P. Legore
Municipalities	Sanitary	Benjamin L. Spagnola
Community Services	Recreation, Shade Trees, Library, VNA & Special Services	Curtis J. Spagnola

Board/Commission/Staff Reappointments

A motion was made by William T. Gentzler, seconded by Michael H. Alland. With the motion carrying, the following board/commissions/staff appointments were made:

<u>Name</u>	<u>Position</u>	<u>Term</u>
Andrew N. Shaffer	Manager (Secretary – Treasurer)	
David A. Jones	Solicitor	
C.S. Davidson, Inc.	Engineer – General	
ARRO Consulting	Engineer - Sewer	
Dolores J. Aumen	Police Board – Representative	2 Years – 12/31/11
Robert W. Whyland	Zoning Hearing Board Member	5 Years – 12/31/14
Barry D. Black	Zoning Hearing Board Member	5 Years – 12/31/14
Dolores J. Aumen	Rep. Local Government Advisory Committee	2 Years – 12/31/11
Andrew N. Shaffer	Alternate – Local Government Advisory Committee	2 Years – 12/31/11
Andrew N. Shaffer	Rep. York Adams Tax Bureau	2 Years – 12/31/11
William T. Gentzler	Alternate – York Adams Tax Bureau	2 Years – 12/31/11
Andrew N. Shaffer	Rep. Tax Collection Committee	2 Years – 12/31/11
William T. Gentzler	Alternate – Tax Collection Committee	2 Years – 12/31/11
Andrew N. Shaffer	Delegate – PSAB	2 Years – 12/31/11
Dolores J. Aumen	Alternate - PSAB	2 Years – 12/31/11
Bruce Yingling	Emergency Management Coordinator	1 Year – 12/31/10
Dean McNeal	Deputy Emergency Management Coordinator	1 Year – 12/31/10
Neal J. Doyle	EMA – Delegate	1 Year – 12/31/10
Brian Bankert	EMA – Delegate	1 Year – 12/31/10
Robert W. Whyland	EMA – Alternate	1 Year – 12/31/10
John Bailey	Property Maintenance Appeals Board Member	5 Years – 12/31/14
Paul Sterner	Spring Grove Regional Parks & Rec. Ctr. Board	5 Years – 12/31/14

2010 Budget – Open for Reconsideration

There was no interest in reconsidering the 2010 Budget; therefore, the budget remains as approved at the December 7, 2009 meeting.

**Correspondence**

PSAB Newly Elected Municipal Officials Training

Manager Shaffer informed Council that PSAB is offering a newly elected municipal officials training course.

Stock & Leader Municipal Law 101

Manager Shaffer informed Council that Stock & Leader is offering a municipal law program for newly elected municipal officials and also current elected officials, administrators & managers on Thursday, Jan 14, 2010 beginning at 6:00 PM. at the law offices of Stock & Leader.

Friendship Hose Co. #1 – 2009 Annual Report

Manager Shaffer presented the 2009 Annual report of the Friendship Hose Co. #1 responses by municipality to Council for their review.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, January 18, 2010 at 7:00 P.M.

Adjournment was at 7:45 PM

Respectfully submitted,

Melissa J. Helm  
Recording Secretary