

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
December 1, 2014**

The Spring Grove Borough Council met in Regular Session on Monday, December 1, 2014. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
Vincent Catalano  
William T. Gentzler  
Kyle E. Heidlebaugh  
Richard P. Legore  
Peter A. Lombardi  
Kristin Phillips

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Melissa J. Helm, Adm. Assist/Recording Secty.  
Matthew Warfel, (ARRO Inc.)

**ALSO ABSENT:**

Dave Jones, Solicitor  
Mike Knouse, (ARRO Inc.)

**BOROUGH COUNCIL ABSENT:**

None

**Public Comment / Visitors**

None

**Approval of Minutes**

**November 2014**

The minutes of the Regular Council Meeting held November 3, 2014 and the minutes of Committee meeting held on November 17, 2014 were presented to Council for their review. Kyle E. Heidlebaugh made a motion, seconded by William T. Gentzler, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

**November 2014**

The Treasurer's Report for November 2014 with expenses totaling \$87,968.29 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Peter A. Lombardi. Motion carried.

**President's Report**

President Legore wished everyone Happy Holidays.

## **Mayor's Report**

### Parking Enforcement Officer's Report – November 2014

The Parking Enforcement Officer's Report for November 2014 was presented to Council for their review.

### Southwestern Regional Police Activity Report – October 2014

The Police Activity Report for October 2014 submitted by the Southwestern Regional Police Department was presented to Council for their review.

### Southwestern Regional Police Department Financial Report – October 2014

The Financial Report of the Southwestern Regional Police Department for the month of October 2014 was presented to Council for their review.

### Southwestern Regional Police Department Board Minutes – October 2014

The Minutes of the Southwestern Regional Police Department Board meeting for the month of October 2014 were presented to Council for their review.

### Consider Approval of the 2015 Southwestern Regional Police Department Budget

William T. Gentzler made a motion, seconded by Kyle E. Heidlebaugh, to approve Spring Grove Borough's portion of the 2015 Budget of the Southwestern Regional Police Department in the amount of \$348,902.74. Motion Carried.

## **Manager's Report**

### Liquid Fuels Examination - 2013

Manager Shaffer informed Council that the Liquid Fuels audit was conducted and there were no findings.

### Public Works – Activated Sludge Exam

Manager Shaffer informed Council that both Scott Zeigler and Bob Staub passed their activated sludge test and are now certified to operate an activated sludge plant. Their license will go into effect immediately because they have already completed their one year operator in training requirement.

## **ARRO Engineering**

### Wastewater Treatment Upgrade and Expansion

Engineer Warfel reported that they recently submitted their design criteria memorandum to Borough staff. ARRO is working on completing the conceptual design which is 30% completed. They are currently selecting processes and equipment and by February they expect to have 60% of design completed.

### Act 537 Plan

Engineer Warfel reported to Council that the plan was submitted to DEP and the plan is still under review.

Solicitor's Report

Solicitor Jones had nothing new to report and was not present at tonight's meeting.

**Zoning & Codes Enforcement**

Zoning Officer's Report – November 2014

The Zoning Officer's Report for November 2013 was presented to Council for their review

Code Enforcement Report – November 2014

The Code Enforcement Report, which shows code violations issued in the month of November 2014, as well as the status of any outstanding violations, was presented to Council for their review.

**Recreation**

Spring Grove Regional Parks & Recreation Center Meeting Minutes –October 2014

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of October were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – October 2014

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of October was presented to Council for their review.

Consider Approval of the 2015 Budget

Peter A. Lombardi made a motion, seconded by Kyle E. Heidlebaugh, to approve the 2015 budget for the Community Center. Motion carried with a Nay from Vincent Catalano.

**Unfinished Business**

None

**New Business**

Consider Approval of Resolution 13-2014-Establishing Sewer Fees for 2015

William T. Gentzler made a motion, seconded by Kyle E. Heidlebaugh, to approve Resolution 13-204, which establishes sewer fees for 2015. Motion Carried.

Consider Approval of Resolution 14-2014-Establishing Refuse Fees for 2015

Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve Resolution 14-2014, which establishes refuse fees for 2015. Motion Carried.

Consider Approval of Resolution 15-2014-Establishing the Miscellaneous Fee Schedule for 2015

Kyle E. Heidlebaugh made a motion, seconded by William T. Gentzler, to approve Resolution 15-2014, which establishes the miscellaneous fee schedule for 2015. Motion Carried.

Consider approval of Resolution 16-2014-Setting the Wage and Salary Schedule for 2015.

William T. Gentzler made a motion, seconded by Kyle E. Heidlebaugh, to approve Resolution 16-2014, which sets the wage and salary schedule for 2015. Motion Carried.

Consider Adoption of Ordinance 4-1014-Setting the Real Estate Tax Rate for 2015

Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to adopt Ordinance 4-2014, which sets the Real Estate Tax Rate for 2015 at 4.75 Mills. A Roll Call Vote was taken. Voting Aye: William T. Gentzler, Kyle E. Heidlebaugh, Richard P. Legore, Peter A. Lombardi, and Kristen Phillips. Voting Nay: Michael H. Altland and Vincent Catalano. Motion carried.

Consider Adoption of the 2015 Budget

Kyle E. Heidlebaugh made a motion, seconded by Kristen Phillips, to adopt the Budget for 2015. A roll Call Vote was taken. Voting Aye: William T. Gentzler, Kyle E. Heidlebaugh, Richard P. Legore, Peter A. Lombardi, and Kristen Phillips. Voting Nay: Michael H. Altland and Vincent Catalano. Motion carried.

Consider Approval of the 1<sup>st</sup> Amendment to the Agreement with York County Solid Waste Authority

Kyle E. Heidlebaugh made a motion, seconded by William T. Gentzler, to approve the 1<sup>st</sup> amendment to the agreement with York County Solid Waste Authority for an extension of agreement regarding waste management services and for the purpose allowing the authority to private borrow funds.

Consider Approval of the 2015 Holiday Calendar

William T. Gentzler made a motion, seconded by Kyle E. Heidlebaugh, to approve the 2015 Holiday Calendar for Borough employees. Motion Carried.

Consider Authorizing Advertisement of the 2015 Meeting Schedule

Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve the Borough's Meeting Schedule for 2015. Motion Carried.

Consider Advertisement of Agreement with New Salem Borough for Zoning/Codes Enforcement and Sewer Collection System Operator

Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, authorizing the placement of legal advertisement for an agreement with New Salem Borough for the purpose of offering zoning/codes enforcement and sewer collection system operator services. Motion Carried.

**Correspondence**

PSAB Pension Plan Statement – Month Ending October 2014

The Pension Plan Statement for the month ending October 2014 was presented to Council for their review.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, December 15, 2014 at 7:00 P.M.

Adjournment was at 7:30 PM

Respectfully submitted,

Melissa J. Helm  
Recording Secretary