

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
May 4, 2009**

The Spring Grove Borough Council met in Regular Session on Monday, May 4, 2009. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 P.M.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
James G. Decker
William T. Gentzler
Richard P. Legore
Benjamin L. Spagnola

BOROUGH COUNCIL ABSENT:

Neal J. Doyle
Keith R. Kelly

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Melissa J. Helm, Adm. Assist/Recording Secty
Dylan R. Sanders, Jr. Councilperson
Mike Knouse, (C.S. Davidson, Inc.)
David A. Jones, II, Solicitor
Matthew Warfel, (Arro Inc.)

ALSO ABSENT:

Terry A. Myers, P.E. (C.S. Davidson, Inc.)
Wayne A. Smith, Zoning/Codes Officer.

Public Comment / Visitors

None

Approval of Minutes

April 2009

The minutes of the Regular Council Meeting held April 6, 2009, and the Committee Meeting held April 20, 2009 were presented as distributed. James G. Decker made a motion, seconded by William T. Gentzler, to approve the minutes as presented. Motion carried.

Treasurer's Report

April 2009

The Treasurer's Report for April 2009 with expenses totaling \$97,273.00 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Michael H. Altland. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report – April 2009

The Parking Enforcement Officer's Report for April 2009 was presented to Council for their review.

Southwestern Regional Police Activity Report - March 2009

The Police Activity Report for March 2009 submitted by the Southwestern Regional Police Department was presented to Council for their review. Sergeant Greene was present to answer any questions Council may have.

Southwestern Regional Police Department Board Minutes-April 2009

The minutes of the Southwestern Regional Police Department Board for the month of April 2009 were presented to Council for their review.

Manager's ReportRental Property Inspections

Manager Shaffer reported to Council that they have completed 263 out of approximately 330 rental property inspections.

Engineer's Report**C.S. Davidson, Inc.**2009 Street Improvement ProjectsConsider Rejection of the Low Bid from Womex, Inc.

Engineer Mike Knouse reported to Council that the bids for the 2009 Street Improvements Project were publicly opened on April 28th, 2009. The low bid came in by Womex, Inc. in the amount of \$33,711.00. However, he advised Council that Womex, Inc. failed to submit the signed addendum that was included with the specs for the project. Based on that, he recommended that Council reject Womex, Inc.'s bid. William T. Gentzler made a motion, seconded by Michael H. Altland, to reject the low bid by Womex, Inc. Motion carried.

Consider Approval of the Low Bid from Fitz and Smith

William T. Gentzler made a motion, seconded by James G. Decker, to approve the next low bid by Fitz and Smith, Inc. in the amount of \$34,369.00 for the 2009 Street Improvements. Motion carried.

Floodplain Management Ordinance Update

Engineer Knouse reported to Council that he has received correspondence from FEMA stating that the Borough's Flood Plain Management Ordinance needs to be brought up to date with the latest requirements of the National Flood Insurance Program (NFIP). Council was informed that should the Borough not comply, the Borough would be unable to obtain flood insurance, some types of disaster assistance, as well as state and federal grants and loans.

ARRO Consulting, Inc.Sanitary Sewer Interceptor Project

Engineer Warfel reported to Council that a Notice to Proceed and a Preconstruction Meeting of the project will take place soon.

Consider Authorization for ARRO- GIS Mapping

William T. Gentzler made a motion, seconded by Michael H. Altland, authorizing ARRO to create a GIS (Geographic Information System) for the Borough's Sanitary Sewer System at a contract price of \$36,700, which includes the Base Scope, Option 2, Option 4 and Option 5. Motion carried.

Solicitor's Report

Solicitor Jones had nothing to report at this time.

Zoning & Codes Enforcement

Zoning Officer's Report – April 2009

The Zoning Officer's Report for April 2009 was presented to Council for their review.

Code Enforcement Report – April 2009

The Code Enforcement Report, which shows code violations issued in the month of April 2009, as well as the status of outstanding violations, was presented to Council for their review.

Recreation

Spring Grove Regional Parks & Rec. Center Board Meeting Minutes – March 2009

The minutes of the Regional Parks and Rec. Center Board meeting for the month of March 2009 were presented to Council for their review.

Unfinished Business

PSAB Pension Plan Statement – Month Ending March 2009

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

New Business

Consider Approval of Resolution 6-2009-Women's Club Recognition

James G. Decker made a motion, seconded by William T. Gentzler, to approve Resolution 6-2009, which recognizes the Women's Club as a civil/service organization for the purpose of obtaining a Small Games of Chance License. Motion carried.

Consider Approval of Resolution 7-2009-Policy for Disposition and Retention of Recordings from Meetings

Michael H. Altland made a motion, seconded by William T. Gentzler, to approve Resolution 7-2009, which establishes a policy for the retention and destruction of recordings from meetings. Motion carried.

Consider Approval of Resolution 8-2009-Tax Delegate Appointment

William T. Gentzler made a motion, seconded by Michael H. Altland, to approve Resolution 8-2009, which appoints Andrew N. Shaffer as the voting delegate representing Spring Grove Borough on the York County Tax Collection Committee and William T. Gentzler as alternate on the same Committee. Motion carried.

Consider Authorization for the Advertisement for a Public Hearing

Michael H. Altland made a motion, seconded by James G. Decker, authorizing the advertisement for a public hearing to be held June 1, 2009 at 6:45 PM to consider a request for a conditional use approval of a "Medical Facility" to be located at 422 Monocacy Trail, currently in a Low Density Residential zone. Motion carried.

Correspondence

None

Adjournment

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, May 18, 2008 at 7:00 P.M.

Adjournment was at 7:50 PM

Respectfully submitted,

Melissa J. Helm, Recording Secretary