

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
January 3, 2017**

The Spring Grove Borough Council met in Regular Session on Tuesday, January 3, 2017. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vincent Catalano
Kyle E. Heidlebaugh
David B. Kile
Richard P. Legore
Peter A. Lombardi
James D. Graham
Rebecca J. Stauffer

ALSO PRESENT:

Dolores J. Aumen, Mayor
Andrew N. Shaffer, Borough Manager
Melissa J. Helm, Adm. Assist/Recording Secty
Peter Ruth, Solicitor
Mike Knouse, (ARRO Inc.)
John McLucas, Community Development

BOROUGH COUNCIL ABSENT:

None

ALSO ABSENT:

Matthew Warfel, (ARRO Inc.)

Public Comment / Visitors

Mr. John Dickert, Chairman of the Spring Grove Regional Parks and Recreation Center and Ms. Tara Osborne, Board Member for the Spring Grove Regional Parks and Recreation Center, were present to request that Council grant an extension of the benefits package for Kate King, Executive Director. After a lengthy discussion, Rebecca J. Stauffer made a motion, seconded by Vincent Catalano, to extend employment through the Borough for Kate King until the first pay period in February, 2017 for the purpose of extending benefits until the end of February. The Spring Grove Regional Parks and Recreation Center will follow through with the debt repayment of \$15,000, and the weekly ACH withdrawals for salary, benefits, and utilities. A Roll Call Vote was taken. Voting Aye: David B. Kile, Rebecca J. Stauffer, Richard P. Legore, Peter A. Lombardi, Vincent Catalano. Voting Nay: Kyle E. Heidlebaugh and James D. Graham. Motion Carried with a 5-2 vote.

Approval of Minutes

December 2016

The Minutes of the Regular Council Meeting held December 5, 2016 and the Committee Meeting held December 19, 2016 were presented to Council for their review. Kyle E. Heidlebaugh made a motion, seconded by Rebecca J. Stauffer, to approve the minutes as presented. Motion Carried. Solicitor Ruth pointed out one correction to the minutes.

Treasurer's Report

December 2016

The Treasurer's Report for December 2016 with expenses totaling \$1,594,419.51 was presented for approval. Kyle E. Heidlebaugh made a motion to approve the report as presented, seconded by Peter A. Lombardi. Motion carried.

President's Report

President Legore took this opportunity to wish Council a prosperous New Year.

Mayor's Report

Parking Enforcement Officer's Report –December 2016

The Parking Enforcement Officer's Report for December 2016 was presented to Council for their review.

Southwestern Regional Police Activity Report –November2016

The Police Activity Report for November 2016 was presented to Council for their review.

Southwestern Regional Police Department Financial Report – November 2016

The Financial Report of the Southwestern Regional Police Department for the month of November 2016 was submitted to Council for their review.

Southwestern Regional Police Department Board Minutes – November 2016

The Minutes of the Southwestern Regional Police Department Board meeting for the month of November 2016 were presented to Council for their review.

Manager's Report

2016 Year End Financial Report

Manager Shaffer presented Council with an unaudited year-end financial report for their review.

Community Development

Mr. John McLucas gave a brief update of Community Development and reviewed his Zoning/Codes Report with Council.

ARRO Engineering

Wastewater Treatment Plant Expansion and Upgrade Status

Engineer Knouse updated Council on the progress at the waste treatment plant.

Consider Approval of Application for Payment #11

Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve Application for Payment #11 to Quandel Construction Group, Inc. in the amount of \$478,163.50. Motion Carried.

Campus Avenue Sewer Rehabilitation Project

Engineer Knouse reported to Council that a walk through was conducted on the project. There were a couple of items that needed addressed. He hopes to have it wrapped up shortly. Their retainage is being withheld.

2016 Street Projects

2016 Street Projects - Contract #1-Shiloh Paving

Engineer Knouse reported that a couple of the ADA curb ramps did not pass inspection. The contractor has corrected those problems. ARRO is working to get the contractor to close out the project documents so that final application for payment can be submitted.

Main Street Improvements

Engineer Knouse reported to Council that a meeting has been scheduled with Penn DOT for the environmental field scoping next week.

MS4 Status

Engineer Knouse gave a brief update on the MS4. The County has requested information on any existing BMP's, which the Borough has already submitted. They are now requesting information on any projected projects. There will be an update meeting for all participants next week. He also informed Council that DEP has announced grant opportunities for BMP implementation and John McLucas will be applying.

Solicitor's Report

Solicitor Ruth advised Council that the items he will report on are under new business later on the agenda.

Zoning & Codes Enforcement

Zoning Officer's Report – December 2016

The Zoning Officer's Report for December 2016 was presented to Council for their review

Code Enforcement Report – December 2016

The Code Enforcement Report, which shows code violations in the month of December 2016, as well as the status of any outstanding violation, was presented to Council for their review.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –November 2016

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of November were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – November 2016

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of November was presented to Council for their review.

New Business

Consider Approval of Ordinance No. 1-2017, Authorizing the Intergovernmental Agreement with Jefferson Borough for Zoning/Codes Services.

David B. Kile made a motion, seconded by Kyle E. Heidlebaugh, to approve Ordinance No.1-2017, which authorizes the Borough to enter into an agreement with Jefferson Borough for an Intergovernmental Agreement for Zoning/Codes services. Motion Carried.

Consider Approval of Ordinance No. 2-2017, Amending the Refuse Ordinance

Vincent Catalano made a motion, seconded by Peter A. Lombardi, to approve Ordinance No. 2-1017, which amends the Refuse Ordinance. Motion Carried. This amendment relates to if there are multiple uses within one dwelling or establishment, the fee for providing refuse collection shall be assessed upon each use; provided, however, that the owner of a property with multiple uses may submit a written request to the Borough Council to reduce the maximum number of permissible individual containers or the equivalent thereof to no less than four (4).

Correspondence

PSAB Pension Plan Statement- Month Ending November 2016

The PSAB Pension Plan Statement for the month of November was presented to Council for their review.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, January 16 2017 at 7:00 P.M.

Adjournment was at 8:10 PM

Respectfully submitted,
Melissa J. Helm
Recording Secretary