

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
July 5, 2011**

The Spring Grove Borough Council met in Regular Session on Tuesday, July 5, 2011. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
Neal J. Doyle
William T. Gentler
Benjamin L. Spagnola
Curtis J. Spagnola
Samuel H. Spagnola
Richard P. Legore

BOROUGH COUNCIL ABSENT:

None

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Mike Knouse, (C.S. Davidson, Inc.)
Matthew Warfel, (Arro Inc.)

ALSO ABSENT:

Melissa J. Helm, Adm. Assist/Recording Secty
Dave Jones, Solicitor

Public Comment / Visitors

None

Approval of Minutes

June 2011

The minutes of the Regular Council Meeting held June 6, 2011 and the Committee Meeting held June 20, 2011 were presented as distributed. William T. Gentzler made a motion, seconded by Michael H. Altland, to approve the minutes as presented. Motion carried.

Treasurer's Report

June 2011

The Treasurer's Report for June 2011 with expenses totaling \$169,079.19 was presented for approval. Michael H. Altland made a motion to approve the report as presented, seconded by Samuel H. Spagnola. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –June 2011

The Parking Enforcement Officer's Report for June 2011 was presented to Council for their review.

Southwestern Regional Police Activity Report – May 2011

The Police Activity Report for May 2011 submitted by the Southwestern Regional Police Department was presented to Council for their review.

Southwestern Regional Police Department Financial Report – June 2011

The Financial Report of the Southwestern Regional Police Department for the month of June 2011 was not available for Council to review.

Southwestern Regional Police Department Board Minutes – June 2011

The Minutes of the Southwestern Regional Police Department Board meeting for the month of June 2011 were presented to Council to their review.

Press Release – New Hire

A press release announcing the hiring of a new Southwestern Police officer, Holly E. Jackson, was presented to Council for their information.

Manager's Report

Mid Year Financial Report

Manager Shaffer presented a mid-year financial report to Council for their review.

Solicitor's Report

There was no solicitor's report due to the absence of Solicitor Jones.

Engineer's Report

C.S. Davidson, Inc.

Engineer Knouse reported to Council that he had no new business to report this month. He will have the bid results for the roof replacement for Council next month.

ARRO Engineering, Inc.

Security Facilities - Glatfelter

Engineer Warfel reported to Council that Glatfelter Company will be providing their revised sketch plans and information soon for Council's review.

Sewer Rehab Project - 2010

Engineer Warfel reported to Council that all of the warranties and close out documents that were required for the Sewer Rehab Project have been received. Arro is recommending that the Borough make final payment for the project.

Zoning & Codes Enforcement

Zoning Officer's Report – June 2011

The Zoning Officer's Report for June 2011 was presented to Council for their review.

Code Enforcement Report – June 2011

The Code Enforcement Report, which shows code violations issued in the month of June 2011, as well as the status of outstanding violations, was presented to Council for their review.

Rental Property Inspection Report – May 2011

No inspections were completed in June.

Zoning Hearing Board Meeting – June 23, 2011

Manager Shaffer reported to Council that the Zoning Hearing Board granted a Special Exception at their June 23rd meeting to change one non-conforming use (warehousing/storage) to another non-conforming use (office/personal service) in the Town Residential Zoning District.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes – May 2011

The minutes of the Regional Parks and Recreation Center Board meeting for the month of May 2011 were presented to Council for their review.

Unfinished Business

PSAB Pension Plan Statement – Month Ending May 2011

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

New Business

Letter of Resignation – Ben Spagnola

Curtis J. Spagnola made a motion, seconded by Samuel H. Spagnola, to accept the resignation of Ben Spagnola with regrets. Council wished Ben well in his future endeavors. Motion carried.

Correspondence

None

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, July 18, 2011 at 7:00 P.M.

Adjournment was at 7:26 PM

Respectfully submitted,

Melissa J. Helm
Recording Secretary