

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
October 7, 2013**

The Spring Grove Borough Council met in Regular Session on Monday, October 7, 2013. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
Kyle E. Heidlebaugh
William T. Gentzler
Peter A. Lombardi
Kristin Phillips
Samuel H. Spagnola
Richard P. Legore

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Melissa J. Helm, Adm. Assist/Recording Secty.
Matthew Warfel, (ARRO Inc.)
Dave Jones, Solicitor

ALSO ABSENT:

Mike Knouse, (C.S.Davidson,Inc.)

BOROUGH COUNCIL ABSENT:

None

Public Comment / Visitors

Glatfelter Memorial Library

Ms. Betty Sterenburg, presented an overview of some of the new programs at the Glatfelter Memorial Library. She emphasized the need for donations in order to fund these programs and how much the library appreciates the allocation that the Borough gives them each year. She also requested that the Borough consider increasing that allocation to the library when Council works on the 2014 budget.

Spring Grove Ambulance

Bill Pero, Spring Grove Ambulance, was present to give an overview of their financial situation. They are requesting that Council consider adding a full time ambulance employee to the Borough's payroll and covering their benefits. The ambulance will then reimburse the Borough for the salary of that employee. The consensus of Council was that they will discuss the matter at their Committee/Budget meeting later this month. He also reported that as of October 11, Jackson Township is removing Spring Grove Ambulance as the first to respond unit from all of their territories, which includes Thistle Hill and down Old Hanover Road. Thomasville will now be the first to respond unit and Spring Grove Ambulance will be second. This leaves Spring Grove Borough residents with a longer response time when they need an ambulance. Also, the Advance Life Support truck (also known as the chaser truck) will cease on December 31st. Spring Grove Borough will no longer have a paramedic.

Approval of Minutes

September 2013

The minutes of the Regular Council Meeting held September 3, 2013 and the Committee Meeting held September 16, 2013 were presented as distributed. Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve the minutes as presented. Motion carried.

Treasurer's Report

September 2013

The Treasurer's Report for September 2013 with expenses totaling \$229,411.86 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Kyle E. Heidlebaugh. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report – September 2013

The Parking Enforcement Officer's Report for September 2013 was presented to Council for their review.

Southwestern Regional Police Activity Report – August 2013

The Police Activity Report for August 2013 submitted by the Southwestern Regional Police Department was presented to Council for their review.

Southwestern Regional Police Department Financial Report – August 2013

The Financial Report of the Southwestern Regional Police Department for the month of August 2013 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes – August & September 2013

The Minutes of the Southwestern Regional Police Department Board meeting for the months of August & September 2013 were presented to Council for their review.

Sergeant Jack Greene was present to answer any questions.

Mayor Aumen reminded everyone that Trick or Treat Night will be October 31st from 6:00 – 8:00 PM.

Manager's Report2014 Budget Proposal

Manager Shaffer explained to Council that he is still waiting for some figures for the Budget. He will finish it up and foresees that their budgets will be delivered by the end of this week so that they have time to review it by Committee/Budget Meeting on October 21, 2013.

JCJSA Updates

Manager Shaffer reported to Council that he sent out an e-mail to current operators in Pennsylvania from a database that ARRO Engineering provided. As a result, he extended the deadline for receiving applications until October 18 in an effort to get more responses.

Engineer's Report**C.S. Davidson, Inc.**

Engineer Knouse was not present at tonight's meeting.

ARRO Engineering

Engineer Matt Warfel reported to Council that he has been working with Manger Shaffer putting figures together for two projects for 2014 regarding the sewer collection and conveying system. 1. I&I work on Campus Avenue/Campus Court. They propose to rehab approximately 1500 ft. of sewer and eleven manholes at a cost of approximately \$711,000. 2. Replacement of the trickling filter pumping system at a cost of approximately \$207,000.

Solicitor's Report

Solicitor Jones reported to Council that he has received, from the Jefferson Sewer Authority's solicitor, the draft agreement that Manager Shaffer drew up for the Jefferson Codorus Joint Sewer Authority with only a couple corrections and it is ready for advertisement.

Zoning & Codes EnforcementZoning Officer's Report – September 2013

The Zoning Officer's Report for September 2013 was presented to Council for their review.

Code Enforcement Report –September 2013

The Code Enforcement Report, which shows code violations issued in the month of September 2013, as well as the status of any outstanding violations, was presented to Council for their review. Councilman Michael H. Altland expressed his desire to have the Borough send a letter to Rutters stating that they need to bring the Old Hoke Building (known as the old public library) up to code, at least on the exterior. He feels that everyone else in the Borough is required to follow the code and that they are no

different. The building has sat vacant and has been in a deteriorating state for long enough. If they don't intend to bring it up to code then they should demolish it. After a lengthy discussion, Council agreed.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –August 2013

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of August, 2013 were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – August 2013

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of August was presented to Council for their review.

Unfinished Business

PSAB Pension Plan Statement – Month Ending August 2013

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

New Business

Consider Approval of the Officer David tome Memorial 5K Race Route

Peter A. Lombardi made a motion, seconded by Michael H. Altland, to approve the Officer David Tome Memorial 5K Race Route to be held on October 12, 2013. Motion Carried.

Correspondence

Comcast

Manager Shaffer reported to Council that he is in receipt of a letter from Comcast stating that, due to liability issues, they will no longer be hanging banners for municipalities.

Hearing no further business, the meeting was adjourned until the Committee/Budget Meeting to be held Monday, October 21, 2013 at 6:00 P.M.

Adjournment was at 8:25 PM

Respectfully submitted,

Melissa J. Helm
Recording Secretary