

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
December 4, 2017**

The Spring Grove Borough Council met in Regular Session on Monday, December 4, 2017. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vincent Catalano
David B. Kile (Arrived at 7:05)
Richard P. Legore
Peter A. Lombardi
James D. Graham
Rebecca J. Stauffer
Kristyn Stouch

BOROUGH COUNCIL ABSENT:

None

ALSO PRESENT:

Dolores J. Aumen, Mayor
Andrew N. Shaffer, Borough Manager
Melissa J. Helm, Adm. Assist/Recording Secty
Mike Knouse, (ARRO Inc.)
Peter Ruth, Solicitor

ALSO ABSENT:

Matthew Warfel, (ARRO Inc.)
John McLucas, Community Development

Public Comment / Visitors

Ms. Doreen Fitzkee, 86 North Main Street and B.J. Barrett, 74 North Main Street were present to express their safety concerns for the section of North Main Street, from First Avenue to West Constitution Avenue, that have recently had several vandalisms. Ms. Fitzkee's property was broken into and a couch and chair were set on fire. Also, several parked cars on North Main Street were keyed. Office Holly Rowland answered their questions and assured them that the incidents were being investigated.

Approval of Minutes

November 2017

The Minutes of the Regular Council Meeting held November 6, 2017 and the Committee Meeting held November 20, 2017 were presented to Council for their review. Rebecca J. Stauffer made a motion, seconded by Vincent Catalano, to approve the minutes as presented. Motion Carried.

Treasurer's Report

November 2017

The Treasurer's Report for November 2017 with expenses totaling \$131,127.82 was presented for approval. Peter A. Lombardi made a motion to approve the report as presented, seconded by James D. Graham. There was an abstention by Rebecca J. Stauffer from voting since she was not able to review the financial information. Motion carried.

Mayor's Report

Parking Enforcement Officer's Report –November 2017

The Parking Enforcement Officer's Report for November 2017 was presented to Council for their review.

Southwestern Regional Police Activity Report –October 2017

The Police Activity Report for October 2017 was presented to Council for their review. Officer Holly Rowland was present to answer any questions.

Southwestern Regional Police Department Financial Report – October 2017

The Financial Report of the Southwestern Regional Police Department for the month of October 2017 was submitted to Council for their review.

Southwestern Regional Police Department Board Minutes – October 2017

The Minutes of the Southwestern Regional Police Department Board meeting for the month of October 2017 were presented to Council for their review.

President's Report

Since this was President Legore's last official Council meeting, he took this opportunity to thank the Borough office staff and Council for their contributions over the years.

Manager

Manager Shaffer had nothing new to report at this time.

ARRO Engineering

Wastewater Treatment Plant Expansion and Upgrade

Engineer Knouse informed Council that he does not have any applications for payment to present at this time.

Main Street Improvements

Engineer Mike Knouse informed Council that he has received notice of a onsite meeting from York Rail and the Public Utility Commission with respect to the application submitted to abandon a section of railway on Railroad Street.

Main Street Sanitary Sewer Rehabilitation

Engineer Knouse informed Council that the plans and specifications for the Main Street Sanitary Sewer Rehabilitation project have been reviewed with the Borough staff and are ready for advertisement. Upon review it was requested by Borough staff to consider lining the section of Main Street from end to end to eliminate further problems in the future. A motion was made by David B. Kile, seconded by Rebecca J. Stauffer, to authorize the advertisement of the Main Street Sanitary Sewer Rehabilitation Project. The motion also authorized the addition of an Alternate bid item for an additional 550 linear feet. Motion Carried.

Solicitor's Report

Solicitor Ruth had nothing to report tonight.

Director of Community Development

Manager Shaffer informed Council that Mr. McLucas was attending a conference.

Zoning & Codes Enforcement

Zoning Officer's Report –November 2017

The Zoning Officer's Report for November 2017 was presented to Council for their review.

Code Enforcement Report – November 2017

The Code Enforcement Report, which shows code violations in the month of November 2017 as well as the status of any outstanding violations, was presented to Council for their review.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –October 2017

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of October were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – October 2017

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of October was presented to Council for their review.

Consider Approval of the 2018 Budget

Rebecca J. Stauffer made a motion, seconded by James D. Graham, to approve the 2018 Budget for the Spring Grove Regional Parks and Recreation Center. Motion Carried with a NAY vote by Vincent Catalano.

Unfinished Business

None

New Business

Consider Approval of the Lease Agreement with Spring Grove Youth Lacrosse

Vincent Catalano made a motion, seconded by Rebecca J. Stauffer, to approval the lease agreement with Spring Grove Youth Lacrosse. Motion Carried.

Consider Approval of the Lease Agreement with the Spring Grove Area Baseball Association

James D. Graham made a motion, seconded by Kristyn Stouch, to approve the lease agreement with the Spring Grove Area Baseball Association. Motion Carried.

Consider Approval of the Lease Agreement with the Spring Grove Regional Parks and Recreation Center

Peter A. Lombardi made a motion, seconded by James D. Graham, to approve the lease agreement with the Spring Grove Regional Parks and Recreation Center. Motion Carried.

Consider Approval of the 2018 Meeting Schedule

David B. Kile made a motion, seconded by Vincent Catalano, to approve the 2018 Meeting Schedule. Motion Carried.

Consider Approval of 2018 Holiday Calendar

James D. Graham made a motion, seconded by David B. Kile, to approve the 2018 Holiday Calendar. Motion Carried.

Consider Approval of Resolution No. 8-2017-Opting Out of Mini Casinos within the Borough Limits

Rebecca J. Stauffer made a motion, seconded by Kristyn Stouch, to approve Resolution No. 8-2017, which authorizes Spring Grove Borough to opt out of Mini Casinos within the Borough Limits. Motion Carried.

Correspondence

PSAB Pension Plan Statement – Month Ending October 2017

The PSAB Pension Plan Statement for the month of October was presented to Council for their review.

Spring Grove Ambulance – Calls for Service

The Spring Grove Ambulance Report for the month of October was presented to Council for their review.

Executive Session

At this time, Council convened into Executive Session at 7:50 PM and reconvened at 8:22 PM.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, December 18, 2017 at 7:00 PM.

Adjournment was at 8:25 PM.

Respectfully submitted,
Melissa J. Helm
Recording Secretary