

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
June 6, 2011**

The Spring Grove Borough Council met in Regular Session on Monday, June 6, 2011. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
Neal J. Doyle
William T. Gentler
Benjamin L. Spagnola
Curtis J. Spagnola
Samuel H. Spagnola
Richard P. Legore

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Mike Knouse, (C.S. Davidson, Inc.)
Matthew Warfel, (Arro Inc.)
Melissa J. Helm, Adm. Assist/Recording Secty
Dave Jones, Solicitor

BOROUGH COUNCIL ABSENT:

None

ALSO ABSENT:

None

Public Comment / Visitors

Proclamation Presentation

President Legore presented Mr. Robert Brunner, 522 Monocacy Trail, with a proclamation in appreciation for the patriotic display placed along Route 116 for Memorial Day.

Spring Grove Elementary School

Mrs. Amanda Sterner, Spring Grove Elementary School, and several third grade students were in attendance to present Borough Council with a booklet of thank you letters that were written by the students in appreciation for the presentation the Borough gave on May 19th.

Approval of Minutes

May 2011

The minutes of the Regular Council Meeting held May 2, 2011 and the Committee Meeting held May 16, 2011 were presented as distributed. William T. Gentzler made a motion, seconded by Michael H. Altland, to approve the minutes as presented. Motion carried.

Treasurer's Report

May 2011

The Treasurer's Report for May 2011 with expenses totaling \$177,858.26 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Neal J. Doyle. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report – May 2011

The Parking Enforcement Officer's Report for May 2011 was presented to Council for their review.

Southwestern Regional Police Activity Report – April 2011

The Police Activity Report for April 2011 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Brandon Nolan was present to answer any questions.

Southwestern Regional Police Department Financial Report – April and May 2011

The Financial Reports of the Southwestern Regional Police Department for the months of April and May 2011 were presented to Council for their review.

Southwestern Regional Police Department Board Minutes – April and May 2011

The Minutes of the Southwestern Regional Police Department Board meeting for the months of April and May 2011 were presented to Council to their review.

Manager's Report

5 Year Preliminary Budget Calendar

Manager Shaffer presented a preliminary five (5) year budget calendar schedule to Council. He asked that Council submit their requests by June 30th.

Storm Swale Bank Project

Manager Shaffer reported to Council that the storm swale bank project is complete. He originally reported that he thought the project would cost \$3,500.00. The total cost came to \$3,700.00. The difference in cost was due to the fact that it was necessary to rent a truck from H&H.

GIS Internship

Manager Shaffer reported to Council that he has received a few responses to the internship program. He will begin to interview soon.

Solicitor's Report

Pahagaco Heights

Solicitor Jones reported to Council that he has the renegotiated agreement with Pahagaco Heights for Council's signatures along with a check for the agreed \$1,000.00.

Engineer's Report

C.S. Davidson, Inc.

2011 Office Roof Replacement

Engineer Knouse reported to Council that the specifications and plans have been completed for the roof replacement.

ARRO Engineering, Inc.Security Facilities - Glatfelter

Engineer Warfel reported to Council that he is working with Glatfelter's engineers to plan connection to the Borough's sanitary sewer system for their proposed addition. He plans to set up a meeting with Manager Shaffer and Glatfelter's soon.

Zoning & Codes EnforcementZoning Officer's Report – May 2011

The Zoning Officer's Report for May 2011 was presented to Council for their review.

Code Enforcement Report – May 2011

The Code Enforcement Report, which shows code violations issued in the month of May 2011, as well as the status of outstanding violations, was presented to Council for their review.

Rental Property Inspection Report – May 2011

No inspections were completed in May.

Zoning Hearing Board Meeting – June 23, 2011

Manager Shaffer reported to Council that a meeting of the Zoning Hearing Board will be held on June 23rd for a Special Exception to change one non-conforming use (warehousing/storage) to another non-conforming use (office/personal service) in the Town Residential Zoning District.

RecreationSpring Grove Regional Parks & Recreation Center Meeting Minutes – April 2011

The minutes of the Regional Parks and Recreation Center Board meeting for the month of April 2011 were presented to Council for their review.

Unfinished BusinessPSAB Pension Plan Statement – Month Ending April 2011

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

New BusinessConsider Authorizing Advertisement for Bids for the 2011 Office Roof Replacement

Curtis J. Spagnola made a motion, seconded by Michael H. Altland, authorizing the advertisement of bids for the 2011 office roof replacement. Motion carried.

Consider Approval of the Addendum to the Sewer Capacity Reservation Agreement with Pahagaco Heights

William T. Gentzler made a motion, seconded by Curtis J. Spagnola, to approve the addendum to the sewer capacity reservation agreement with Pahagaco Heights. Motion carried.

Consider Approval of Fire Police Services for Jefferson Carnival

William T. Gentzler made a motion, seconded by Michael H. Altland, authorizing fire police assistance for the Jefferson Carnival to be held July 11th – 16th, 2011.

Correspondence

2008-2010 Pension Audit

The 2008-2010 Pension Audit was presented to Council for their review.

Long Term Care Seminar – June 21st

Manager Shaffer informed Council that a long term care seminar will be held at the municipal office on June 21st at 11:30 AM for those interested.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, June 20, 2011 at 7:00 P.M.

Adjournment was at 7:30 PM

Respectfully submitted,

Melissa J. Helm
Recording Secretary