

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
September 4, 2012**

The Spring Grove Borough Council met in Regular Session on Tuesday, September 4, 2012. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
William T. Gentzler
Kyle E. Heidlebaugh
Mike Knouse, (C.S. Davidson, Inc.)
Samuel H. Spagnola
Richard P. Legore

BOROUGH COUNCIL ABSENT:

Peter A. Lombardi

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Mike Knouse, (C.S.Davidson,Inc.)-Arrived @ 7:05PM

ALSO ABSENT:

Matthew Warfel, (ARRO Inc.)
Dave Jones, Solicitor
Melissa J. Helm, Adm. Assist/Recording Secty.
Nathan Conklin,II, Jr. Councilperson

Public Comment / Visitors

None

Approval of Minutes

August 2012

The minutes of the Regular Council Meeting held August 6, 2012 and the Committee Meeting held August 20, 2012 were presented as distributed. Kyle E. Heidlebaugh made a motion, seconded by William T. Gentzler, to approve the minutes as presented. Motion carried.

Treasurer's Report

August 2012

The Treasurer's Report for August 2012 with expenses totaling \$122,056.73 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Kyle E. Heidlebaugh. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –August 2012

The Parking Enforcement Officer's Report for August 2012 was presented to Council for their review.

Southwestern Regional Police Activity Report –July 2012

The Police Activity Report for July 2012 submitted by the Southwestern Regional Police Department was presented to Council for their review.

Southwestern Regional Police Department Financial Report – July 2012

The Financial Report of the Southwestern Regional Police Department for the month of July 2012 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes – July 2012

The Minutes of the Southwestern Regional Police Department Board meeting for the month of July 2012 were presented to Council for their review.

Manager's ReportAct 37 of 2009 – Ambulance Service

Manager Shaffer reported to Council regarding Act 37 of 2009 and the presentation that the Spring Grove Ambulance Club presented to Council last month. After making some phone calls, he found that there are not many other ambulance clubs rushing into the hiring of more staff. He recommended to Council that the topic be discussed more at Committee meeting later this month. He felt that Spring Grove Ambulance Club made commitment before Act 37 actually goes into effect and that there are a lot of questions as to how the state is going to monitor each ambulance club.

Five Star Restoration Grant

Manager Shaffer reported to Council that he talked to a representative from the National Fish and Wildlife Foundation regarding the grant application that the Borough submitted and was denied. He stated that the Borough scored high on the application. They liked the number of partnerships we had and the educational aspect with the schools. However, they were looking for more green infrastructure, less armoring of the stream banks, more sloping/grading and more specific types of plants to be used. Another round for the application will be due February 4, 2013. The application will be available in November of 2012 and Manager Shaffer and Engineer Mike Knouse would like to have authorization to proceed with the application process. Michael H. Altland made a motion, seconded by Kyle E. Heidlebaugh, to proceed again with the application process for the Five Star Restoration Grant for the restoration of the stream project between Campus Avenue and Roth's Church Road. Motion Carried.

Copier Replacement

Manager Shaffer presented a proposal from Quality Copy Systems to replace the copier in the office. After discussion, William T. Gentzler made a motion, seconded by Michael H. Altland, to lease a new Konica Minolta BizhubC284 Digital Imaging copier from Quality Copy Systems in the amount of \$149.25 per month for 60 months. Motion Carried.

Engineer's Report**C.S. Davidson, Inc.**High Pointe Commons

Engineer Mike Knouse reported to Council that H&H has submitted their final subdivision plan to be heard October 4, 2012.

ARRO Engineering, Inc.

Engineer Warfel was absent from tonight's meeting due a family emergency.

2012 Main Street Sewer Rehabilitation Project

William T. Gentzler and Kevin Laughman (representing Glatfelter Company) requested that during the rehabilitation project in the area of Manholes 16 & 17, that one of the parking signs be taken down and parking restrictions on West Church Street be lifted temporarily to keep truck traffic flowing.

Wastewater Condition Assessment Report Update

Manager Shaffer encouraged Council to review the wastewater condition assessment report and there will be a presentation at Committee meeting along with discussion.

Solicitor's Report

Solicitor Jones was absent from tonight's meeting.

Zoning & Codes Enforcement

Zoning Officer's Report – August 2012

The Zoning Officer's Report for August 2012 was presented to Council for their review.

Code Enforcement Report – August 2012

The Code Enforcement Report, which shows code violations issued in the month of August 2012, as well as the status of outstanding violations, was presented to Council for their review.

Rental Property Inspection Report – August 2012

There were no inspections completed in August.

Zoning Hearing Board Meeting – September 27, 2012

Manager Shaffer reported to Council that there will be meeting of the Zoning Hearing Board on September 27, 2012.

Planning Commission Meeting – October 4, 2012

Manager Shaffer reported to Council that there will be a meeting of the Planning Commission on October 4, 2012.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes – July 2012

The minutes of the Regional Parks and Recreation Center Board meeting for the month of July 2012 were presented to Council for their review.

Unfinished Business

PSAB Pension Plan Statement – Month Ending July 2012

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

New Business

Consider Approval of the 2013 Minimum Municipal Obligation to the Pension Plan

William T. Gentzler made a motion, seconded by Samuel H. Spagnola, to approve the 2013 minimum municipal obligation to the pension plan based on market value assessments in the amount of \$23,980. Motion Carried.

Consider Authorization of the Stormwater Management Ordinance

Kyle E. Heidlebaugh made a motion, seconded by Michael H. Altland, authorizing the advertisement of the stormwater management ordinance. Motion Carried.

Consider Approval of the Closing of West Church Street – Glatfelter Health Fair

Michael H. Altland made a motion, seconded by Curtis J. Spagnola, to approve the closing of West Church Street for the Glatfelter Health Fair to be held on September 29, 2012 from 6:00 AM – 3:00 PM.

Correspondence

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, September 17, 2012 at 7:00 P.M.

Adjournment was at 7:40 PM

Respectfully submitted,

Melissa J. Helm
Recording Secretary