

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
January 5, 2015**

The Spring Grove Borough Council met in Regular Session on Monday, January 5, 2015. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
Kyle E. Heidlebaugh  
Richard P. Legore  
Peter A. Lombardi  
Kristin Phillips

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Melissa J. Helm, Adm. Assist/Recording Secty.  
Matthew Warfel, (ARRO Inc.)  
Dave Jones, Solicitor

**BOROUGH COUNCIL ABSENT:**

Vincent Catalano  
William T. Gentzler

**ALSO ABSENT:**

Mike Knouse, (ARRO Inc.)

**Public Comment / Visitors**

None

**Approval of Minutes**

**December 2014**

The minutes of the Regular Council Meeting held December 1, 2014 and the minutes of Committee meeting held on December 15, 2014 were presented to Council for their review. Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

**December 2014**

The Treasurer's Report for December 2014 with expenses totaling \$151,933.57 was presented for approval. Michael H. Altland made a motion to approve the report as presented, seconded by Kyle E. Heidlebaugh. Motion carried.

**President's Report**

President Legore thanked Stock and Leader for their company donation to the York County Food Pantry and the SPCA.

### **Mayor's Report**

#### Parking Enforcement Officer's Report –December 2014

The Parking Enforcement Officer's Report for December 2014 was presented to Council for their review.

#### Southwestern Regional Police Activity Report – November 2014

The Police Activity Report for November 2014 submitted by the Southwestern Regional Police Department was presented to Council for their review.

#### Southwestern Regional Police Department Financial Report – November 2014

The Financial Report of the Southwestern Regional Police Department for the month of November 2014 was presented to Council for their review.

#### Southwestern Regional Police Department Board Minutes –November 2014

The Minutes of the Southwestern Regional Police Department Board meeting for the month of November 2014 were presented to Council for their review.

### **Manager's Report**

#### 2014 Year End Financial Report

Manager Shaffer presented the end of year financial report to Council for their review. He also pointed out to Council that this report is an unaudited report and is subject to change.

### **ARRO Engineering**

#### Wastewater Treatment Upgrade and Expansion

Engineer Warfel reported to Council that they are still in the design mode. He also reported that ARRO will be meeting with Borough tomorrow.

### **Solicitor's Report**

Solicitor Jones was present but had nothing new to report at tonight's meeting.

### **Zoning & Codes Enforcement**

#### Zoning Officer's Report – December 2014

The Zoning Officer's Report for December 2014 was presented to Council for their review

#### Code Enforcement Report – December 2014

The Code Enforcement Report, which shows code violations issued in the month of December 2014, as well as the status of any outstanding violations, was presented to Council for their review.

Zoning Hearing Board – December 19 – Expansion of Nonconforming Use –  
Continuance to January 22, 2015

Manager reported to Council that the Zoning Hearing Board met on December 19 and voted for a continuance of the hearing until January 22, 2015.

**Recreation**

Spring Grove Regional Parks & Recreation Center Meeting Minutes –November  
2014

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of November were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report –  
November 2014

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of November was presented to Council for their review.

Cash Management Policy

Manager Shaffer presented to Council a copy of the cash management policy that has been implemented at the Community Center.

**Unfinished Business**

None

**New Business**

Consider Approval of the 2015 Appointments

Kyle E. Heidlebaugh made a motion, seconded by Kristen Phillips, to approve the Board/Commission appointments for 2015. Motion Carried.

**Correspondence**

PSAB Pension Plan Statement – Month Ending November 2014

The Pension Plan Statement for the month ending November 2014 was presented to Council for their review.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, January 19, 2015 at 7:00 P.M.

Adjournment was at 7:11 PM

Respectfully submitted,

Melissa J. Helm  
Recording Secretary