

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
February 3, 2020**

The Spring Grove Borough Council met in Regular Session on Monday, February 3, 2020. President James D. Graham led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT

James D. Graham
Peter A. Lombardi
Joshua D. Moore
Rebecca J. Stauffer
David B. Kile
Vincent Catalano

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Velda Nickell, Adm. Assist/Recording Secty
Matt Warfel, (ARRO Inc.)
Peter Ruth, Solicitor

BOROUGH COUNCIL ABSENT:

Larry McConnell

ALSO ABSENT:

None

Public Comment / Visitors

None

Approval of Minutes

January 2020

The Minutes of the Regular Council Meeting held January 6, 2020 and January 20, 2020 were presented to Council for their review. David Kile made a motion, seconded by Vincent Catalano, to approve the minutes for January as amended (January 6th minutes). Motion carried unanimously.

Treasurer's Report

February 2020

The Treasurer's Report for January 2020 will be submitted at the Committee Meeting on February 17th.

President's Report

President Graham took this opportunity to welcome Velda Nickell.

Mayor's Report

Parking Enforcement Officer's Report – January 2020

The Parking Enforcement Officer's Report for January 2020 was presented to Council for their review.

Southwestern Regional Police Financial Report – December 2019

The Financial Report for December 2019 was presented to Council for their review.

Southwestern Regional Police Board Minutes – December 2019

The Minutes of the Southwestern Regional Police Board for the month of December 2019 were presented to Council for their review. President Graham commented it will be interesting to see the financial report for January to see how quickly the \$300,000 gets used. V. Nickell stated that the accrued vacation and sick time was paid out December 31st but the taxes weren't paid until January.

Meetings Attended

The Mayor reported on January 27th she attended the VFW Dedication Ceremony for Roths Church Road. A portion of the road was dedicated to Earl Markle, a 19-year-old serviceman who died in the Korean War. She also attended a census meeting and will be swearing in officers at the fire department on Wednesday, February 5, 2020.

York Area Regional Police Activity Report –January 2020

The Police Activity Report for January 2020 was presented by Sgt. Krzywulak to Council for their review. He reported that all the evidence has been transferred from the former Southwestern Regional Police Department headquarters.

Manager

Manager Shaffer welcomed Velda Nickell and thanked Mayor Hilt for her assistance in the office during the time period between Melissa Helm's retirement and the present. He reported that he has been busy comprising the year-end reporting for PennDOT and DCED. On January 24th he provided the Spring Grove Chamber of Commerce with a report of the various projects that are in progress and/or "wish list" types of projects. The Mayor was also in attendance and they received a lot of good feedback. President Graham requested one of the speed signs be moved onto Spring Forge, it will be beneficial to see the traffic count and speeds now. Rebecca J. Stauffer commented that people in her neighborhood have been pleased with the slowdown in traffic.

ARRO EngineeringMain Street Improvements

Engineer Warfel reported to Council that they are still targeting March for a start date. They will be teaming with PennDOT and JVI. The associated tap funding has been increased from \$333,730 to \$389,405; however, on-going conversations are being conducted with PennDOT regarding the split in cost of the project.

East Railroad Street Improvements

Engineer Warfel reported to Council that this project is effectively finished, there are a few punch list items to be addressed. They are holding \$3,000 on the contractor until these are completed.

Stormwater/ MS4

Engineer Warfel reported to Council that there isn't anything new to report. The planning for MS4 has been initiated, a report is due annually and they plan to start this in the beginning of summer.

Glenview Road and SR 116

Engineer Warfel reported to Council PennDOT has responded to the scoping form submitted by ARRO for the "Green Light Go" Grant. They said the project is too extensive for that grant and recommended applying for the ARLE program. This is the same program used on Main Street. They are going to submit for this when it opens in June. They are planning to conduct a traffic impact study at the intersection to further define the improvements they are planning, which are currently undefined. The hope is the study shows the need for left turn lanes on all three (3) approaches except Glenview, which already has a left turn lane.

Strategic Management Planning

Engineer Warfel reported to Council that ARRO has assisted the Borough in preparing an RFP requesting proposals on January 4th. The proposals will be due March 9, 2020. They have already seen some interest from consultants.

Small Water and Sewer Grant

Engineer Warfel reported to Council that ARRO has responded to the questions from the DCED and they anticipate a decision. This grant is to replace the North Loop Interceptor and goes up to \$500,000. Currently they anticipate needing \$411,669. A decision from DCED is scheduled in July but will probably be later. If the Borough decides to go ahead with the project, they will have to pay a 15% match, a maximum of \$75,000.

