

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
November 5, 2007**

The Spring Grove Borough Council met in Regular Session on Monday, November 5, 2007. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 P.M.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
James G. Decker  
William T. Gentzler  
Richard P. Legore  
Kelly S. Mills  
John P. Shaver

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Melissa J. Helm, Adm. Assist/Recording Secty.  
Terry A. Myers, P.E. (C.S. Davidson, Inc.)  
Mike Knouse, (C.S. Davidson, Inc.)  
David A. Jones, II, Solicitor

**BOROUGH COUNCIL ABSENT:**

Neal J. Doyle

**ALSO ABSENT:**

Stephen Zeller, P.E. (Brinjac Associates)  
David J. Unger, Zoning/Codes Officer

**Public Comment / Visitors**

Mr. John Hendrix, representing an investment group for an excavating business, and interested in purchasing 100 York Street (Old Cannery Factory) (which has been abandoned for 10-15 years) inquired about the possibility of eliminating 2-3 parking spaces on N. East Street. This would allow for their tractor trailers to navigate the turn onto York Street. It was also brought up that they believed that there is an undedicated street that comes off of Second Avenue Extended and then continues down the hill to 100 York Street. The excavating company stated that they would be willing to construct the street at their expense if Council approved it. The matter was referred to Committee meeting later this month. Solicitor Jones informed those present that before any parking spaces can be eliminated, a traffic study will need to be requested from the York County Planning Commission.

**Approval of Minutes**

October 2007

The minutes of the Regular Council Meeting held October 1, 2007 and the Committee Meeting held October 15, 2007 were presented as distributed. William T. Gentzler made a motion, seconded by John P. Shaver, to approve the minutes as presented. Motion carried.

**Treasurer's Report**October 2007

The Treasurer's Report for October 2007 with expenses totaling \$426,807.44 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by John P. Shaver. Motion carried. Manager Shaffer explained to Council that the reason the expenses were so high was due to the following expenditures:

\$29,600 was paid to H&H – Final Applic. for Payment for Street Improvement.

\$11,948 was paid to Southwestern Regional Police for Police Pension.

\$21,057 was paid to Principal Finance Group for Employee Pension Plan.

\$13,314 was paid for '07 Volunteer Firemen's Relief payment.

\$56,000 was paid to Southwestern Regional Police Dept. for 4<sup>th</sup> Qtr. Police services.

\$191,782 was paid to Heisey Mechanical for Applic. For Payment #1 & #2 for the Headworks project at the Wastewater Treatment Plan.

**President's Report**

None

**Mayor's Report**Parking Enforcement Officer's Report – October 2007

The Parking Enforcement Officer's Report for October 2007 was presented to Council for their review.

Southwestern Regional Police Activity and Financial Reports – September 2007

The Police Activity Report and the Financial Reports for September 2007 submitted by the Southwestern Regional Police Department was presented to Council for their review.

Southwestern Regional Police Board Minutes – August & September

The minutes of the Southwestern Regional Police Board Minutes for August & September were presented to Council for their review.

Southwestern Regional Police Department – 2008 Budget

John P. Shaver made a motion, seconded by James G. Decker, to approve the 2008 Police Budget in the amount of \$226,092.00. Motion carried.

**Manager's Report**2008 Budget Draft Change

Manager Shaffer presented to Council an update to the 2008 Budget. Additional monies were put in the budget for the Community Development Block Grant (CDBG) in the amount of \$24,500. Also, the Unemployment Compensation amount was increased by \$100.00 in each fund.

Approval of Application for Payment No. 1

William T. Gentzler made a motion, seconded by Michael H. Altland, to approve Application for Payment No. 1 to Heisey Mechanical Ltd in the amount of \$9,270.00 for the WWTP Headworks Modifications Project. Motion carried.

Approval of Application for Payment No. 2

Michael H. Altland made a motion, seconded by John P. Shaver, to approve Application for Payment No. 2 to Heisey Mechanical Ltd in the amount of \$182,062.00 for the WWTP Headworks Modification Project. Motion carried.

Wastewater Treatment Plant Screener Project Update

Manager Shaffer reported to Council that the screener is in place and is being configured to get online with a completion date of November 27, 2007, when Headworks will train all of the employees on the operation.

**Engineer's Report**Roundabout Update

Engineer Mike Knouse reported to Council that a final inspection for the roundabout was held with only a few minor issues that need to be addressed.

