

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
June 2, 2014**

The Spring Grove Borough Council met in Regular Session on Monday, June 2, 2014. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
William T. Gentzler
Kyle E. Heidlebaugh
Richard P. Legore
Kristin Phillips

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Mike Knouse, (ARRO Inc.)
Dave Jones, Solicitor

BOROUGH COUNCIL ABSENT:

Vincent Catalano
Peter A. Lombardi

ALSO ABSENT:

Melissa J. Helm, Adm. Assist/Recording Secty.
Matthew Warfel, (ARRO Inc.)

Public Comment / Visitors

None

Approval of Minutes

May 2014

The minutes of the Regular Council Meeting held May 5, 2014 were presented to Council for their review. The minutes of the Committee Meeting held May 19, 2014 were presented as distributed. Kyle E. Heidlebaugh made a motion, seconded by Kristen Phillips, to approve the minutes as presented. Motion carried.

Treasurer's Report

May 2014

The Treasurer's Report for May 2014 with expenses totaling \$90,371.29 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Michael H. Altland. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –May 2014

The Parking Enforcement Officer's Report for April 2014 was presented to Council for their review.

Southwestern Regional Police Activity Report – April 2014

The Police Activity Report for April 2014 submitted by the Southwestern Regional Police Department was presented to Council for their review.

Southwestern Regional Police Department Financial Report – April 2014

The Financial Report of the Southwestern Regional Police Department for the month of April 2014 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes –April 2014

The Minutes of the Southwestern Regional Police Department Board meeting for the month of April 2014 were presented to Council for their review. Officer Brandon Nolan was present from Southwestern Regional Police Department to answer any questions.

Manager's ReportPolli Equities – Bus Lot Lease

Manager Shaffer reported to Council that he gathered prices from businesses in the area that currently lease land. Based on figures he received, Council agreed that \$2,000.00 per month was a reasonable rate for renting the bus lot. It was also proposed that during the period of the lease, the cost would increase 3% annually. Council agreed to amend the existing lease through 2021. William T. Gentzler made a motion, seconded by Kyle E. Heidlebaugh, to amend the existing lease by increasing the monthly payment to \$2,000.00 and to extend the lease through 2021 with an annual increase of 3%, effective July 1, 2014. Motion Carried.

ARRO Engineering**Wastewater Treatment Plant Improvement Status**

Engineer Knouse reported to Council that ARRO reviewed the growth projections with Manager Shaffer relating to the Act 537 Plan. They saw the need to bump up the annual capacity by 50,000 gallons per day. Those figures were then submitted to DEP.

PA Small Water and Sewer Grant Application

Engineer Knouse reported to Council that the grant application was submitted early in May for the Campus Avenue project.

Sewage Facilities Grant Application

Engineer Knouse reported to Council that the grant was submitted in mid-May for the Act 537 Plan Update.

Consider Approval of the Plan of Study and Task Activity Report

William T. Gentzler made a motion, seconded by Kristen Phillips, to approve the Study and Task Activity Report for submission to DEP for the Borough Act 537 Plan. Motion Carried.

Multimodal Transportation Grant

Engineer Knouse reported to Council that he and Manager Shaffer will be meeting with York County Planning Commission to review the project and to get their support for the program. The grant application is due by the end of June.

CDBG Application

Engineer Knouse informed Council that he met with Manager Shaffer to seek alternative funding for Phase II of the Community Park. They were able to pull \$95,000 worth of ADA associated improvements out of the DCNR park grant. That would allow the Borough to use CDBG funding as a match to help alleviate the Borough fiscal restraints, thus keeping the project alive.

Solicitor's Report

Solicitor Jones had nothing to report.

Zoning & Codes Enforcement

Zoning Officer's Report – May 2014

The Zoning Officer's Report for May 2013 was presented to Council for their review.

Code Enforcement Report – May 2014

The Code Enforcement Report, which shows code violations issued in the month of May 2014, as well as the status of any outstanding violations, was presented to Council for their review.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –April 2014

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of April were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – April 2014

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of April was presented to Council for their review.

Unfinished Business

PSAB Pension Plan Statement – Month Ending April, 2014

Manager Shaffer presented the monthly report of the Municipal Retirement Trust to Council for their review.

New Business

Consider Approval of Resolution No. 5-2014, Authorizing the Submission of a CDBG Application for Phase II of the Community Park

Kyle E. Heidlebaugh made a motion, seconded by William T. Gentzler, to approve Resolution No. 5-2014, which authorizes Engineer Knouse and Manager Shaffer to move forward with CDBG application for Phase II of the Community Park. Motion Carried.

Correspondence

None

At this time, council adjourned into Executive Session at 7:35 PM and reconvened at 7:43 PM to discuss a personnel matter.

Kyle E. Heidlebaugh made a motion, seconded by William T. Gentzler, authorizing the allocation of \$270.00 per week to Manager Shaffer and any other employee as compensation for not accepting health insurance coverage as a Borough benefit. It was also noted that the cost is due to increase upon actual insurance costs per year at budget time. Motion Carried.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, June 16, 2014 at 7:00 P.M.

Adjournment was at 7:47 PM

Respectfully submitted,

Melissa J. Helm, Recording Secretary