Chapter 94 Report

Engineer Warfel reported to Council that the PA DEP had gotten back to the Borough on the Chapter 94 Report (Waste Load Management Report). The report showed three (3) consecutive months in 2018 (a year of a lot of wet weather) where they exceeded the hydraulic capacity of the facility. In June of 2019, after they had done some televising, they found a break right outside the head of the plant which they repaired. Since then they have seen a significant reduction in flow (50%) during wet-weather events. They submitted these results to PA DEP and they concur that the issue has been addressed; however, they maintain their restriction of no new connections, so we have one (1) year of data to collect. In June of 2020 ARRO will submit one (1) year of flow data to confirm the major I & I (inflow & infiltration) issue has been addressed.

ARRO is currently working on the Chapter 94 Report for 2019, and prior to June they once again showed an exceedance for three (3) consecutive months. He suspects there are some continuing problems with I & I, but not to this extent. The bottleneck isn't at the plant and replacing the North Loop Interceptor should help to address this. They have done five (5) projects since 2008 to reduce I & I and there has been a significant reduction at the conclusion of each of these projects. He encouraged the Borough to continue to

monitor the sewer system. Current construction has already been allocated, so they will not be restricted from connecting, however; no new, unallocated connections are permitted at this time. Manager Shaffer does not foresee this as a problem, as currently there haven't been any new plans for subdivision submitted.

Code Enforcement Services

Engineer Warfel presented a proposal to Council that would provide the Borough with Rental Housing Maintenance and Inspection, Property Maintenance Code Enforcement and Zoning Ordinance on an as-needed basis. ARRO currently provides these services to three (3) or four (4) other municipalities. Manager Shaffer reported that residents have been complaining as code enforcement has been reactive instead of proactive due to being down 1.5 employees. After extended discussion a motion was made by Rebecca J. Stauffer, seconded by David B. Kile, to approve the proposal presented by ARRO to provide the Borough with Code Enforcement Services. Motion carried unanimously.

Solicitor's Report

Draft Ordinance – Refuse Amendment

Solicitor Ruth presented a draft of an ordinance to amend the current Refuse Ordinance. This draft defines a non-residential unit and updates some outdated language. It also beefs up the requirements for a non-residential unit owner to contract separately with a private refuse service. Motion was made by Rebecca J. Stauffer, seconded by Joshua D. Moore, to advertise the Refuse Amendment Ordinance as presented. Motion carried unanimously. Manager Shaffer stated that letters should go out to business owners once the ordinance is adopted, informing them of the clarifications.

Zoning & Code Enforcement

Zoning Report- January 2020

The Zoning Officer's Report for January 2020 was presented to Borough Council for their review.

Code Enforcement Report-January 2020

The Code Enforcement Report, which shows code violations for the month of January 2020 as well as the status of any outstanding violations, was not available.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –December 2019

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of December 2019 were presented to Council.

Spring Grove Regional Parks and Recreation Center Financial Report – December 2019

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of December was presented to Council for their review. They are struggling but will not owe the Borough any money. There was \$15,000 spent on summer camp supplies, which is understandable as the program goes all day and they have a lot of activities. The Before & After School supplies appears high at \$43,000. There was an

extended discussion regarding the expenses of the Rec Center. President Graham reported they have received a \$25,000 grant and are planning to apply for more.

Committee Reports

Highways

There has been a request for additional speed tables on Hamlet Drive. After discussion Sgt. Krzywulak offered to place a York Area Regional Police speed trailer in the area to see if that addresses the concerns. The Council agreed to this solution

Unfinished Business

None

New Business

Consider Re-appointment of Mark Bortner to the Spring Grove Regional Parks and Recreation Center for a Five-Year Term

This appointment was missed at the Reorganization Meeting. Rebecca J. Stauffer made a motion, seconded by Peter A. Lombardi, to appoint Mark Bortner to the Spring Grove Regional Parks and Recreation Center for a five-year term. Motion carried unanimously.

Review Committee Appointments

Rebecca J. Stauffer made a motion, seconded by Peter Lombardi to appoint Vincent Catalano as Council Chair of the Highways Committee. Motion carried unanimously.

Correspondence

Letter from Predix Properties LLC

President Graham presented a letter that was just received from Predix Properties LLC to Council for review. Said letter is requesting a reduction in trash bags from four (4) bags per unit to two (2) bags per unit at the apartment complex located at 327 N. Pine Avenue. The letter states these units do not produce four (4) bags, and since they were denied private trash service would like Council to consider allowing them to reduce their service to two (2) bags per unit. After discussion Council tabled this request until the next Council Meeting to allow time for review.

PSAB Pension Plan Statement – Month Ending December 2019.

The PSAB Pension Plan Statement for the month of December was presented to Council for their review.

Executive Session

At this time Council convened into Executive Session at 8:25 PM to consult with Solicitor Ruth. Council reconvened at 9:26 PM. Hearing no further business, the meeting was adjourned until Committee Meeting to be held Monday, February 17 at 7:00 PM.

Respectfully Submitted,

Velda Nickell

Recording Secretary

