

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
May 7, 2007**

The Spring Grove Borough Council met in Regular Session on Monday, May 7, 2007. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 P.M.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
James G. Decker
Neal J. Doyle
William T. Gentzler
Richard P. Legore
Kelly S. Mills
John P. Shaver

ALSO PRESENT:

Todd A. Zeigler, Manager
Dolores J. Aumen, Mayor
Mike Knouse, (C.S. Davidson, Inc.)
Melissa J. Helm, Adm. Assist/Recording Secty.
David A. Jones, II, Solicitor
Tyler M. Hoover, Jr. Councilperson

BOROUGH COUNCIL ABSENT:

None

ALSO ABSENT:

Terry A. Myers, P.E. (C.S. Davidson, Inc.)
Stephen Zeller, P.E. (Brinjac Associates)
David J. Unger, Zoning/Codes Officer

Public Comment / Visitors

None

Approval of Minutes

April 2007

The minutes of the Regular Council Meeting held April 2, 2007 and the Committee Meeting held April 16, 2007 were presented as distributed. John P. Shaver made a motion, seconded by James G. Decker, to approve the minutes as presented. Motion carried.

Treasurer's Report

April 2007

The Treasurer's Report for April 2007 with expenses totaling \$123,831.10 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Kelly S. Mills. Motion carried.

President's Report

Executive Session – April 25, 2007 @ 7:30 PM (Personnel)

President Legore informed those present that Council met in executive session on April 25, 2007 for the purpose of interviewing applicants for the Borough Manager's position that became vacant as a result of Todd A. Zeigler's resignation, effective May 7, 2007.

Mayor's Report

Parking Enforcement Officer's Report – April 2007

The Parking Enforcement Officer's Report for April 2007 was presented to Council for their review.

Southwestern Regional Police Activity and Financial Reports – March and April 2007

The Police Activity Report for March and April and the Financial Report for March 2007 submitted by the Southwestern Regional Police Department was presented to Council for their review. Sergeant Lisa Dixon was present to review the reports and to answer questions Council may have had.

Southwestern Regional Police Board Minutes – March and April 2007

The minutes of the Southwestern Regional Police Board for March and April 2007 was presented to Council for their review.

Emergency Services of York County – Proposed Ordinance for New Structures

Solicitor Jones reviewed with Council a memo that he received from Chief Bean informing them that the Emergency Services of York County is encouraging all municipalities establish an ordinance for new building construction. The intent is to improve public safety radio traffic within new structures. The new radio system that goes into effect at the end of this year will dramatically improve reception, but not in exiting structures. New structures may need equipment that enhances radio signals (such as a dead antenna) so that firefighters and police officers can transmit in these structures. The matter was referred to committee meeting for further discussion.

Traffic Study – Spring Forge Development

Sergeant Lisa Dixon reviewed a traffic study that was conducted on several side streets within the Spring Forge housing development. The study was conducted on the 100 block of Glenview Road, the 400 block of Monocacy Trail and the 300 block of Spring Forge Drive. The study concluded that the average speed of traffic combining the three (3) locations was 22 mph.

Agreement for Real Property

A copy of an agreement for Real Property for the Southwestern Regional Police building, located at 6115 Thoman Drive was presented to Council for their review.

Special Invitation to Regional Police Board Meeting – Wednesday, May 9, 2007

Council was presented with a special invitation to attend a meeting to be held on Wednesday, May 9, 2007 for the purpose of discussing several issues, including the purchase of the police facility.

Manager's Report

Manager Zeigler had nothing to report.

Engineer's ReportRoundabout Update - Hand Railing

Engineer Mike Knouse reported to Council that there was nothing new to report at this time.

Stormwater Separation Project – (DEP Grant) Glatfelter

Engineer Knouse reported to Council that he is waiting to hear from the railroad's property manager, Realtech, regarding the stormwater separation project.

2007 Street Improvement Project – Authorize Advertisement for Bids

William T. Gentzler made a motion, seconded by James G. Decker, to authorize the advertisement for bids for the following Street Improvements for 2007: N. Walnut Street (W. Jackson Street to W. Hanover Street), Glenview Road (Monocacy Trail to N. Main Street), W. Hoke Street (N. Main Street to N. Elm Avenue), E. Constitution Avenue (Hoisery Alley to East Street to deadend), E. Railroad Street (at S. Main Street), Lane to Borough garage (railroad crossing to garage). Motion carried. The bids will be opened May 31, 2007 with the award of low bid to take place at the June Council meeting.

