

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
February 6, 2017**

The Spring Grove Borough Council met in Regular Session on Monday, February 6, 2017. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT:**

Vincent Catalano  
Kyle E. Heidlebaugh  
David B. Kile  
Richard P. Legore  
Peter A. Lombardi  
James D. Graham  
Rebecca J. Stauffer

**ALSO PRESENT:**

Dolores J. Aumen, Mayor  
Andrew N. Shaffer, Borough Manager  
Melissa J. Helm, Adm. Assist/Recording Secty  
Peter Ruth, Solicitor  
Mike Knouse, (ARRO Inc.)  
John McLucas, Community Development

**BOROUGH COUNCIL ABSENT:**

None

**ALSO ABSENT:**

Matthew Warfel, (ARRO Inc.)

**Public Comment / Visitors**

None

**Approval of Minutes**

**January 2017**

The Minutes of the Regular Council Meeting held January 3, 2017 and the Committee Meeting held January 16, 2017 were presented to Council for their review. Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve the minutes as presented. Motion Carried.

**Treasurer's Report**

**January 2016**

The Treasurer's Report for January 2016 with expenses totaling \$773,438.35 was presented for approval. Vincent Catalano made a motion to approve the report as presented, seconded by Kyle E. Heidlebaugh. Motion carried.

**President's Report**

None

## **Mayor's Report**

### Parking Enforcement Officer's Report –January 2017

The Parking Enforcement Officer's Report for January 2017 was presented to Council for their review.

### Southwestern Regional Police Activity Report –December 2016

The Police Activity Report for December 2016 was presented to Council for their review.

### Southwestern Regional Police Department Financial Report – December 2016

The Financial Report of the Southwestern Regional Police Department for the month of December 2016 was submitted to Council for their review.

### Southwestern Regional Police Department Board Minutes – December 2016

The Minutes of the Southwestern Regional Police Department Board meeting for the month of December 2016 were presented to Council for their review.

## **Manager's Report**

### 2017 Budget Information

Manager Shaffer presented a copy of the 2017 Budget for their reference.

### Spring Grove Baseball Request

Manager Shaffer presented to Council a request made by the Spring Grove Baseball Association to install a concession stand at the baseball field at the Spring Grove Community Park. They have asked that the Borough install electric and water hookup and the Association would finance the building. They are also interested in pursuing any grant opportunities that may be available. The consensus of Council was that the Borough move forward by finding out what costs the Borough would entail. The agreement was that the Borough would be able to use the building for any future events. Manager Shaffer will be meeting with the baseball association and give an update at Committee meeting later this month.

## **ARRO Engineering**

### Wastewater Treatment Plant Expansion and Upgrade Status

#### Consider Approval of Application for Payment #12

Kyle E. Heidlebaugh made a motion, seconded by Peter A. Lombardi, to approve payment of Application for Payment #12 to Quandel Construction Group, Inc. in the amount of \$522,418.16. Motion Carried.

### Campus Avenue Sewer Rehabilitation Project

Engineer Knouse reported to Council that National Water Main Cleaning Company has a punch list of items to address in the Spring, weather pending. Their final application for payment is being withheld until the punch list is completed.

## **2016 Street Projects**

### 2016 Street Projects - Contract #1-Shiloh Paving

Engineer Knouse reported that Shiloh Paving has a couple of minor punch list items to address. Thus, their final payment is being withheld.

### Main Street Improvements

Engineer Knouse reported to Council that he attended the environmental scoping meeting with PennDOT. Except for providing some documentation to get the environmental clearance, he doesn't see any issues that would prevent the project from moving forward.

### MS4 Status

Engineer Knouse reported to Council that he attended an update meeting with York County Planning Commission recently.

## **Solicitor's Report**

Solicitor Ruth advised Council that the Borough, along with several other municipalities in York County, have received a Right to Know Request concerning Scott Wagner, Penn Waste and KBS, LLC.

## **Director of Community Development**

### **Zoning & Codes Enforcement**

#### Zoning Officer's Report –January 2017

The Zoning Officer's Report for January 2016 was presented to Council for their review

#### Code Enforcement Report – January 2017

The Code Enforcement Report, which shows code violations in the month of January 2017, as well as the status of any outstanding violation, was presented to Council for their review.

### Main Street Initiative

Mr. John McLucas reported to Council that the Borough is now a registered member of the PA Downtown Center. With being a member comes a lot of access to information and training. He reported that he is currently working with the York County Economic Alliance. They are currently assessing five buildings within the Borough to see what potential uses are for the future and what kind of tax benefit it may be to the Borough.

### MS4- Stormwater Assessment

John McLucas presented Council with a copy of some frequently asked questions that residents may ask.

## Recreation

### Spring Grove Regional Parks & Recreation Center Meeting Minutes –December 2016

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of December were presented to Council for their review.

### Spring Grove Regional Parks and Recreation Center Financial Report – December 2016

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of December was presented to Council for their review.

### Summary of SCORE Meeting

Council was presented with a copy of the results of the meeting of the Spring Grove Regional Parks and Recreation Center and SCORE.

### Debt Repayment Plan

James D. Graham made a motion, seconded by Kyle E. Heidlebaugh, to accept the memo Council received and was dated January 26, 2017 that outlines the debt repayment timeline for the money owed to the Borough based on salary before utilities. Motion Carried.

## New Business

### Consider Approval of Ordinance No. 3-2017 – Increasing Compensation for Tax Collector.

Peter A. Lombardi made a motion, seconded by James D. Graham, to approve Ordinance No. 3-2017, which increases the tax collector's compensation from \$1.90 to \$2.25 per bill effective January 1, 2018. Motion carried with a Nay vote from Vincent Catalano.

## Correspondence

### PSAB Pension Plan Statement- Month Ending December 2016

The PSAB Pension Plan Statement for the month of December was presented to Council for their review.

### Friendship Hose Company – 2016 Calls for Service

Manager Shaffer presented to Council a copy of the calls for service for 2016 from the Friendship Hose Company for their review

At this time, Council convened into Executive Session 8:03 PM for the purpose of discussing a Personnel matter and they reconvened at 8:18 PM.

Peter A. Lombardi made a motion, seconded by Vince, to approve the evaluation of John McLucas and to increase his salary to \$41,600.00. Motion Carried.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, February 20, 2017 at 7:00 P.M.

Adjournment was at 8:20 PM

Respectfully submitted,  
Melissa J. Helm  
Recording Secretary