

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
July 7, 2008**

The Spring Grove Borough Council met in Regular Session on Monday, July 7, 2008. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 P.M.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
James G. Decker
Neal J. Doyle
William T. Gentzler
Keith R. Kelly
Richard P. Legore
Benjamin L. Spagnola

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Melissa J. Helm, Adm. Assist/Recording Secty.
Mike Knouse, (C.S. Davidson, Inc.)
David A. Jones, II, Solicitor

BOROUGH COUNCIL ABSENT:

None

ALSO ABSENT:

Wayne A. Smith, Zoning/Codes Offcr.
Terry A. Myers, P.E. (C.S. Davidson, Inc.)
Matthew Warfel, (Arro Inc.)

Public Comment / Visitors

Mr. Wayne Mummert, 120 E. Church Street, was present to discuss the present parking situation on E. Church Street with Council. Instead of having E. Church Street posted "Two Hour Parking", he would like parking permits to be issued. Mr. Mummert also voiced his objection to the manner in which tickets are issued. After a lengthy discussion, Council tabled any further discussion until Committee Meeting to be held later this month.

Mr. Jim Miller, 360 N. Main Street, was present to discuss the problem of speeding on N. Main Street as traffic approaches the roundabout. Mr. Miller questioned if the speed limit could be lowered. Council advised him that they had already expressed these concerns to PennDOT and had requested that the speed limit be lowered out to the traffic light at Tom's. To date Council has not received a favorable response from PennDot. Also, he expressed his objection regarding the truck drivers passing through and not adhering to the "Jake Brake" policy. Mr. Miller inquired about what sort of recourse residents have in citing the truck drivers. Chief Bean advised him that it would be preferred if one of their officers would see this and then cite them. He also stated that if residents would see the name of the trucking companies on their trucks, the police department could send a letter advising that company of the regulations on "Jake Brakes".

Approval of Minutes

June 2008

The minutes of the Regular Council Meeting held June 2, 2008 and the Committee Meeting held June 16, 2008 were presented as distributed. William T. Gentzler made a motion, seconded by James G. Decker, to approve the minutes as presented. Motion carried.

Treasurer's Report

June 2008

The Treasurer's Report for June 2008 with expenses totaling \$179,239.40 was presented for approval. Neal J. Doyle made a motion to approve the report as presented, seconded by William T. Gentzler. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report – June 2008

The Parking Enforcement Officer's Report for June 2008 was presented to Council for their review.

Southwestern Regional Police Activity and Financial Reports – May 2008

The Police Activity Report and the Financial Reports for May 2008 submitted by the Southwestern Regional Police Department was presented to Council for their review. Chief Bean was present to review the reports and to answer any questions.

Southwestern Regional Police Department Board Minutes-May and June 2008

The minutes of the Southwestern Regional Police Department Board minutes for May and June 2008 were presented to Council for their review.

Southwestern Regional Police Department Patrol Bike

Michael H. Altland made a motion, seconded by William T. Gentzler, to approve the funding in the amount of \$1,142.25 for the purchase of a patrol bicycle to be used as a cost effective method for providing police services in the Borough. Motion carried.

Manager's Report

Property Maintenance Code Update

Manager Shaffer updated Council on the property maintenance code. He noted that after he and Solicitor Jones compared the Borough's proposed code to the International Maintenance Code, it was determined that it covered many of the same issues and was more precise. It is their recommendation that the Borough adopt the International Code. The Ad Hoc Committee was sent copies of the Code in addition to a draft of the two ordinances to be adopted (Property Maintenance and Rental Code).

Mid Year Financial Report

Manager Shaffer presented a mid year finance report to Council for their review.

Engineer's Report

Stormwater Separation Project Update – Consider Approval of Low Bid

Engineer Knouse reported to Council that the bids for the storm water separation project were opened with the low bidder being Gregory Contractors in the amount of \$243,117.50. Engineer Knouse reported that \$230,000 of that amount will be paid by a Clean Water Grant, with the Glatfelter Company paying \$70,000, bringing the project within budget. William T. Gentzler made a motion, seconded by James G. Decker, to accept the low bid from Gregory Contractors. Motion carried.

2008 Street Improvement Project Update

Engineer Knouse reported to Council that a pre-construction meeting was held with Stewart and Tate. He advised Council that they have received a Notice to Proceed for the project with a beginning date of July 15th.

Engineer Knouse requested authorization from Council to negotiate a quote for the paving of the parking lot located at the corner of Roth's Church Road and Hanover Road, owned by Pasch Enterprises. Michael H. Altland made a motion, seconded by Neal J. Doyle, granting the request. Motion carried.

