

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
September 3, 2013**

The Spring Grove Borough Council met in Regular Session on Tuesday, September 3, 2013. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

*Michael H. Altland  
Kyle E. Heidlebaugh  
William T. Gentzler  
Peter A. Lombardi  
Samuel H. Spagnola  
Richard P. Legore*

**BOROUGH COUNCIL ABSENT:**

*Kristin Phillips*

**ALSO PRESENT:**

*Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Melissa J. Helm, Adm. Assist/Recording Secty.  
Matthew Warfel, (ARRO Inc.)*

**ALSO ABSENT:**

*Mike Knouse, (C.S.Davidson,Inc.)  
Dave Jones, Solicitor*

**Public Comment / Visitors**

None

**Approval of Minutes**

**August 2013**

The minutes of the Regular Council Meeting held August 1, 2013 and the Committee Meeting held August 15, 2013 were presented as distributed. Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

**August 2013**

The Treasurer's Report for August 2013 with expenses totaling \$112,168.82 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Kyle E. Heidlebaugh. Motion carried.

### **President's Report**

None

### **Mayor's Report**

#### Parking Enforcement Officer's Report –August 2013

The Parking Enforcement Officer's Report for August 2013 was presented to Council for their review.

#### Southwestern Regional Police Activity Report – July 2013

The Police Activity Report for July 2013 submitted by the Southwestern Regional Police Department was presented to Council for their review.

#### Southwestern Regional Police Department Financial Report – July 2013

The Financial Report of the Southwestern Regional Police Department for the month of July 2013 was presented to Council for their review.

#### Southwestern Regional Police Department Board Minutes – July 2013

The Minutes of the Southwestern Regional Police Department Board meeting for the month of July 2013 were presented to Council for their review.

Officer Stalcup was present to answer any questions. He also informed Council that Southwestern Regional Police Department will be having an "Open House" on September 25, 2013 from 6:00 – 8:30 PM.

### **Manager's Report**

#### Spring Grove Ambulance Funding Request

Manager Shaffer presented to Council information that William Pero, Spring Grove Ambulance Club, submitted regarding their need for Spring Grove Borough's financial consideration for the 2014 budget. They are requesting that Spring Grove Borough add a new employee that they will hire to our payroll and provide the benefits. The Spring Grove Ambulance Company would then reimburse the Borough for that employee's salary. This figure for the benefits could be anywhere from \$15,000 to \$20,000 annually. The consensus of Council was to table the matter and discuss it at budget meeting in October.

#### Update Regarding JCJSA Agreement

Manager Shaffer reported to Council that the legal advertisement has been placed, and everything is moving forward for the Intergovernmental Agreement with Jefferson Codorus Joint Sewer Authority.

### Health Insurance Renewal

Manager Shaffer reported to Council that he has been in contact with the Borough's insurance agent, Pam Kocman. She informed him that the insurance companies are trying to lock in smaller groups with fewer than fifty employees by implementing a December to November calendar billing cycle. This way it may save the small businesses some money with Affordable Health Care Act about to begin in 2014. One option she presented was setting up a HSA (Health Savings Account) for the employees. The first year the Borough would put in half of the deductible that is reimbursed to the employees along with their weekly contribution in an established account. When the employee pays a bill that they receive, that payment would be drawn out of the employee's account. The policies usually come in cheaper but Manager Shaffer was advised that if it's not above 8-10% savings we should not pursue further.

### **Engineer's Report**

#### **C.S. Davidson, Inc.**

Engineer Knouse was not present at tonight's meeting.

### **ARRO Engineering**

Engineer Matt Warfel was present but had nothing new to report.

### **Solicitor's Report**

Solicitor Jones was absent from tonight's meeting.

### **Zoning & Codes Enforcement**

#### Zoning Officer's Report – August 2013

The Zoning Officer's Report for August 2013 was presented to Council for their review.

#### Code Enforcement Report –August 2013

The Code Enforcement Report, which shows code violations issued in the month of August 2013, as well as the status of any outstanding violations, was presented to Council for their review.

#### Rental Property Inspection Report – August 2013

The rental property inspection report for August 2013 was presented to Council for their review.

## **Recreation**

### Spring Grove Regional Parks & Recreation Center Meeting Minutes – July 2013

There was no meeting for the month of July due to a lack of a quorum.

### Spring Grove Regional Parks and Recreation Center Financial Report – July 2013

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of July was presented to Council for their review.

## **Unfinished Business**

### PSAB Pension Plan Statement – Month Ending July 2013

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

## **New Business**

### Consider Approval of the Minimum Municipal Obligation to the Pension Plan for 2014

Peter A. Lombardi made a motion, seconded by William T. Gentzler, authorizing the payment of the Minimum Obligation to the Pension Plan for 2014 in the amount of \$27,051.00. Motion Carried.

### Consider Approval of the High Bid for the Dewatering Dumpster

Michael H. Altland made a motion, seconded by Kyle E. Heidlebaugh, to accept the bid from Paul Lanigan for the dewatering dumpster in the amount of \$2,051.11. Motion Carried.

### Consider Authorizing Purchase of an Enclosed Trail

William T. Gentzler made a motion, seconded by Kyle E. Heidlebaugh, authorizing the public works department to purchase an enclosed trailer in the amount of \$2,999.00 from the Borough's Capital Reserve Fund. Motion Carried.

## **Correspondence**

### YCBA Meeting

Manager Shaffer advised Council that the quarterly meeting of the York County Borough's Association will be held on Thursday September 26<sup>th</sup> at the Dover Fire Company.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, September 16, 2013 at 7:00 P.M.

Adjournment was at 8:13 PM

Respectfully submitted,

Melissa J. Helm  
Recording Secretary