2005 CDBG Curb & Sidewalk Project – Maintenance Bond Punch List

Engineer Knouse reported to Council that there is still one (1) item on the punch list for the 2005 N. Main Street Curb & Sidewalk Improvements that needs to be addressed, the removal/replacement of existing sidewalk slab that was damaged during construction at the property located at 242 N. Main Street.

Solicitor's Report

Tertiary Treatment Agreement - Glatfelter

Solicitor Jones informed Council that he will have the Tertiary Agreement with Glatfelter complete and ready for approval at the June Council meeting.

Zoning & Codes Enforcement

Zoning Officer's Report – April 2007

The Zoning Officer's Report for April 2007 was presented to Council for their review.

Code Enforcement Report – April 2007

The Code Enforcement Report, which shows code violations issued in the month of April 2007, as well as the status of outstanding violations, was presented to Council for their review.

Recreation

Community Center Board Minutes – March 2007

The minutes of the Spring Grove Area Community Center Recreation Board meeting for the month of March 2007 was presented to Council for their review.

Spring Grove Regional Parks & Recreation Commission Minutes – March 2007

The March 2007 meeting minutes of the Spring Grove Regional Parks and Recreational Commission were not available for Council at this time.

York County Intergovernmental Cooperation Grant Application

A copy of a letter sent to the York County Commissioners requesting consideration for funding for the development of a park in Spring Grove Borough was presented to Council for their review. The application was submitted by Mark Palerino, Recreation Director.

Old Business

Pedestrian Crossing Signs

Council discussed the effectiveness of the pedestrian crossing signs on Main Street. It was reported that one was stolen over the weekend. It was suggested that it might be possible that the surveillance cameras used by the Glatfelter Company may give a more complete description of the person who took the sign.

New BusinessResolution No. 3-2007: Erect Banner for the Spring Grove Scholarship Foundation

William T. Gentzler made a motion, seconded by Michael H. Altland, to approve Resolution No. 5-2007 for the installation of a banner across Main Street at the intersection of W. Hoke Street for the "Spring Grove Community Day", which will be held May 19, 2007. Motion carried.

Sidewalk/Handicap Ramp Improvements

John P. Shaver made a motion, seconded by Kelly S. Mills, to award the low bid by A. Restuccia, Inc. in the amount of \$7,856.00 to replace the blacktop walkway with concrete, from the Campus Avenue cul-de-sac to Roth's Church Road. The motion also includes the installation of concrete handicap ramps at the intersection of Roth's Church Road and Spring Forge Drive. Motion carried.

Communication Tower – E. Railroad Street

A copy of a letter of interest was received from Verizon Wireless for the placement of a wireless tower on the property presently not used by the Borough (behind the Borough Garage) was presented to Council for their review. The matter was referred to Committee meeting for further discussion.

CorrespondenceExecutive Session - Personnel

Council adjourned into executive session at 8:08 PM and reconvened at 8:20 PM for the purpose of discussing a personnel matter.

Resignation – Todd A. Zeigler, Manager

Kelly S. Mills made a motion, seconded by William T. Gentzler, to accept the resignation of Todd A. Zeigler as borough manager, with regrets, effective May 7, 2007, at full pay, including unused vacation through May 4, 2007. Motion carried.

William T. Gentzler made a motion, seconded by John P. Shaver, authorizing that Todd A. Zeigler be compensated at an hourly rate of \$39.00 per hour, beginning May 7, 2007, for the purpose of assisting/training of the new borough manager, and until such time as Borough Council determines that Mr. Zeigler's services are no longer needed. Motion carried.

Hiring of New Borough Manager

Kelly S. Mills made a motion, seconded by John P. Shaver, to offer the position of Borough Manager to Andrew N. Shaffer at a starting salary of \$38,000, with an increase of \$2,000 after a ninety (90) day probation period. Also included with the offer is the borough employee benefits package. Motion carried.

Adjournment

Hearing no further business, the meeting was adjourned by Richard P. Legore until the Committee Meeting to be held on Monday, May 21, 2007 at 7:00 P.M.

Adjournment was at 8:25 P.M.

Respectfully Submitted,

Melissa J. Helm
Recording Secretary