

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
March 7, 2016**

The Spring Grove Borough Council met in Regular Session on Monday, March 7, 2016. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Michael H. Altland  
Vincent Catalano  
Kyle E. Heidlebaugh  
Richard P. Legore  
Peter A. Lombardi  
James D. Graham  
Rebecca J. Stauffer

**ALSO PRESENT:**

Dolores J. Aumen, Mayor  
Andrew N. Shaffer, Borough Manager  
Mike Knouse, (ARRO Inc.)  
David Jones, Solicitor

**ALSO ABSENT:**

Matthew Warfel, (ARRO Inc.)  
Melissa J. Helm, Adm. Assist/Recording Secty

**BOROUGH COUNCIL ABSENT:**

None

**Public Comment / Visitors**

Ms. Gwen Loose, York Rail Trail Authority, and Mr. Casey Deller, C.S. Davidson, Inc., representing the Trolley Trail Alignment, informed Council that the York Rail Trail Authority has received a small grant for the Walk-Ability Program in the amount of \$5,000.00. The goal of this program is to provide a safe and pleasant connection between the Trolley Trail and destinations within the Borough. The alignment through the Borough still remains a challenge.

**Approval of Minutes**

**February 2016**

The minutes of the Regular Council Meeting held February 4, 2016 presented to Council for their review. Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve the minutes as presented. The Committee for February was cancelled due to inclement weather. Motion carried.

**Treasurer's Report**

**February 2016**

The Treasurer's Report for February 2016 with expenses totaling \$167,658.99 was presented for approval. Kyle E. Heidlebaugh made a motion to approve the report as presented, seconded by Vincent Catalano. Motion carried.

**President's Report**

None

## **Mayor's Report**

### Parking Enforcement Officer's Report –February 2016

The Parking Enforcement Officer's Report for February 2016 was presented to Council for their review.

### Southwestern Regional Police Activity Report – January 2016

The Police Activity Report for January 2016 submitted by the Southwestern Regional Police Department was presented to Council for their review. Officer Jaimie Stalcup was present to answer any questions.

### Southwestern Regional Police Department Financial Report – January 2016

The Financial Report of the Southwestern Regional Police Department for the month of January 2016 was presented to Council for their review.

### Southwestern Regional Police Department Board Minutes – January 2016

The Minutes of the Southwestern Regional Police Department Board meeting for the month of January 2016 were presented to Council for their review.

## **Manager's Report**

### Status of Snow Emergency Reimbursement

Manager Shaffer informed Council that he checked with York County regarding the eligibility of reimbursement funds for the snow emergency in January. FEMA is presently waiting for President Obama to sign the necessary paperwork.

### Land Acquisition – Grant Opportunities

Manager Shaffer requested permission from Council to apply for a Grant from DCNR for the acquisition of land that the school district has listed for sale. The property is located at the intersection of Pine Avenue and College Avenue. An appraisal of the property is pending. The Borough would use it for sports fields and other recreational events. The consensus of Council was to proceed.

## **ARRO Engineering**

### Wastewater Treatment Plant Expansion and Upgrade Status

Engineer Knouse informed Council that the contractor, Quandel Construction, has begun to move their equipment onto the waste treatment site.

### Consider Approval of Application for Payment #1

Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to authorize Payment of Application #1 to Quandel Construction in the amount of \$117,000. Motion Carried.

Consider Approval of Change Order #1 – Reducing the Contract Total by \$12,000

Kyle E. Heidlebaugh made a motion, seconded by Michael H. Altland, to approve Change Order #1 as a credit reduction for conduit material for the wastewater treatment plant expansion/upgrade in the amount of \$12,000. Motion Carried.

Discussion on Payment for Materials Stored on-Site

James D. Graham made a motion, seconded by Kyle E. Heidlebaugh, to enter into an agreement with Quandel Construction for the payment of materials stored on site as negotiated at 40% on the following items: Raw sewage pumps, SBR tanks, grit removal equipment, dewatering sludge press, UV disinfecting system and generator. Motion Carried.

Consider Approval of the 2015 Chapter 94 Report

Kyle E. Heidlebaugh made a motion, seconded by Vincent Catalano, to approve the 2015 Chapter 94 Report submitted by ARRO Engineering. Motion Carried.

Consider Authorizing Advertisement of the Campus Avenue Sewer Rehabilitation Project

James D. Graham made a motion, seconded by Peter A. Lombardi, to authorize the advertisement of the Campus Avenue sewer rehabilitation project in an effort to reduce Infiltration and Inflow into the sewer system at a cost of approximately \$367,000. Motion Carried.

Consider Authorizing Advertisement of the 2016 Street Improvement Project

Kyle E. Heidlebaugh made a motion, seconded by James D. Graham, authorizing the advertisement of the 2016 Street Projects. Motion Carried.

**Solicitor's Report**

Solicitor Jones had nothing new to report tonight.

**Zoning & Codes Enforcement**

Zoning Officer's Report – February 2016

The Zoning Officer's Report for February 2016 was presented to Council for their review

Code Enforcement Report – February 2016

The Code Enforcement Report, which shows code violations issued in the month of February 2016, as well as the status of any outstanding violations, was presented to Council for their review.

Zoning Hearing Board Meeting

Manager Shaffer informed Council that there will be a continuance of the Zoning Hearing Board meeting that was held on February 25<sup>th</sup>. The hearing will be held on March 24<sup>th</sup>.

**Recreation**

Spring Grove Regional Parks & Recreation Center Meeting Minutes – January 2015

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of January were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – January 2015

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of January was presented to Council for their review.

**Unfinished Business**

None

**New Business**

None

**Correspondence**

PSAB Pension Plan Statement- Months Ending December 2015 and January 2016

The PSAB Pension Plan Statement for the Months Ending December, 2015 and January 2016 were presented to Council for their review.

At this time, Council convened into Executive Session at 8:34 PM to discuss a personnel matter. They reconvened at 9:31 PM.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, March 21, 2016 at 7:00 P.M.

Adjournment was at 9:32 PM

Respectfully submitted,  
Melissa J. Helm