

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
January 7, 2013**

The Spring Grove Borough Council met in Regular Session on Monday, January 7, 2013. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
William T. Gentzler
Kyle E. Heidlebaugh
Peter A. Lombardi
Curtis J. Spagnola
Samuel H. Spagnola
Richard P. Legore

BOROUGH COUNCIL ABSENT:

None

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Melissa J. Helm, Adm. Assist/Recording Secty.

ALSO ABSENT:

Dave Jones, Solicitor
Mike Knouse, (C.S.Davidson,Inc.)
Matthew Warfel, (ARRO Inc.)
Nathan Conklin, II, Jr. Councilperson

Public Comment / Visitors

None

Approval of Minutes

December 2012

The minutes of the Regular Council Meeting held December 3, 2012 and the Committee Meeting held December 17, 2012 were presented as distributed. Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve the minutes as presented. Motion carried.

Treasurer's Report

December 2012

The Treasurer's Report for December 2012 with expenses totaling \$174,471.99 was presented for approval. Samuel H. Spagnola made a motion to approve the report as presented, seconded by Kyle E. Heidlebaugh. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –December 2012

The Parking Enforcement Officer's Report for December 2012 was presented to Council for their review.

Southwestern Regional Police Activity Report –November 2012

The Police Activity Report for November 2012 submitted by the Southwestern Regional Police Department was presented to Council for their review.

Southwestern Regional Police Department Financial Report – November & December 2012

The Financial Report of the Southwestern Regional Police Department for the months of November and December 2012 were presented to Council for their review.

Southwestern Regional Police Department Board Minutes – December 2012

The Minutes of the Southwestern Regional Police Department Board meeting for the month of December 2012 were presented to Council for their review. Minutes from a Special Meeting held December 27, 2012 to discuss pension obligations were also presented.

Manager's Report

End of Year Financial Report

Manager Shaffer presented the end of the year financial report for Council to review. He reminded Council that this report is an unaudited statement of the Budget vs. Actual figures and is subject to change.

Engineer's Report

C.S. Davidson, Inc.

Engineer Mike Knouse was absent from tonight's meeting.

ARRO Engineering, Inc.

Engineer Warfel was absent from tonight's meeting.

2012 Main Street Sewer Rehabilitation Project Update Consider Approval of Change Order #1

Kyle E. Heidlebaugh made a motion, seconded by William T. Gentzler, to authorize payment of Change Order #1 to Utility Services Group, Inc., in the amount of \$1,655.00 which increases the total cost of the project.

Solicitor's Report

Solicitor Jones was absent from tonight's meeting.

Zoning & Codes Enforcement

Zoning Officer's Report – December 2012

The Zoning Officer's Report for December 2012 was presented to Council for their review.

Code Enforcement Report –December 2012

The Code Enforcement Report, which shows code violations issued in the month of December 2012, as well as the status of outstanding violations, was presented to Council for their review.

Rental Property Inspection Report – December 2012

The rental property inspection report for the month of December 2012 was presented to Council for their review.

RecreationSpring Grove Regional Parks & Recreation Center Meeting Minutes –November 2012

The minutes of the Regional Parks and Recreation Center Board meeting for the month of November were presented to Council for their review.

Unfinished BusinessPSAB Pension Plan Statement – Month Ending November 2012

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

New Business2013 Appointments

William T. Gentzler made a motion, seconded by Michael H. Altland, authorizing the appointment of Board/Commission members and their terms. Motion Carried.

<u>Name</u>	<u>Board or Commission</u>	<u>Term</u>	<u>Expires</u>
Dolores J. Aumen	Southwestern Regional Police Board	2 Years	December 31, 2014
Sandra R. Sterner	Planning Commission	4 Years	December 31, 2016
Sandra R. Sterner	Zoning Hearing Board	5 Years	December 31, 2017
Cheryl Harrell	Zoning Hearing Board	5 Years	December 31, 2017
Clair A. Bortner	Zoning Hearing Board	5 Years	December 31, 2017
Mark L. Sullivan	Shade Tree Commission	5 Years	December 31, 2017

CorrespondenceLetter of Resignation

Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to accept the resignation of Councilman Curtis J. Spagnola with regrets. Council wished Curtis J. Spagnola best wishes in his future endeavors. Motion Carried.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, January 21, 2013 at 7:00 P.M.

Adjournment was at 7:20 PM

Respectfully submitted,

Melissa J. Helm
Recording Secretary