CDBG 2008 Update

William T. Gentzler made a motion, seconded by Neal J. Doyle, authorizing Council President and Manager to sign necessary paperwork for the CDBG curb and sidewalk project on N. High Street. Motion carried.

Solicitor's Report

Pasch Enterprises Litigation

William T. Gentzler made a motion, seconded by Michael H. Altland, authorizing Council President and Manager to sign necessary paperwork for the settlement agreement with Pasch Enterprises. Motion carried.

Zoning & Codes Enforcement

Zoning Officer's Report – June 2008

The Zoning Officer's Report for June 2008 was presented to Council for their review.

Code Enforcement Report – June 2008

The Code Enforcement Report, which shows code violations issued in the month of June 2008, as well as the status of outstanding violations, was presented to Council for their review.

Zoning Hearing Board Meeting – June 25, 2008

Manager Shaffer informed Council that the Zoning Hearing Board meeting that was held on June 25, 2008 to hear a variance regarding 409 N. Main Street for the storage of dogs was denied.

Recreation

Community Center Board Meeting Minutes – June 2008

The minutes of the Community Center Board meeting for the month of June, 2008 were not available for tonight's meeting.

Regional Recreation Commission Board Meeting Minutes – May 2008

The minutes of the Regional Recreation Commission Board meeting for the month of May, 2008 were presented to Council for their review.

Consolidation Meeting Minutes – June 2008

The minutes of the consolidation meeting held June 24, 2008 were presented to Council for their review.

Unfinished Business

None

New Business

Consider Approval of Payment Request #1-H&H General Excavation – Interior Renovations

William T. Gentzler made a motion, seconded by Neal J. Doyle, to approve payment request #1 made by H&H General Excavation in the amount of \$34,938.00 for the interior renovations project at the community center. Motion carried.

Consider Approval of Payment Request E1 – Electroventions-Interior Renovations

William T. Gentzler made a motion, seconded by Michael H. Altland, to approve request E1 made by Electroventions in the amount of \$1,632.00 for the interior renovations project at the community center. Motion carried.

Consider Approval of a Fund Transfer from Capital Campaign Account

William T. Gentzler made a motion, seconded by Michael H. Altland, authorizing the transfer of funds from the Capital Campaign Account into the General Checking Account in the amount of \$36,570, which is the sum of the payment requests for the renovation project at the community center. Motion carried.

Consider Approval of a Fund Transfer – Investment Certificate of Deposit

James G. Decker made a motion, seconded by Neal J. Doyle, authorizing Manager Shaffer to transfer \$15,000 from the general fund investment account to a five (5) year certificate of deposit at an interest rate of 4.5% for the sewer license agreements that will be renewable in ten (10) years with Reltec. Motion carried.

Consider Authorizing Contract Signing – Sewer License Agreements

Benjamin L. Spagnola made a motion, seconded by Keith R. Kelly, authorizing an increase in the Borough's Umbrella Insurance Policy coverage from \$2 million to \$3 million. Motion carried. Neal J. Doyle made a motion, seconded by William T. Gentzler, authorizing the Council President and Manager to sign the Sewer License Agreements with Reltec. Motion carried.

Consider Approval of Jefferson Borough's Request for Fire Police Assistance

Keith R. Kelly made a motion, seconded by Michael H. Altland, to grant Jefferson Borough's request for fire police assistance during for their carnival during the week of July 14th. Motion carried.

Correspondence

FEMA – Hazard Mitigation Plan Approval

Manager Shaffer reported to Council that he is in receipt of a letter from FEMA that the Borough's Hazard Mitigation Plan was approved as presented.

PennDOT – Jackson Street Maintenance

Manager Shaffer reported to Council that he is in receipt of a letter from PennDOT stating that Jackson Street is on the project schedule for milling and paving in the spring of 2009 from W. Hanover Street to N. Main Street.

PennDOT – W. Hanover Road Maintenance

Manager Shaffer reported to Council that he is in receipt of a letter from PennDOT that they will begin the placement of a 1" leveling course on W. Hanover Road (from Colonial Valley Road to Roth's Church Road) within the next couple of weeks.

Executive Session

Borough Council adjourned into executive session at 8:13 PM to discuss a litigation issue and a personnel matter and reconvened at 8:29 PM.

Adjournment

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, July 21, 2008 at 7:00 P.M.

Adjournment was at 8:30 PM

Respectfully submitted,

Melissa J. Helm, Recording Secretary