

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
October 3, 2016**

The Spring Grove Borough Council met in Regular Session on Monday, October 3, 2016. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vincent Catalano
David B. Kile
Richard P. Legore
Peter A. Lombardi
James D. Graham
Rebecca J. Stauffer

ALSO PRESENT:

Dolores J. Aumen, Mayor
Andrew N. Shaffer, Borough Manager
Melissa J. Helm, Adm. Assist/Recording Secty
Mike Knouse, (ARRO Inc.)
Peter Ruth, Solicitor

BOROUGH COUNCIL ABSENT:

Kyle E. Heidlebaugh

ALSO ABSENT:

Matthew Warfel, (ARRO Inc.)
David Jones, Solicitor

Public Comment / Visitors

Mrs. Betty Stein, representing the Glatfelter Memorial Library, was present to give an update of benefits offered at the library. She stated that 12% of the state funding money the library receives must be used for the purchase of books and not utilities, etc.

Approval of Minutes

September 2016

The Minutes of the Regular Council Meeting held September 6, 2016 and the Committee Meeting held September 19, 2016 were presented to Council for their review. Peter A. Lombardi made a motion, seconded by David B. Kile, to approve the minutes as presented. Motion Carried.

Treasurer's Report

September 2016

The Treasurer's Report for September 2016 with expenses totaling \$1,170,946.11 was presented for approval. Vincent Catalano made a motion to approve the report as presented, seconded by James D. Graham. Motion carried.

President's Report

President Legore complimented those who helped to put the mums in the roundabout recently.

President Legore reminded those present that Trick or Treat will be held on October 31, 2016 from 6:00 PM - 8:00 PM.

Mayor's Report

Parking Enforcement Officer's Report –September 2016

The Parking Enforcement Officer's Report for September 2016 was presented to Council for their review.

Southwestern Regional Police Activity Report - August 2016

The Police Activity Report for August 2016 submitted by the Southwestern Regional Police Department was presented to Council for their review. Chief Bean was present to answer any questions.

Southwestern Regional Police Department Financial Report – August 2016

The Financial Report of the Southwestern Regional Police Department for the month of August 2016 was presented to Council for their review.

Southwestern Regional Police Department Board Minutes – August 2016

The Minutes of the Southwestern Regional Police Department Board meeting for the month of August 2016 were presented to Council for their review.

Stealth Stat Summary-Spring Forge Drive

Chief Bean reported to Council that the Stealth Stat device will be placed out to record vehicle speeds as soon as it is repaired.

Manager's Report

Proposed Budget for 2017

Manager Shaffer informed Council that he is still waiting for some figures to plug into the budget (Health Insurance, etc.). He will finish it this week and deliver to Council for their review before Committee/Budget meeting on the 17th.

ARRO Engineering

Wastewater Treatment Plant Expansion and Upgrade Status

Engineer Knouse updated Council on the progress at the waste treatment plant.

Consider Approval of Application for Payment #8

David B. Kile made a motion, seconded by Becky S. Stauffer, to approve Application for Payment #8 to Quandel Construction Group, Inc. in the amount of \$781,525.46. Motion Carried.

Status of Change Orders

Engineer Knouse reported that there was nothing new to report at this time.

Campus Avenue Sewer Rehabilitation Project

Engineer Knouse reported to Council that the contractor has finished the bulk of the work, is on schedule and is within budget. National Water Main & Pipe has not submitted any requests for payment yet.

2016 Street Projects

Engineer Knouse updated Council that Shiloh Paving has completed the project at this time except for a few items on their punch list.

Contract #1 - Consider Approval of Payment Request #3

Vincent Catalano made a motion, seconded by Peter A. Lombardi, to approve Payment Request #3 by Shiloh Paving and Excavating, Inc. in the amount of \$13,434.43. Motion Carried. It was noted that this payment does not include the retainage for the project.

Contract #2 – Hammaker East

Engineer Knouse reported to Council that he is coordinating with the contractor for the completion of the punch list items.

MS4 BMP Concept Plan Presentation

Engineer Knouse reported to Council that originally the County's Regional and Chesapeake Bay Plan Resolution was to totally "Opt In" or not at all. The County has now indicated that the Borough may change the Resolution and "Opt In" or "Opt Out" to participate in the development of the Regional Plan. The planning portion is being developed at no cost to the municipalities. The concern of municipalities was that the County did not have the costs for implementation of the Plan. Given that the County's stance has changed Engineer Knouse and Manager Shaffer thought it best to present a draft resolution that has been amended indicating the potential for "Opting In" to the planning portion but specifically reserving the right to "Opt In" or "Opt Out" of the implementation phase. Peter A. Lombardi made a motion, seconded by Becky S. Stauffer, to approve Resolution No. 6-2016 to "Opt In" to the Development of the York County Regional Pollutant Reduction Plan (PRP) for the 2018 Permit cycle and reserve the right to "Opt In" or "Opt Out" of the implementation of a Regional PRP once the associated costs are formulated. Motion Carried.

Solicitor's ReportConsider Approval of Ordinance No. 2-2016, Authorizing the Withdrawal from the Intermunicipal Agreement for the Shared Zoning Officer

James D. Graham made a motion, seconded by Vincent Catalano, authorizing approval of Ordinance No. 2-2016 for the Borough's withdrawal with Jefferson Borough, Paradise Township and Seven Valley's Borough to provide for a shared Zoning Officer effective on or before December 31, 2016. Motion Carried.

Zoning & Codes Enforcement

Zoning Officer's Report – September 2016

The Zoning Officer's Report for September 2016 was presented to Council for their review

Code Enforcement Report – September 2016

The Code Enforcement Report, which shows code violations issued in the month of September 2016, as well as the status of any outstanding violations, was presented to Council for their review.

Zoning Hearing Board Meeting

Manager Shaffer reported to Council that there was a Zoning Hearing Board meeting on September 29, 2016 to hear a request for 422 Monocacy Trail for a variance to permit an office in a Low Density/Residential Zone. That request was denied by the Zoning Hearing Board because the request did not meet the necessary requirements of the Zoning Ordinance for a Variance.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes – August 2016

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of August were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – August 2016

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of August was presented to Council for their review.

2017 Proposed Budget

Mrs. Kate King (Director of the Spring Grove Regional Parks and Recreation Center) was present to give an overview of their proposed budget for 2017 and to answer any questions.

Unfinished Business

None

New Business

Request from Mt. Zion Church of Christ

Manager Shaffer reported to Council that Mt. Zion United Church of Christ is requesting a tax exoneration from Spring Grove Borough for taxes paid in the years 2014 through 2016 for the property located at 6 South Main Street. Vincent Catalano made a motion, seconded by James D. Graham, to deny Mt. Zion United Church of Christ's request for a tax refund. Motion Carried. It was noted that there was a Nay vote from Peter A. Lombardi.

Correspondence

PSAB Pension Plan Statement- Month Ending August 2016

The PSAB Pension Plan Statement for the month of August was presented to Council for their review.

York County Borough's Association Meeting- November 12, 2016

Manager Shaffer presented to Council an invitation for the Annual York County Borough's Association meeting to be held on November 12, 2016 in Red Lion. Those who are interested should let Manager Shaffer know.

Hearing no further business, the meeting was adjourned until the Committee/Budget Meeting to be held Monday, October 17, 2016 at 6:00 P.M.

Adjournment was at 8:00 PM

Respectfully submitted,
Melissa J. Helm