

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
March 3, 2014**

The Spring Grove Borough Council met in Regular Session on Monday, March 3, 2014. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
William T. Gentzler
Kyle E. Heidlebaugh
Peter A. Lombardi
Kristin Phillips
Richard P. Legore

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Melissa J. Helm, Adm. Assist/Recording Secty.
Dave Jones, Solicitor
Mike Knouse, (C.S.Davidson,Inc.)
Matthew Warfel, (ARRO Inc.)

BOROUGH COUNCIL ABSENT:

Edward Morin

ALSO ABSENT:

None

Public Comment / Visitors

Mr. and Mrs. Holtzapple, 82 East Church Street, were present to request Council to impose two hour parking on South East Street. St. Paul's Church has closed off their parking lot to any resident parking. They stated that their property does not have an alley behind their property for their tenants to park. Presently, Glatfelter Company employees are creating a parking problem in the area of East Church Street, and South East Street. Their tenants have stated to them that if don't have access to any parking that they will have to leave thus, creating a hardship for the Holtzapples'. President Legore suggested tabling discussion until Committee Meeting later in the month to try to work out a solution.

Approval of Minutes

February 2014

There were no minutes of the Regular Council Meeting for February since the meeting was cancelled due to the snow. The minutes of the Committee Meeting held February 17, 2014 were presented as distributed. Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve the minutes as presented. Motion carried.

Treasurer's Report

February 2014

The Treasurer's Report for February 2014 with expenses totaling \$129,608.74 was presented for approval. Peter A. Lombardi made a motion to approve the report as presented, seconded by Michael H. Altland. Motion carried.

President's Report

President Legore took this time to commend the public works personnel for a job well done during the snowstorms this winter.

Mayor's Report

Parking Enforcement Officer's Report –February 2014

The Parking Enforcement Officer's Report for February 2014 was presented to Council for their review.

Southwestern Regional Police Activity Report – January 2014

The Police Activity Report for January 2014 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Holly Jackson was present from Southwestern Regional Police Department to any questions.

Southwestern Regional Police Department Financial Report – January 2014

The Financial Report of the Southwestern Regional Police Department for the month of January 2014 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes –January 2014

The Minutes of the Southwestern Regional Police Department Board meeting for the month of January 2014 were presented to Council for their review.

Manager's Report

Manager Shaffer had nothing to report at this time.

Engineer's Report

C.S. Davidson, Inc.

Spring Forge Development Post Construction Stormwater Management

Engineer Mike Knouse reported to Council that DEP and York County Conservation District are requiring that the development comply with their new standards for infiltration and/or water quality. C.S. Davidson has reviewed the plan and has forwarded comments to the developer for correction. As required, Engineer Knouse will submit a consistency letter to the York County Conservation District office.

Transportation Alternative Project Funding

Engineer Knouse reported to Council that information has been received regarding a grant opportunity administered by PenDOT for the Transportation Alternative Program. The application deadline is April 4th. Emphasis is given those projects that will be ready for construction by September 30, 2016. Engineer Knouse informed Council that this is a reimbursement grant. Since PennDOT is administering it, the Borough if successful, would have to sign their agreement and have to follow their design process, which would be more expensive.

ARRO Engineering

Engineer Matt Warfel reported to Council that he has begun the process of looking at alternatives to discharging treated effluent from the Borough's wastewater treatment facility to Glatfelter Company given that Glatfelter has notified the Borough that as of June 2017 the Borough will need to disconnect. Engineer Warfel stated that he and Manager Shaffer have met with DEP to talk about the planning process and also what is involved for the Borough to get their own discharging limits, known as a NPDS Permit. DEP has issued the planning requirements that are necessary. As brought up before, DEP will be expecting both Jackson Township and Spring Grove Borough to consider regionalization as an alternative. The Borough will need to complete a Task Activity Report and a Plan of Study.

