

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
May 2, 2016**

The Spring Grove Borough Council met in Regular Session on Monday, May 2, 2016. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vincent Catalano
Richard P. Legore
Peter A. Lombardi
James D. Graham
Rebecca J. Stauffer

ALSO PRESENT:

Dolores J. Aumen, Mayor
Mike Knouse, (ARRO Inc.)
Melissa J. Helm, Adm. Assist/Recording Secty

BOROUGH COUNCIL ABSENT:

Kyle E. Heidlebaugh

ALSO ABSENT:

Andrew N. Shaffer, Borough Manager
Matthew Warfel, (ARRO Inc.)
David Jones, Solicitor

Public Comment / Visitors

1. Ms. Sharon Reynolds, York County Planning Commission, gave a presentation to Council regarding Regional Stormwater Initiatives. She showed Council a map of the impaired waters in York County. It was noted that DEP has not evaluated all the streams in York County.
2. David B. Kile, 91 North East Street, introduced himself to Council and expressed interest to serve on Council. This position became available upon the resignation of Michel H. Altland.

Approval of Minutes

April 2016

The Minutes of the Regular Council Meeting held April 4, 2016 and the Committee Meeting held April 18, 2016 were presented to Council for their review. Peter A. Lombardi made a motion, seconded by Vincent Catalano, to approve the minutes as presented. Motion Carried.

Treasurer's Report

April 2016

The Treasurer's Report for April 2016 with expenses totaling \$581,829.21 was presented for approval. Vincent Catalano made a motion to approve the report as presented, seconded by Peter A. Lombardi. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report – April 2016

The Parking Enforcement Officer's Report for April 2016 was presented to Council for their review.

Southwestern Regional Police Activity Report – March 2016

The Police Activity Report for March 2016 submitted by the Southwestern Regional Police Department was presented to Council for their review. Chief Gregory Bean was present to answer any questions.

Southwestern Regional Police Department Financial Report – March 2016

The Financial Report of the Southwestern Regional Police Department for the month of March 2016 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes – March 2016

The Minutes of the Southwestern Regional Police Department Board meeting for the month of March 2016 were presented to Council for their review.

Manager's Report

Community Development Manager

Manager Shaffer provided Council with information for a Spring Grove Community Development Manager Initiative for them to review. The matter will be discussed at Committee meeting later this month.

Snow Blower Theft

Manager Shaffer reported that during a meeting in the Council Room on Thursday, April 28th, someone entered the janitor's room and stole the Borough's snow blower. Thankfully the snow blower was retrieved. Manager Shaffer suggested that Council consider the installation of surveillance cameras around the municipal building. The matter will be discussed at Committee meeting.

Snow Storm Reimbursement Status

Manager Shaffer reported to Council that he attended meetings for snow removal reimbursement. The total submitted to PEMA and FEMA was approximately \$36,000 for a 48 hour period. The process is moving forward but slow.

ARRO Engineering

Wastewater Treatment Plant Expansion and Upgrade Status

Engineer Knouse reported to Council that progress is ongoing and on schedule.

Consider Approval of Application for Payment #3

Vincent Catalano made a motion, seconded by Peter A. Lombardi, to approve Application for Payment #3 to Quandel Construction Group, Inc. in the amount of \$143,631.00. Motion Carried.

Campus Avenue Sewer Rehabilitation Project Update

Consider Approval of the Low Bid from National Water Main Cleaning Company

Engineer Knouse reported to Council that National Water Main Cleaning Company was the low bidder for the Campus Avenue Sewer Rehabilitation Project in the amount of \$311,519.50. Peter A. Lombardi made a motion, seconded by Rebecca J. Stauffer, to accept the low bid. Motion Carried.

Consider Approval of Professional Services – ARRO Consulting

Vincent Catalano made a motion, seconded by James D. Graham, to approve the Profession Servicers Agreement with ARRO Consulting, Inc. in an amount not to exceed \$69,800.00. Motion Carried. It was noted that currently, the project is \$10,000.00 under budget for the design contract.

Phase II Community Park Update

Engineer Knouse updated Council that Shiloh Paving has attempted to work on the punch list items, but has not completed due to the inclement conditions.

Main Street Improvements Update

Engineer Knouse reported to Council that since the State finally passed their budget he is hopeful that the Borough would soon receive the status on the Automated Red Light Enforcement Grant.

2016 Street Projects

Engineer Knouse reported to Council that the necessary signatures from the administrators of the PIB Loan have been received. The contracts for the work have been forwarded to the contractor (Shiloh Paving and Excavators, Inc.) for their signatures.

Solicitor's Report

Solicitor Jones was absent from tonight's meeting.

Zoning & Codes Enforcement

Zoning Officer's Report – April 2016

The Zoning Officer's Report for April 2016 was presented to Council for their review

Code Enforcement Report – April 2016

The Code Enforcement Report, which shows code violations issued in the month of April 2016, as well as the status of any outstanding violations, was presented to Council for their review.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes – March 2015

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of March were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – March 2015

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of March was presented to Council for their review.

Unfinished Business

None

New Business

Consider Approval of Ordinance 1-2016, Updating the Code of Ordinances for the Borough of Spring Grove

James D. Graham made a motion, seconded by Peter A. Lombardi, to approve Ordinance 1-2016, for the updating of the Code of Ordinances for the Borough of Spring Grove. Motion Carried.

Consider Approval of Resolution 4-2016, Appointing David G. Kile to Council

James D. Graham made a motion, seconded by Peter A. Lombardi, to point David B. Kile to fill the vacant position on Council that was left with the resignation of Michael H. Altland. Motion Carried.

Consider Accepting Resignation of Stephanie A. Becker

Peter A. Lombardi made a motion, seconded by James D. Graham, to accept the resignation of Stephanie A. Becker from the Parking enforcement Officer and Office Assistant position effective May 13, 2016. Motion Carried.

National Small Business Week Proclamation

Council was presented with a proclamation for the recognition of National Small Business Week.

Consider Approval of a Handicap Parking Space Application

James D. Graham made a motion, seconded by Peter A. Lombardi, to approve the application for a handicap parking space located at 72 West Constitution Avenue. Motion Carried. It was noted that even though the applicant has been approved at this location, anyone with a handicap placard may park in that space and also the applicant is responsible for the cost of the material and installation for the sign.

Consider Approval of a Handicap Parking Space Application

James D. Graham made a motion, seconded by Peter A. Lombardi, to approve the application for a handicap parking space located at 29 North East Street. Motion Carried. It was noted that even though the applicant has been approved at this location, anyone with a handicap placard may park in that space and also the applicant is responsible for the cost of the material and installation for the sign.

Correspondence

PSAB Pension Plan Statement- Month Ending March 2016

The PSAB Pension Plan Statement for the Month March 2016 was presented to Council for their review.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, May 16, 2016 at 7:00 P.M.

Adjournment was at 8:25 PM

Respectfully submitted,
Melissa J. Helm