

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
July 6, 2015**

The Spring Grove Borough Council met in Regular Session on Monday, June 1, 2015. President Pro Tempore Michael H. Altland led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
Kyle E. Heidlebaugh  
Richard P. Legore – Arrived at 7:12 PM  
Peter A. Lombardi  
James D. Graham

**ALSO PRESENT:**

Andrew N. Shaffer, Borough Manager  
Dolores J. Aumen, Mayor  
Melissa J. Helm, Adm. Assist/Recording Secty.  
Matthew Warfel, (ARRO Inc.)

**BOROUGH COUNCIL ABSENT:**

Vincent Catalano  
William T. Gentzler

**ALSO ABSENT:**

Mike Knouse, (ARRO Inc.)  
Dave Jones, Solicitor

**Public Comment / Visitors**

Mr. Mark Czapp, representing SGASD, was present to request a waiver from Borough Council for installation of sidewalk on College Avenue across from School District Education Center. Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve waiver request for installation of sidewalk on College Avenue. Motion Carried.

Ms. Darlene Harner was present to voice her concerns regarding the parking problem on Main Street. She requested that Council take another look at the two hour parking limit on Main Street. The consensus of Council was to table discussion until Committee Meeting later in the month.

**Approval of Minutes**

**June 2015**

The minutes of the Regular Council Meeting held June 1, 2015 and the minutes of Committee meeting held on June 15, 2015 were presented to Council for their review. Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve the minutes as presented. Motion carried.

**Treasurer's Report**

**June 2015**

The Treasurer's Report for June 2015 with expenses totaling \$200,502.43 was presented for approval. James D. Graham made a motion to approve the report as presented, seconded by Kyle E. Heidlebaugh. Motion carried.

### **President's Report**

None

### **Mayor's Report**

#### Parking Enforcement Officer's Report –June 2015

The Parking Enforcement Officer's Report for 2015 was presented to Council for their review.

#### Southwestern Regional Police Activity Report – May 2015

The Police Activity Report for May 2015 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Holy Jackson was present to answer any questions.

#### Southwestern Regional Police Department Financial Report – May 2015

The Financial Report of the Southwestern Regional Police Department for the month of May 2015 was presented to Council for their review.

#### Southwestern Regional Police Department Board Minutes –May 2015

The Minutes of the Southwestern Regional Police Department Board meeting for the month of May 2015 were presented to Council for their review.

### **Manager's Report**

#### Mid -Year Financial Report

Manager Shaffer presented a Mid-Year Financial Report to Council for their review. He pointed out that this specific report is for all funds from January 2015 to June 21015.

#### Code Update Status

Manager Shaffer reported to Council on the status of the Borough Code Update. They are presently going through all the Borough ordinances and updating and changing the format along with adding any new ordinances adopted the last couple of years.

### **ARRO Engineering**

#### Phase II Community Park Update

Engineer Knouse updated Council on Phase II of the Community Park. He reported that a pre-construction meeting was held with Shiloh Paving Excavation. They have submitted their shop drawings so they can order materials and supplies. Manager Shaffer and Engineer Knouse have been coordinating with Met Ed and York Water Company. The York Water Company has requested that only one meter be installed for all Borough buildings in that area. This would also save the Borough money by consolidating the park, garage, bus depot and waste treatment plant.

### Wastewater Treatment Plant Expansion and Upgrade Status

Engineer Knouse reported that Engineer Warfel met with DEP to go over the two permits for the construction of the waste water treatment plant. They have expressed their intent to issue the permits, but at this time they won't confirm a date for issuing those permits. The Borough has received one permit for the encroachment of the wetland area and is nearing completion with York County Conservation District. They still expect the project to go out for bid in September.

### Highpointe Commons – Street Dedication

Engineer Knouse reported to Council that the developer of Highpointe Commons has contacted them and have offered those street for dedication to the Borough. The prepared legal descriptions have been reviewed and the required maintenance bond has been issued in accordance with the municipality's planning code. As of yet the deed of dedication has not been received (which is the formal written document offered for dedication to the Borough). ARRO is recommending adoption based upon receipt of the Deed of Dedication, the Borough approving a Resolution adopting those streets and recording of the Deed of Dedication. After that process, those streets would be placed on the list for Liquid Fuels.

### **Solicitor's Report**

Solicitor Jones had nothing to report and was not present at tonight's meeting.

### **Zoning & Codes Enforcement**

#### Zoning Officer's Report – June 2015

The Zoning Officer's Report for June 2015 was presented to Council for their review

#### Code Enforcement Report –June 2015

The Code Enforcement Report, which shows code violations issued in the month of June 2015, as well as the status of any outstanding violations, was presented to Council for their review.

### **Recreation**

#### Spring Grove Regional Parks & Recreation Center Meeting Minutes –May 2015

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of May were presented to Council for their review.

#### Spring Grove Regional Parks and Recreation Center Financial Report – May 2015

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of May was presented to Council for their review.

### **Unfinished Business**

None

**New Business**

None

**Correspondence**

PSAB Pension Plan Statement – Month Ending May 2015

The Pension Plan Statement for the month ending May 2015 was presented to Council for their review.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, July 20, 2015 at 7:00 P.M.

Adjournment was at 7:45 PM

Respectfully submitted,

Melissa J. Helm  
Recording Secretary