

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
March 7, 2011**

The Spring Grove Borough Council met in Regular Session on Monday, March 7, 2011. Vice-President William T. Gentzler led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
Neal J. Doyle  
William T. Gentzler  
Benjamin L. Spagnola  
Curtis J. Spagnola  
Samuel H. Spagnola

**BOROUGH COUNCIL ABSENT:**

Richard P. Legore

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Mike Knouse, (C.S. Davidson, Inc.)  
Matthew Warfel, (Arro Inc.)

**ALSO ABSENT:**

Melissa J. Helm, Adm. Assist/Recording Secty  
Dave Jones, Solicitor

**Public Comment / Visitors**

None

**Approval of Minutes**

February 2011

The minutes of the Regular Council Meeting held February 7, 2011 and the Committee Meeting held February 21, 2011 were presented as distributed. Michael H. Altland made a motion, seconded by Benjamin L. Spagnola, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

February 2011

The Treasurer's Report for February 2011 with expenses totaling \$93,850.82 was presented for approval. Michael H. Altland made a motion to approve the report as presented, seconded by Curtis J. Spagnola. Motion carried.

**President's Report**

None

**Mayor's Report**

Parking Enforcement Officer's Report –February 2011

The Parking Enforcement Officer's Report for February 2011 was presented to Council for their review.

Southwestern Regional Police Activity Report – January 2011

The Police Activity Report for January 2011 submitted by the Southwestern Regional Police Department was presented to Council for their review. Chief Bean was present to answer any questions Council may have.

Southwestern Regional Police Department Financial Report – February 2011

The Financial Report of the Southwestern Regional Police Department for the month of February 2011 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes – February 2011

The Minutes of the Southwestern Regional Police Department Board meeting for the month of February 2011 were presented to Council for their review.

Southwestern Regional Police Department Annual Review – 2010

A copy of the Annual Review for 2010 submitted by the Southwestern Regional Police Department was presented to Council for their review.

**Manager's Report**

Pension Plan Audit -2008-2010

Manager Shaffer reported to Council that an audit of the Borough's pension plan was conducted and there were no findings or recommendations. A copy of the report will arrive in approximately 60 days.

Liquid Fuels Audit – 2008-2009

Manager Shaffer reported to Council that an audit of the Borough's Liquid Fuels was conducted with no findings or recommendations. A copy of the report will arrive in approximately 60 days.

**Solicitor's Report**

There was no report due to the absence of Solicitor Jones.

**Engineer's Report**

**C.S. Davidson, Inc.**

Community Park Phase 2

Engineer Knouse reported to Council that Manager Shaffer, Director Werntz, and he met with DCNR regarding the grant for the Community Park. Several suggestions were made such as going green, increasing the landscaping, and expansion of the dog park. The bus depot lessee has offered to give \$25,000 toward the paving of the parking lot. After a lengthy discussion, Neal J. Doyle made a motion, seconded by Curtis J. Spagnola, authorizing C.S. Davidson, Inc., Manager Shaffer and Director Werntz to move forward with the grant application submission to DCNR with the omission of the volleyball courts and water connection. Motion carried with a nay voted noted by Samuel H. Spagnola.

**ARRO Engineering, Inc.**

Update on Future Projects

Engineer Warfel reported to Council that ARRO has been reviewing a few minor projects for the future.

## **Zoning & Codes Enforcement**

### Zoning Officer's Report – February 2011

The Zoning Officer's Report for February 2011 was presented to Council for their review.

### Code Enforcement Report – February 2011

The Code Enforcement Report, which shows code violations issued in the month of February 2011, as well as the status of outstanding violations, was presented to Council for their review.

### Rental Property Inspection Report – February 2011

Manager Shaffer presented a rental property inspection report to Council for their review. Council agreed that this report was something they wished to be continued until all of the inspections have been completed.

## **Recreation**

### Spring Grove Regional Parks & Recreation Center Meeting Minutes – January and February 2011

The minutes of the Regional Parks and Recreation Center Board meeting for the months of January and February 2011 were presented to Council for their review.

## **Unfinished Business**

### PSAB Pension Plan Statement – Month Ending January 2011

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

### Approving the Renewal of the Health Insurance Plan (Premier PPO \$1,000) and to Continue to Reimburse Employees for In-Network Deductibles

Benjamin L. Spagnola made a motion, seconded by Michael H. Altland, to approve the renewal of the health insurance plan with Health Assurance for a Premier PPO plan \$1,000 and to also continue to reimburse employees for the In-Network deductible. Motion carried.

## **New Business**

### Consider Approval of the 2010 Chapter 94 Report

Benjamin L. Spagnola made a motion, seconded by Neal J. Doyle, to approve the 2010 Chapter 94 report submitted by ARRO Engineering. Motion carried.

### Consider Approval of the Memorandum of Understanding with the York County Conservation District

Michael H. Altland made a motion, seconded by Curtis J. Spagnola, to approve the Memorandum of Understanding with the York County Conservation District which outlines that the Best Management Practices (BMPS) are implemented on the ground to protect, maintain, reclaim, and restore water quality and the existing and designated uses of waters of the Commonwealth located in Spring Grove Borough for the benefit of the Borough's citizens and downstream water uses. Motion carried.

Consider Approval of Resolution 2-2011 – Document Destruction

Neal J. Doyle made a motion, seconded by Benjamin L. Spagnola, to approve Resolution 2-2011, which authorizes the disposition of public records for Spring Grove Borough. Motion carried.

Consider Approval of the Request for a Handicap Parking Space – Linda Heiner

Benjamin L. Spagnola made a motion, seconded by Samuel H. Spagnola, to approve a request for a handicap parking space for Linda Heiner, 15 North East Street. Motion carried.

**Correspondence**

Department of Emergency Services – Brief Update of York County 911 Radio System

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, March 21, 2011 at 7:00 P.M.

Adjournment was at 8:15 PM

Respectfully submitted,

Melissa J. Helm  
Recording Secretary