

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
May 4, 2015**

The Spring Grove Borough Council met in Regular Session on Monday, May 4, 2015. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Michael H. Altland
Vincent Catalano
Kyle E. Heidlebaugh
William T. Gentzler
Richard P. Legore
James D. Graham

ALSO PRESENT:

Andrew N. Shaffer, Borough Manager
Dolores J. Aumen, Mayor
Melissa J. Helm, Adm. Assist/Recording Secty.
Dave Jones, Solicitor
Matthew Warfel, (ARRO Inc.)

BOROUGH COUNCIL ABSENT:

Peter A. Lombardi

ALSO ABSENT:

Mike Knouse, (ARRO Inc.)

Public Comment / Visitors

None

Approval of Minutes

April 2015

The minutes of the Regular Council Meeting held April 6, 2015 and the minutes of Committee meeting held on April 20, 2015 were presented to Council for their review. Kyle E. Heidlebaugh made a motion, seconded by William T. Gentzler, to approve the minutes as presented. Motion carried.

Treasurer's Report

April 2015

The Treasurer's Report for April 2015 with expenses totaling \$269,879.25 was presented for approval. William T. Gentzler made a motion to approve the report as presented, seconded by Kyle E. Heidlebaugh. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –April 2015

The Parking Enforcement Officer's Report for April 2015 was presented to Council for their review.

Southwestern Regional Police Activity Report – March 2015

The Police Activity Report for March 2015 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Jaime Stalcup was present to answer any questions.

Southwestern Regional Police Department Financial Report – March 2015

The Financial Report of the Southwestern Regional Police Department for the month of March 2015 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes –March 2015

The Minutes of the Southwestern Regional Police Department Board meeting for the month of March 2015 were presented to Council for their review.

Manager's Report

Segregation of Duties and Check Signatures

Manager Shaffer explained to Council that upon the completion of the Borough's financial audit by SF&Co, a summary of the audit is given to the Borough along with recommendations. It is their recommendation that there should be two Council member's signatures on any checks issued instead of Manager Shaffer and a Council member as it is presently. After reviewing the auditor's recommendation and discussion by Council, the consensus of Council is to leave it as is for now.

ARRO Engineering

Phase II Community Park Update

Engineer Warfel updated Council on Phase II of the Community Park. He reported that they are waiting for signed contracts from Shiloh Paving.

Wastewater Treatment Plant Expansion and Upgrade Status

Engineer Warfel reported that all necessary permits have been submitted. The design for the project is 60-75% complete. A revised opinion of probable construction costs will be presented at next month's meeting.

2015 Street Projects Update

Engineer Warfel reported to Council that Engineer Knouse has completed all of his field work and is now working on developing specifications for contracts and will submit the highway occupancy permits.

Solicitor's Report

Solicitor Jones was present at tonight's meeting. He had nothing new to report.

Zoning & Codes Enforcement

Zoning Officer's Report – April 2015

The Zoning Officer's Report for April 2015 was presented to Council for their review

Code Enforcement Report –April 2015

The Code Enforcement Report, which shows code violations issued in the month of April 2015, as well as the status of any outstanding violations, was presented to Council for their review.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –March 2015

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of March were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – March 2015

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of March was presented to Council for their review.

Unfinished Business

None

New Business

None

Correspondence

PSAB Pension Plan Statement – Month Ending March 2015

The Pension Plan Statement for the month ending March 2015 was presented to Council for their review.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, May 18, 2015 at 7:00 P.M.

Adjournment was at 7:30 PM

Respectfully submitted,

Melissa J. Helm
Recording Secretary