

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
February 1, 2016**

The Spring Grove Borough Council met in Regular Session on Monday, February 1, 2016. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vincent Catalano
Kyle E. Heidlebaugh
Richard P. Legore
Peter A. Lombardi
James D. Graham
Rebecca J. Stauffer

ALSO PRESENT:

Dolores J. Aumen, Mayor
Andrew N. Shaffer, Borough Manager
Matthew Warfel, (ARRO Inc.)
David Jones, Solicitor

ALSO ABSENT:

Mike Knouse, (ARRO Inc.)
Melissa J. Helm, Adm. Assist/Recording Secty

BOROUGH COUNCIL ABSENT:

None

Public Comment / Visitors

Mr. Joe Mahon, 323 Greenwood Road, was present to address Council on the possibility of getting the street lights turned on for the last phase of Spring Forge Development. The matter was tabled until Committee meeting later this month.

Approval of Minutes

January 2016

The minutes of the Regular Council Meeting held January 4, 2016 and the minutes of Committee meeting held on January 18, 2016 were presented to Council for their review. Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve the minutes as presented. Motion carried.

Treasurer's Report

January 2016

The Treasurer's Report for January 2016 with expenses totaling \$232,170.22 was presented for approval. Kyle E. Heidlebaugh made a motion to approve the report as presented, seconded by Vincent Catalano. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report – January 2016

The Parking Enforcement Officer's Report for January 2016 was presented to Council for their review.

Southwestern Regional Police Activity Report – December 2015

The Police Activity Report for December 2015 submitted by the Southwestern Regional Police Department was presented to Council for their review. Chief Bean was present to answer any questions.

Southwestern Regional Police Department Financial Report – December 2015

The Financial Report of the Southwestern Regional Police Department for the month of December 2015 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes – December 2015

The Minutes of the Southwestern Regional Police Department Board meeting for the month of December 2015 were presented to Council for their review.

Manager's Report

2016 Budget and Directory

Manager Shaffer presented the 2016 budget and directory to Council.

Blizzard of 2016 Highlights

Manager Shaffer gave a summary to Council on the recent blizzard.

Snow Storm Disaster Declaration

Manager Shaffer reported to Council that he has prepared a Declaration of Disaster upon the recommendation of the York County Emergency management in an effort to become eligible for reimbursement funds on the state and federal level.

Federal Assistance Process

Manager Shaffer presented to Council a composite for the reimbursement of funds incurred during the blizzard of 2016.

ARRO Engineering

Wastewater Treatment Plant Expansion and Upgrade Status

Engineer Warfel updated Council on the Wastewater Treatment Plant Expansion and Upgrade project. He also informed Council that a Notice to Proceed was issued.

Update Regarding GIS Services

Engineer Warfel reported to Council that ARRO is working with Borough staff to update the Borough's GIS system.

Campus Avenue Sewer Rehabilitation Program

Engineer Warfel reported to Council that Manager Shaffer will be meeting with ARRO's engineering group to review the preliminary design specifications for the rehabilitation work to be done on Campus Avenue.

Solicitor's Report

Solicitor Jones reminded the new Council members of Stock and Leader's workshop to be held on February 25th. He asked that those who are interested in attending RSVP.

Zoning & Codes Enforcement

Zoning Officer's Report – January 2016

The Zoning Officer's Report for January 2015 was presented to Council for their review

Code Enforcement Report – January 2016

No new updates were available for Council for the month of January.

Zoning Hearing Board Meeting

Manager Shaffer informed Council that there will be a Zoning Hearing Board meeting on February 25th.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes – December 2015

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of December were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – December 2015

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of December was presented to Council for their review.

Unfinished Business

None

New Business

Consider Approval of Resolution 2-2016, Establishing the Signers for the PA Infrastructure Bank Loan Agreement

Kyle E. Heidlebaugh made a motion, seconded by Michael H. Altland, to approve Resolution 2-2016, which establishes the signers for the PA Infrastructure Bank Loan Agreement. Motion Carried.

Consider Approval of Ordinance 1-2016, 2016 General Obligation Note PA Infrastructure Bank

Vincent Catalano made a motion, seconded by Kyle E. Heidlebaugh, to approve Ordinance 1-2016 for the 2016 General Obligation Note, in the amount of \$550,600, with the PA Infrastructure Bank at a rate of 1.62% for five years and all other necessary documents including the loan agreement. Motion Carried.

Consider Authorizing the Second Advertisement for 2016 GO Note with the PA Infrastructure Bank

Kyle E. Heidlebaugh made a motion, seconded by Michael H. Altland, authorizing the second advertisement of the 2016 GO Note with the PA Infrastructure Bank. Motion Carried.

Correspondence

PSAB Pension Plan Statement- Month Ending December 2015

The PSAB Pension Plan Statement for the Month Ending December, 2015 was not available for tonight's meeting.

Spring Grove Ambulance Club Financial Report

Manager Shaffer presented to Council a copy of the financial statement for the Spring Grove Ambulance Club for 2015.

At this time, Council convened into Executive Session at 7:50 PM to discuss a personnel matter. They reconvened at 8:30 PM.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, February 15, 2015 at 7:00 P.M.

Adjournment was at 8:32 PM

Respectfully submitted,
Melissa J. Helm