2012 Main Street Sewer Rehabilitation ProjectConsider Approval of Contract Change Order #2

William T. Gentzler made a motion, seconded by Kyle E. Heidlebaugh, to approve Change Order #2 to Utility Services Group, Inc., in the amount of \$3,648.00 for additional Traffic Control for the project.

Consider Approval of Contract Change Order #3

Kyle E. Heidlebaugh made a motion, seconded by William T. Gentzler, to approve Change Order #3, to Utility Services Group, Inc., as a credit, in the amount of \$6,550.00, for estimated quantities for the project. Motion Carried.

Consider Approval of Application for Payment #5 (Final)

Peter A. Lombardi made a motion, seconded by Kyle E. Heidlebaugh, to approve Final Application for Payment to Utility Services Group, Inc. in the amount of \$14,687.80. Motion Carried.

Solicitor's ReportConsider Authorizing Advertisement of an Ordinance Adopting the First Amendment to the Intergovernmental Cooperation Agreement for EMA

William T. Gentzler made a motion, seconded by Peter A. Lombardi, to authorize the advertisement of an Ordinance adopting the first amendment to the Intergovernmental Cooperation Agreement for EMA which allows Heidleburg Township to join the EMA Intergovernmental Agreement by paying 1/3 of the expenditures of the West Central Regional Emergency Management Agency. Motion Carried.

SGASD – Old Elementary School

Solicitor Jones reported to Council that the Spring Grove Area School District is selling the "Old Elementary School" located on College Avenue Extended. Presently, the County Tax Office shows that there are two tracts of land but the actual deed says there is only one tract. The County informed the school district that they need to contact the Borough and ask them to compose a letter stating that upon the school district's decision to combine those two tracts of land, the Borough will not require the school

district to go through the process of a subdivision. Peter A. Lombardi made the motion, seconded by Kyle E. Heidlebaugh, authorizing signature on such letter. Motion Carried.

Zoning & Codes Enforcement

Zoning Officer's Report – February 2014

The Zoning Officer's Report for February 2013 was presented to Council for their review.

Code Enforcement Report – February 2014

The Code Enforcement Report, which shows code violations issued in the month of February 2014, as well as the status of any outstanding violations, was presented to Council for their review.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –January 2014

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of January, 2014 were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – January 2014

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of January was presented to Council for their review.

Unfinished Business

PSAB Pension Plan Statement – Month Ending January 2014

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

New Business

Consider Approval of Resolution No. 10-2014-Amending Chapter 109, Relating to Quarterly Sewer Rates

Kyle E. Heidlebaugh made a motion, seconded by Michael H. Altland, to approve Resolution No. 1-2014, which increases sewer rates for:

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|------------------|--|
| Residential | Increases from \$70.00 to \$92.00 |
| Light Commercial | Increases from \$100.00 to \$130.00 |
| Heavy Commercial | Increases from \$150.00 to \$195.00 |
| Industrial | Increases from \$17.25 per employee to \$22.25 |

Motion Carried.

Consider Approval of the Services Agreement with Jefferson Codorus Joint Sewer Authority

Peter A. Lombardi made a motion, seconded by William T. Gentzler, to approve the service agreement with Jefferson/Codorus Joint Sewer Authority for:

- Book Keeping Services
- Administrative Services including the receipt of and reporting correspondence
- Billing
- Customer Service
- Coordination with Waste Water Treatment Operator
- Lawn and Grounds Care

Correspondence

YCBA – March Meeting

Manager Shaffer reported to Council that the York County Borough's Association will be holding their quarterly meeting on March 27, 2014 in Dallastown. Anyone interested in attending, let him know.

Public Protection Classification Results

Manager Shaffer reported to Council that he has received a packet from IOS regarding public protection classification results for fire protection for Council to review if they wish. The classification affects homeowners insurance policies.

Correspondence

None

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, April 7, 2014 at 7:00 P.M.

Adjournment was at 7:55 PM

Respectfully submitted,

Melissa J. Helm, Recording Secretary