

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
March 1, 2010**

The Spring Grove Borough Council met in Regular Session on Monday, March 1, 2010. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
Neal J. Doyle – Arrived @ 7:15 PM  
William T. Gentzler  
Richard P. Legore  
Benjamin L. Spagnola  
Curtis J. Spagnola

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Mike Knouse, (C.S. Davidson, Inc.)  
David A. Jones, II, Solicitor  
Melissa J. Helm, Adm. Assist/Recording Secty  
Dylan R. Sanders, Jr. Councilperson

**BOROUGH COUNCIL ABSENT:**

Samuel H. Spagnola

**ALSO ABSENT:**

Matthew Warfel, (Arro Inc.)

**Public Comment / Visitors**

None

**Approval of Minutes**

February 2010

The minutes of the Regular Council Meeting held February 1, 2010 and the Committee Meeting held February 15, 2010 were presented as distributed. William T. Gentzler made a motion, seconded by Michael H. Altland, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

February 2010

The Treasurer's Report for February 2010 with expenses totaling \$94,342.23 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Michael H. Altland. Motion carried.

**President's Report**

None

**Mayor's Report**

Parking Enforcement Officer's Report – February 2010

The Parking Enforcement Officer's Report for February 2010 was presented to Council for their review.

Southwestern Regional Police Activity Report - January 2010

The Police Activity Report for January 2010 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Knouse was present to answer any questions Council may have.

Southwestern Regional Police Department Financial Report – January 2010

The financial report of the Southwestern Regional Police Department for the month of January 2010 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes – January 2010

The minutes of the Southwestern Regional Police Department Board for the month of January 2010 were presented to Council for their review.

**Manager's Report**

Capital Reserve Fund Proposal

Manager Shaffer presented a five year capital reserve fund proposal and summary to Council for the purchase of municipal vehicles and equipment for their review. He will place the topic on the agenda for further discussion at Committee meeting.

Benchmark Energy Solutions – March 15, 2010

Manager Shaffer informed Council that Benchmark Energy Solutions will be giving a presentation to Council regarding cooperative purchasing of electric and gas energy.

2009 Audit

Manager Shaffer reported that the annual audit report for 2009 prepared by Phillip R. Friedman & Associates has been completed.

First Capital Engineering

Manager Shaffer reported to Council that he has received a letter from First Capital Engineering stating that Conewago Enterprises, Inc. will need to have all of the outstanding items on the punch list completed for the Community Park project by April 22, 2010.

**Solicitor's Report**

Intergovernmental Agreement of Cooperation for EMA

Solicitor Jones reported to Council that Paradise and Jackson Township are ready to act on the Intergovernmental Agreement this month. Mr. Bruce Yingling was present to answer any questions Council may have.

Snow Emergency Funds

Solicitor Jones informed Council that since Governor Ed Rendell declared a state of emergency during the snow storms in February, Manager Shaffer should compile information as to the costs that the Borough incurred for snow removal for those two storms in an effort to receive reimbursement even though the Borough may not receive those funds until 2011.

**Engineer's Report**

**C.S. Davidson, Inc.**

Storm Swale Rehabilitation Project Update

Engineer Knouse reported to Council that he had nothing new to report on the storm swale rehabilitation project due to the recent snowfalls.

**ARRO Engineering, Inc.**

Due to the absence of Engineer Warfel, Manager Shaffer reported that:

2010 Sewer Lining Project Update

ARRO has received the Borough's preliminary review comments and is completing their final review. Final documents, both drawings and specifications, will be provided to the Borough in the near future for their review prior to bidding the project.

GIS

ARRO is awaiting completion of final measurement on manhole invert depths by Borough staff prior to finalizing this project.

Grit Removal Evaluation

ARRO has received proposals for 4 to 5 grit systems and is completing their review prior to presenting to Borough staff.

**Zoning & Codes Enforcement**

Zoning Officer's Report – February 2010

The Zoning Officer's Report for February 2009 was presented to Council for their review.

Code Enforcement Report – February 2010

The Code Enforcement Report, which shows code violations issued in the month of February 2010, as well as the status of outstanding violations, was presented to Council for their review.

Planning Commission Minutes – February, 2010

The minutes of the Planning Commission meeting held February 4, 2010 for the Reverse Sub Division Plan and Sketch Plan review for 35 townhouses to be located on the property once owned by Diehl Chevrolet located at 245 N. Main Street was presented to Council for their review.

Planning Commission Meeting – March 4, 2010

Manager Shaffer reported to Council that there will be a meeting of the Planning Commission on March 4, 2010 to review the revised Sketch Plans for 35 townhouses at 245 N. Main St.

**Recreation**

Spring Grove Regional Parks & Recreation Center Meeting Minutes – January 2010

The minutes of the Regional Parks and Recreation Center Board meeting for the month of January 2010 were presented to Council for their review.

**Unfinished Business**

PSAB Pension Plan Statement – Month Ending January 2010

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

**New Business**

Consider Approval of the Final Reverse Sub Division Plan – H&H

Benjamin L. Spagnola made a motion, seconded by Michael H. Altland, to approve the Final Reverse Sub Division plan combing two parcels at 245 N. Main St. Motion carried

Consider Renewal of Health Insurance Plan

William T. Gentzler made a motion, seconded by Neal J. Doyle, authorizing the renewal of the Borough's health insurance plan with Health Assurance along with increasing the deductible from \$250 (Individual)/\$500 (Family) to \$750 Individual/\$1500 (Family). Motion carried.

Consider Authorizing Advertisement of the Intergovernmental Agreement of Cooperation for EMA

Michael H. Altland made a motion, seconded by Neal J. Doyle, authorizing the advertisement of the Intergovernmental Agreement of Cooperation for EMA. Motion carried.

Chapter 94 Report – Authorization of Signatures

Michael H. Altland made a motion, seconded by Neal J. Doyle, authorizing the execution of the Chapter 94 Report for 2009. Motion carried.

**Correspondence**

None

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, March 15, 2010 at 7:00 P.M.

Adjournment was at 7:38 PM

Respectfully submitted,

Melissa J. Helm  
Recording Secretary