

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
February 4, 2019**

The Spring Grove Borough Council met in Regular Session on Monday, February 4, 2019. President James D. Graham led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT**

James D. Graham  
Peter A. Lombardi  
Larry McConnell  
Joshua D. Moore  
Rebecca J. Stauffer

**ALSO PRESENT:**

Beverly Hilt, Mayor  
Andrew N. Shaffer, Borough Manager  
Melissa J. Helm, Adm. Assist/Recording Secty  
Matt Warfel, (ARRO Inc.)  
Peter Ruth, Solicitor

**BOROUGH COUNCIL ABSENT:**

David B. Kile  
Kristyn Stouch

**ALSO ABSENT:**

None

**Public Comment / Visitors**

None

**Approval of Minutes**

**January 2019**

The Minutes of the Regular Council Meeting held January 7, 2019 were presented to Council for their review. Rebecca J. Stauffer made a motion, seconded by Larry McConnell, to approve the minutes as presented. Motion Carried.

**Treasurer's Report**

**January 2019**

The Treasurer's Report for January 2019 with expenses totaling \$301,229.47 was presented for approval. Rebecca J. Stauffer made a motion to approve the report as presented, seconded by Joshua Moore. Motion Carried.

**President's Report**

None

### **Mayor's Report**

#### Parking Enforcement Officer's Report –January 2019

The Parking Enforcement Officer's Report for January 2019 was presented to Council for their review.

#### Southwestern Regional Police Activity Report –December 2019

The Police Activity Report for December 2019 was presented to Council for their review.

#### Southwestern Regional Police Treasurer Report –December 2018

The Treasurer's Report for December 2018 was presented to Council for their review.

#### Southwestern Regional Police Board Minutes –December 2018

The Minutes of the Southwestern Police Board for the month of December 2018 were presented to Council for their review.

### **Manager**

None

### **ARRO Engineering**

#### Main Street Improvements

Engineer Warfel reported to Council that ARRO continues to work on this project. They hope to have design ready by next construction review meeting to be held in early March. They hope to put project out for bid in July with construction to begin in September.

#### East Railroad Street Improvements – CDBG Funding

Engineer Warfel reported to Council that ARRO continues to work on design with Penn DOT on their comments regarding the Highway Occupancy Permit that is required due to the Penn DOT right of way at the intersection of Main Street and Railroad Street. They are addressing some of their final issues and have incorporated some additional changes into the intersection at Pine Avenue. They are hoping to advertise in March with a recommendation for award in April.

#### Campus Avenue Stream Improvements

Engineer Warfel reported to Council that construction continues. Contractor is anticipating completion of the project by end of this month, weather permitting.

Rebecca J. Stauffer made a motion, seconded by Peter A. Lombardi, to approve payment of Application for Payment #2 to Farhat Excavating, LLC in the amount of \$66,114.90. Motion Carried.

GIS

Engineer Warfel had nothing new to report on this matter.

North Loop Interceptor Concerns

Engineer Warfel ARRO informed Council that they are still seeing stone coming into the system. The contractor will be continuing to televise the sewer line to try to identify a break that is allowing material into the system.

Wastewater Treatment Plant

Engineer Warfel reported to Council that the NPDES Permit issued by the County during the construction of the waste water treatment plant has been closed. ARRO has received the "Notice of Determination" letter, which is the official closing of the wastewater treatment plant project.

**Solicitor's Report**

Solicitor Ruth reported that the advertisement for bids for the property at 50 North East Street was sent out. The next advertisement will be in two weeks.

**Director of Community Development**

January 2019

The Zoning Officer's Report for January 2019 was presented to Council for their review.

Code Enforcement Report – January 2019

The Code Enforcement Report for January was presented to Council for their review.

**Recreation**

Spring Grove Regional Parks & Recreation Center Meeting Minutes –December 2018

The minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of December were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – December 2018

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of December was presented to Council for their review.

**Committee Reports**

None

**Unfinished Business**

None

### **New Business**

#### Consider Approval of Capitalization Policy

Peter A. Lombardi made a motion, seconded by Joshua Moore, to authorize approval of the Capitalization Policy which modifies the cash accounting system to account for capital assets and long-term debt in a manner different than previously recorded prior to GASB 34 (Government Accounting Standards Board). The intent is to provide a financial statement that is similar to the private sector. Motion Carried.

#### Consider Approval of the Quote from H&H General Excavating for the Retaining Wall Rebuild.

Larry McConnell made a motion, seconded by Joshua Moore, to approve the quote received from H&H General Excavating for the retaining wall rebuild at the Community Center. Motion Carried.

### **Correspondence**

#### PSAB Pension Plan Statement – Month Ending December 2018.

The PSAB Pension Plan Statement for the month of December was presented to Council for their review.

#### PSAB Pension Plan Financial Statement - 2018

The PSAB Pension Plan Financial Statement for 2018 was presented to Council for their review.

#### Friendship Hose Company #1 – 2018 Calls for Service

The Calls for Service Report for Friendship Hose Company #1 was presented to Council for 2018.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday February 18, 2019 at 7:00 PM.

Adjournment was at 7:51 PM

Respectfully submitted,  
Melissa J. Helm  
Recording Secretary