

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
March 6, 2017**

The Spring Grove Borough Council met in Regular Session on Monday, March 6, 2017. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vincent Catalano
David B. Kile
Richard P. Legore
Peter A. Lombardi
James D. Graham
Rebecca J. Stauffer

ALSO PRESENT:

Dolores J. Aumen, Mayor
Andrew N. Shaffer, Borough Manager
Peter Ruth, Solicitor
Mike Knouse, (ARRO Inc.)
Matthew Warfel, (ARRO Inc.)
John McLucas, Community Development

BOROUGH COUNCIL ABSENT:

Kyle E. Heidlebaugh

ALSO ABSENT:

Melissa J. Helm, Adm. Assist/Recording Secty

Public Comment / Visitors

None

Approval of Minutes

February 2017

The Minutes of the Regular Council Meeting held February 6, 2017 and the Committee Meeting held February 20, 2017 were presented to Council for their review. Dave Kile made a motion, seconded by Vincent Catalano, to approve the minutes as presented. Motion Carried.

Treasurer's Report

February 2017

The Treasurer's Report for February 2017 with expenses totaling \$715,475.68 was presented for approval. Vincent Catalano made a motion to approve the report as presented, seconded by James D. Graham. Motion carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –February 2017

The Parking Enforcement Officer's Report for February 2017 was presented to Council for their review.

Southwestern Regional Police Activity Report –January 2017

The Police Activity Report for January 2017 was presented to Council for their review. Officer Jamie Stalcup was present to answer any questions.

Southwestern Regional Police Department Financial Report – January 2017

The Financial Report of the Southwestern Regional Police Department for the month of January 2017 was submitted to Council for their review.

Southwestern Regional Police Department Board Minutes – January 2017

The Minutes of the Southwestern Regional Police Department Board meeting for the month of January 2017 were presented to Council for their review.

Manager's Report

Community Park Proposed Improvements

Manager Shaffer updated Council on the placement of a concession stand at the Borough's Community Park. He reported that he found some grants that are available to fund that project. He presented two possibilities: Small Community and C2P2. They also talked to Lori at DCNR for some suggestions. The consensus of Council was to implement a plan for any future projects at the park.

ARRO Engineering

Wastewater Treatment Plant Expansion and Upgrade Status

Engineer Warfel gave an update on the progress at the treatment plant. Most of the process upgrades have been completed. This means that the Borough is effectively treating sewage at the facility.

Consider Approval of Application for Payment #13

Rebecca J. Stauffer made a motion, seconded by Peter A. Lombardi, to authorize payment of Application for Payment #13 to Quandel Construction Group, Inc. in the amount of \$212,515. 00. Motion Carried.

Consider Approval of Contract Change Order #6

Vincent Catalano made a motion, seconded by James D. Graham, to approve Contract Change Order #6, which updates the lighting on the blower building at the waste treatment facility, in the amount of \$17,187.27. Motion Carried.

2016 Street Projects

Main Street Improvements

Engineer Knouse gave a brief update on the Main Street Improvements. He reported that they are coordinating with PennDOT and working through the final processes of the environmental clearances by sending necessary plans to those utility companies.

MS4 Status

Engineer Knouse reported to Council that the County had a regional meeting on February 24, 2017 that he attended. A general update was given on the status to date. The County has calculated their base load allocation for sediment at 2.5 million pounds.

Chapter 94 Report

Engineer Warfel reported to Council on the required Annual Chapter 94 Report. This report takes a look at current loading to the waste treatment facility as well as projected loading on a five (5) year basis.

Solicitor's Report

Solicitor Ruth reported to Council on documents that Manager Shaffer sent him concerning the Spring Grove Regional Parks and Recreation Center.

Proposed Fourth Amendment to the Intergovernmental Agreement

The Spring Grove Regional Parks and Recreation Center is proposing a per capita increase from \$5.00 to \$5.50 to all participants.

Revision to By Laws

The By Laws for the Spring Grove Regional Parks and Recreation Center are being reviewed by Council.

Director of Community Development

Zoning Officer's Report –February 2017

The Zoning Officer's Report for February 2016 was presented to Council for their review

Code Enforcement Report – February 2017

The Code Enforcement Report, which shows code violations in the month of February 2017, as well as the status of any outstanding violation, was presented to Council for their review.

Main Street Initiative

Mr. John McLucas reported to Council that the assessment from YCEA (York County Economic Alliance) should be ready to be presented at the March 20th Committee Meeting.

PA Downtown

Mr. McLucas reported that he had a meeting with the new managers from PA Downtown in Harrisburg regarding key aspects of the four point approach: design, organization and promotion of economic mentality. He also presented several events happening in the Borough this year.

MS4- Stormwater Assessment

John McLucas reported to Council that the Stormwater Assessment Trifold was mailed to the Borough residents in February.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –January 2017

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of January were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – January 2017

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of January was presented to Council for their review.

2016 Year End Review

A Financial Report for the Recreation Center was presented to Council A three-year planning meeting will be held on March 14th at 5:00 PM.

New Business

None

Correspondence

PSAB Pension Plan Statement- Month Ending January 2016

The PSAB Pension Plan Statement for the month of January was presented to Council for their review.

Non-Uniformed PSAB Pension Plan Financial Statements – 2016

A copy of the Non-Uniformed Pension Plan Financial Statements was presented to Council for their review.

Spring Grove Ambulance Calls for Service – February 2016

A copy of the Spring Grove Ambulance Calls for Service for the month of February was presented to Council for their review.

YCBA Meeting – March 30, 2017

The York County Boroughs Association Dinner Meeting will be held on March 30th in Stewartstown. Those interested in attending, please let Manager Shaffer know.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, March 20, 2017 at 7:00 P.M.

Adjournment was at 8:45 PM

Respectfully submitted,
Melissa J. Helm
Recording Secretary