

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
May 2, 2011**

The Spring Grove Borough Council met in Regular Session on Monday, May 2, 2011. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
Neal J. Doyle  
William T. Gentler  
Benjamin L. Spagnola  
Curtis J. Spagnola  
Samuel H. Spagnola  
Richard P. Legore

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Mike Knouse, (C.S. Davidson, Inc.)  
Matthew Warfel, (Arro Inc.)  
Melissa J. Helm, Adm. Assist/Recording Secty  
Dave Jones, Solicitor

**BOROUGH COUNCIL ABSENT:**

None

**ALSO ABSENT:**

None

**Public Comment / Visitors**

None

**Approval of Minutes**

April 2011

The minutes of the Regular Council Meeting held April 4, 2011 and the Committee Meeting held April 18, 2011 were presented as distributed. William T. Gentzler made a motion, seconded by Michael H. Altland, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

April 2011

The Treasurer's Report for April 2011 with expenses totaling \$111,438.21 was presented for approval. Michael H. Altland made a motion to approve the report as presented, seconded by William T. Gentzler. Motion carried.

**President's Report**

President Legore reminder those present that twice a week trash pickup begins this week.

**Mayor's Report**

Parking Enforcement Officer's Report –April 2011

The Parking Enforcement Officer's Report for April 2011 was presented to Council for their review.

Southwestern Regional Police Activity Report – March 2011

The Police Activity Report for March 2011 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Linda Duffy was present to answer any questions.

Southwestern Regional Police Department Financial Report – March 2011

The Financial Report of the Southwestern Regional Police Department for the month of March 2011 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes – April 2011

The Minutes of the Southwestern Regional Police Department Board meeting for the month of April 2011 were not available for Council to review.

**Manager's Report**Rental Housing Inspection Software

Manager Shaffer reported that he received a proposal for software from Quality Digital Office Technology to be used for the rental housing inspection program. The software would streamline the inspection process. Manager Shaffer offered both full purchase and lease program figures to Council for their review.

GIS Summer Internship

Manager Shaffer reported to Council that Engineer Knouse informed him that Shippensburg University is currently looking for GIS internship placements. He contacted their representative at the school and gave her a brief job description for the program. They would collect and enter raw data into the GIS computer system for the Borough's infrastructure including the Borough's storm water system, street trees and signage.

Quotes for Copier Replacement

Manager Shaffer presented a proposal for copier replacement from Harrisburg Copiers. This copier would allow the office to eliminate the fax machine (which would then come through e-mail) and have the capability of doing in-house printing (Boro-Bits, etc.). There would be an extra price discount if the Borough piggybacked with the Regional Parks and Recreational Center. After discussion, the consensus of Council was to wait and put this item into next year's budget.

Storm Swale Safety Concerns

Manager Shaffer reported to Council that the storm swale located at Hoisery Avenue and the Trolley Trail has some safety concerns. There was an incident where one of the Borough employees was mowing the bank and the mower slid into the swale. Fortunately, no one was hurt. He contacted Engineer Knouse and they met at the site to figure out a solution. One solution was to use stone on the bank from the old trickling filter, kill the grass and create a border around the edge. The public works employees could complete the job to save money. Manager Shaffer estimated the cost at \$3,500.00. The consensus of Council was to go ahead with the project.

**Solicitor's Report**Pahagaco Heights

Solicitor Jones reported to Council that the owners of Pahagaco Heights Limited, who purchased sewer capacity from the Borough through Jackson Township, would like to stretch the payments out to 2019 (adding an additional five years). They would stop payments for five years beginning in 2011 and then resume payments again in 2015. Solicitor Jones had an agreement for Council's signature tonight. Council was not in favor of the five year stop payment period. Solicitor Jones will take the agreement back with Council's concerns.

**Engineer's Report****C.S. Davidson, Inc.**Inlet Repair at E. Church and Main Streets

Engineer Knouse reported to Council that he received three proposals for the inlet repair at East Church and Main Streets. H&H had the lowest price for the repairs in the amount of \$6,875.00. The inlet box has been cast and is waiting for PennDOT approval. It is Engineer Knouse's understanding that it will be approved on May 4, 2011.

2011 Office Roof Replacement

Engineer Knouse met with Manager Shaffer and developed a draft schedule for the roof replacement for late summer/early fall.

2011-2014 CDBG Application

Engineer Knouse reported to Council that the 2012 – 2014 CDBG applications are due by June 3, 2011. A resolution is needed to be passed, which is on the agenda later in the meeting.

**ARRO Engineering, Inc.**Security Facilities - Glatfelter

Engineer Warfel reported to Council that the Glatfelter Company will be constructing a new security facility and the will be tying into the Borough sewer system with a low pressure sewer. They are awaiting additional information about exactly how that tie-in would be done.

**Zoning & Codes Enforcement**Zoning Officer's Report – April 2011

The Zoning Officer's Report for April 2011 was presented to Council for their review.

Code Enforcement Report – April 2011

The Code Enforcement Report, which shows code violations issued in the month of April 2011, as well as the status of outstanding violations, was presented to Council for their review.

Rental Property Inspection Report – April 2011

Manager Shaffer presented a rental property inspection report to Council for their review.

Zoning Hearing Board Meeting – April 28, 2011

Manager Shaffer reported to Council that a meeting of the Zoning Hearing Board was held on April 28, 2011 to hear a request from Michelle Prince for a variance to increase the number of dwelling units on the property located at 118 South Main Street. Currently, there is a business there and she wanted to convert it into a residential dwelling because she felt that due to the economy she would be unable to rent it as a business. The Board denied her request because she failed to prove a hardship.

**Recreation**Spring Grove Regional Parks & Recreation Center Meeting Minutes – March 2011

The minutes of the Regional Parks and Recreation Center Board meeting for the month of March 2011 were presented to Council for their review.

**Unfinished Business**

PSAB Pension Plan Statement – Month Ending March 2011

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

**New Business**

Consider Approval of the High Bid from the Sale of 1996 Ford F-250 Pick Up Truck

William T. Gentzler made a motion, seconded by Michael H. Altland, to award the high bid for the sale of the 1996 Ford-250 pick-up truck to H&H General Excavating in the amount of \$6,251.00. The money will be placed into the Capital Reserve Fund. Motion carried.

Consider Approval of Resolution No. 4-2011 – Approving the Grant Application for CDBG Funding for the Years 2012-2014.

William T. Gentzler made a motion, seconded by Neal J. Doyle, to approve Resolution No. 4-2011, authorizing C.S. Davidson, Inc. to proceed with the 2012-2014 CDBG Application process. Motion carried.

**Correspondence**

None

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, May 16, 2011 at 7:00 P.M.

Adjournment was at 8:05 PM

Respectfully submitted,

Melissa J. Helm  
Recording Secretary

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