Stormwater Separation Project Update

Engineer Knouse reported to Council that Reltec is moving forward with the project.

2007 Street Improvement Project Update

William T. Gentzler made a motion, seconded by John P. Shaver, to approve Application for Payment No. 3 (Final) in the amount of \$4,376.45 to H&H General Excavators, Inc. Motion carried.

York Rail Culvert Replacement

Engineer Knouse reported to Council that the culvert replacement is scheduled to begin next week.

N. Main Street Curb & Sidewalk – Follow Up

Engineer Knouse reported to Council that a sidewalk crack was identified with the project that needs replaced on N. Main Street. Doug Lamb Construction has expressed to Engineer Knouse that they will be in to replace that section of sidewalk. Engineer Knouse felt that the contractor will honor his bond contract which expires November 22, 2007.

2008 Community Development Block Grant

Engineer Knouse informed Council that he has received a letter from the York County Planning Commission. They requested a review of the scope and the price cost estimates for the installation of sidewalks on High Street. He reported that C.S. Davidson, Inc. has responded back to York County Planning Commission on behalf of Spring Grove Borough with a verification of the information requested.

**Solcitor's Report**York Trolley Trail Update

William T. Gentzler made a motion, seconded by John P. Shaver, to approve the Easement Agreement between Spring Grove Borough and the County of York for the purpose of placing, constructing, operating, using, repairing, inspecting, and maintaining a public pathway for non-motorized uses such as, but not limited to, walking, bicycling, jogging, and horseback riding, as well as those motorized vehicles required to accommodate any disability as provided by the American with Disabilities Act. Motion carried.

## **Zoning & Codes Enforcement**

### Zoning Officer's Report – October 2007

The Zoning Officer's Report for October 2007 was presented to Council for their review.

### Code Enforcement Report – October 2007

The Code Enforcement Report, which shows code violations issued in the month of October 2007, as well as the status of outstanding violations, was presented to Council for their review.

## **Recreation**

### Regional Recreation Commission Board Meeting Minutes – September 2007

The minutes of the Regional Recreation Commission Board meeting for the month of September 2007 were presented to Council for their review.

### Community Center Board Meeting Minutes – September and October

The minutes of the Regional Recreation Commission Board meeting for the month of September and October 2007 were presented to Council for the review.

## **Old Business**

None

## **New Business**

### Authorize Advertisement of Ordinance No. 3-2007 – Real Estate Rate For 2008

James G. Decker made a motion, seconded by John P. Shaver, authorizing the advertisement of Ordinance No. 3-2007, which sets the Real Estate Tax Rate for 2008 at 2.34 mills. It was noted that the rate remains the same as it was in 2007. Motion carried.

### Authorize Advertisement of 2008 Budget

John P. Shaver made a motion, seconded by William T. Gentzler, authorizing the advertisement for public inspection of the proposed 2008 budget. Motion carried.

### Authorize Advertisement of Ordinance No. 4-2007 – Local Service Tax

William T. Gentzler made a motion, seconded by Michael H. Altland, to authorize the advertisement of Ordinance No. 4-2007, which renames the Emergency and Municipal Service Tax as the "Local Service Tax" and to further amend the manner of collection, provide for mandatory exemptions and other substantive changes. Motion carried.

### Authorize Advertisement of Ordinance No. 5-2007 – Street Excavation Permits

William T. Gentzler made a motion, seconded by James G. Decker, to authorize the advertisement of Ordinance No. 5-2007, which requires permits for opening or excavating streets in Spring Grove Borough, requiring security for safety precautions for the restoration of such work, establishing fees for such permits. Motion carried.

### Acceptance of Resignation – John Shaver

William T. Gentzler made a motion, seconded by Michael H. Altland to accept the resignation of Councilman John P. Shaver, effective December 3, 2007, with regrets. Motion carried.

**Correspondence**

Community Involvement Opportunity

Manager Shaffer informed Council of a letter he received from Jamie Nace, a sixth grade teacher at the Spring Grove Intermediate School, who is seeking community members that would like to have an opportunity to go into a classroom and explain how a community is set up, works together and how students can actually take the role of certain jobs within the community. Manager Shaffer asked anyone on Council that might be interested to let him know.

**Adjournment**

Hearing no further business, the meeting was adjourned by Richard P. Legore until the Committee Meeting to be held on Monday, November 19, 2007 at 7:00 P.M.

Adjournment was at 7:50 PM

Respectfully Submitted,

Melissa J. Helm  
Recording Secretary