

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
September 7, 2010**

The Spring Grove Borough Council met in Regular Session on Tuesday, September 7, 2010. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
William T. Gentzler  
Richard P. Legore  
Benjamin L. Spagnola  
Curtis J. Spagnola

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Mike Knouse, (C.S. Davidson, Inc.)  
Matthew Warfel, (Arro Inc.)  
Patrick Fazzini, Solicitor  
Melissa J. Helm, Adm. Assist/Recording Secty

**BOROUGH COUNCIL ABSENT:**

Neal J. Doyle  
Samuel H. Spagnola

**ALSO ABSENT:**

Dave Jones, Solicitor

**Public Comment / Visitors**

None

**Approval of Minutes**

August 2010

The minutes of the Regular Council Meeting held August 2, 2010 and the Committee Meeting held August 16, 2010 were presented as distributed. William T. Gentzler made a motion, seconded by Michael H. Altland, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

August 2010

The Treasurer's Report for August 2010 with expenses totaling \$180,680.84 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Michael H. Altland. Motion carried.

**President's Report**

None

**Mayor's Report**

Parking Enforcement Officer's Report – August 2010

The Parking Enforcement Officer's Report for August 2010 was presented to Council for their review.

Southwestern Regional Police Activity Report - July 2010

The Police Activity Report for July 2010 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Stew Harrison was present to answer any questions.

Southwestern Regional Police Department Financial Report – July 2010

The Financial Report of the Southwestern Regional Police Department for the month of June 2010 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes – August 2010

The Minutes of the Southwestern Regional Police Department Board meeting for the month of August 2010 were presented to Council for their review.

**Manager's Report**Capital Campaign Funds Use

Manager Shaffer reported to Council that he found correspondence that outlines how capital campaign funds are to be used. It states that those funds shall only be used for improvements or renovations to the structure/configuration of the community center building that will extend the useful life of the building. It also stated that the funds shall not be used for maintenance, repair or upkeep of equipment (computers and fitness machines), salary of employees or costs for professional services.

2011 Budget Calendar

Manager Shaffer presented a Preliminary Budget Calendar for 2011 to Council for their review. President Legore suggested to Council that an emergency generator for the borough municipal building should be budgeted into their five (5) year plan since the municipal office would be the hub for the community in the event of a natural disaster.

Jackson Street Traffic Mirror Request

Manager Shaffer informed Council that New Beginning Assembly of God, located at 223 West Jackson Street, has requested permission to place a traffic mirror across from their church parking lot for motorists leaving their lot onto West Jackson Street. He advised them to contact Penn DOT since West Jackson Street is a state road. PennDOT then referred them back to the Borough. PennDOT requires a letter from the Borough requesting a traffic study. The Borough would then have to follow their recommendation. William T. Gentzler made a motion, seconded by Benjamin L. Spagnola, to not send a letter for a traffic study. Motion carried with a nay vote from Michael H. Altland.

Electricity Purchasing – Benchmark Energy Solutions

Manager Shaffer reported that Solicitor Jones is reviewing the agreement for purchasing electricity through Benchmark Energy Solutions.

2011 CDBG

Manager Shaffer reported to Council that the Borough did not receive the results needed to qualify for the CDBG project for 2011.

Community Park – Grant

Manager Shaffer informed Council that he received a letter from DCNR stating that the grant for the installation of the Borough Community Park has been closed out.

**Solicitor's Report**Verizon Wireless Land Lease Agreement

Solicitor Patrick Fazzini was present in the absence of Dave Jones. He informed Council that Verizon has quite an extensive process for the cell tower agreement and he hopes to have the agreement by next month's meeting in order to start generating some income from the installation of the cell tower.

**Engineer's Report****C.S. Davidson, Inc.**High Pointe Commons – Preliminary Plan

Engineer Mike Knouse reported to Council that High Pointe Commons has submitted revised plans that address the Engineer's and Planning Commission comments. There are five (5) minor outstanding items to be addressed.

**ARRO Engineering, Inc.**2010 Sewer Rehabilitation Project UpdateConsider Approval of Payment Request #2

William T. Gentzler made a motion, seconded by Benjamin L. Spagnola, authorizing Payment Request #2 in the amount of \$219,074.91 to Abel Recon for work completed through August 13, 2010. Motion carried.

**Zoning & Codes Enforcement**Zoning Officer's Report – August 2010

The Zoning Officer's Report for August 2010 was presented to Council for their review.

Code Enforcement Report – August 2010

The Code Enforcement Report, which shows code violations issued in the month of August 2010, as well as the status of outstanding violations, was presented to Council for their review.

Planning Commission Minutes

The Planning Commission Minutes for the meeting held August 5, 2010 were presented to Council for their review.

**Recreation**Spring Grove Regional Parks & Recreation Center Meeting Minutes – July 2010

The minutes of the Regional Parks and Recreation Center Board meeting for the month of July 2010 were presented to Council for their review.

Rental Increases for 2011

Council discussed the possibility of increasing the monthly room rental fees for 2011 at the Community Center. The issue was tabled for further discussion until Committee meeting later this month.

**Unfinished Business**PSAB Pension Plan Statement – Month Ending July 2010

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

**New Business**

Consider Approval of the Preliminary Subdivision & Land Development Plan for the High Pointe Commons Townhouse Development

Michael H. Altland made a motion, seconded by William T. Gentzler, to approve the Preliminary Subdivision and Land Development Plan for the High Pointe Commons Townhouse Development contingent that the following outstanding items are addressed: 1. Erosion and sedimentation control approval shall be obtained from the York County Conservation District. 2. A draft copy of all proposed deed restrictions shall be provided. 3. Filing fees shall be provided. 4. DEP permits shall be obtained prior to plan approval. 5. Approval of the street names shall be provided from the post office and County 911. Motion carried.

Consider Approval of the Spring Grove High School Homecoming Parade Route – October 1, 2010

Benjamin L. Spagnola made a motion, seconded by Michael H. Altland, to approve the Spring Grove High School Homecoming Parade Route to be held October 1, 2010 beginning at 6:00 PM. Motion carried.

Consider Approval of the High Pointe Fitness 5K Race Route on October 2, 2010

William T. Gentzler made a motion, seconded by Benjamin L. Spagnola, to approve the High Pointe Fitness 5K Race Route to be held on October 2, 1020.

Consider Approval of the Street Closure on W. Church Street for the Glatfelter's Health Fair

Michael H. Altland made a motion, seconded by Benjamin L. Spagnola, to approve the street closure on W. Church Street for the Glatfelter's Health Fair to be held October 9, 2010. Motion carried.

Consider Approval of SeptemberFest 5K Race Route

William T. Gentzler made a motion, seconded by Curtis J. Spagnola, to approve the SeptemberFest Race Route to be held September 24, 2010. Motion carried.

**Correspondence**

None

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, September 20, 2010 at 7:00 P.M.

Adjournment was at 8:15 PM

Respectfully submitted,

Melissa J. Helm  
Recording Secretary